

237.5 License application and issuance — denial, suspension, or revocation — provisional licenses.

1. An individual or an agency shall apply for a license by completing an application to the department upon forms furnished by the department. The department shall issue or reissue a license if the department determines that the applicant or licensee is or upon commencing operation will provide child foster care in compliance with [this chapter](#). An initial license for an individual is valid for one year from the date of issuance. After the first two years of licensure, a license for an individual is valid for two years from the most recent date of issuance except that the department, within the director's discretion and based upon the performance of the licensee, may require annual renewal of the license or may issue a provisional license pursuant to [subsection 3](#). A license for an agency is valid for up to three years from the date of issuance for the period determined by the department in accordance with administrative rules providing criteria for making the determination. The license shall state on its face the name of the licensee, the type of facility, the particular premises for which the license is issued, and the number of children who may be cared for by the facility on the premises at one time. The license shall be posted in a conspicuous place in the physical plant of the facility, except that if the facility is in a single-family home the license may be kept where it is readily available for examination upon request.

2. The department, after notice and opportunity for an evidentiary hearing, may deny an application for a license, and may suspend or revoke a license, if the applicant or licensee violates [this chapter](#) or the rules promulgated pursuant to [this chapter](#), or knowingly makes a false statement concerning a material fact or conceals a material fact on the license application or in a report regarding operation of the facility submitted to the department.

3. The department may issue a provisional license for not more than one year to a licensee whose facility does not meet the requirements of [this chapter](#), if written plans to bring the facility into compliance with the applicable requirements are submitted to and approved by the department. The plans shall state a specific time when compliance will be achieved. Only one provisional license shall be issued for a facility by reason of the same deficiency.

[C27, 31, 35, §3661-a44, -a46, -a51, -a53, -a54; C39, §3661.058, 3661.060, 3661.065, 3661.067, 3661.068; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, §237.3, 237.5, 237.10, 237.12, 237.13; C81, §237.5]

[87 Acts, ch 153, §15](#); [2002 Acts, ch 1102, §3](#); [2012 Acts, ch 1039, §1](#); [2023 Acts, ch 19, §729](#)