

**809A.18A Recordkeeping.**

1. Each law enforcement agency that has custody of any property that is subject to [this chapter](#) shall adopt and comply with a written internal control policy that does all of the following:

a. Provides for keeping detailed records as to the amount of property acquired by the agency and the date property was acquired.

b. Provides for keeping detailed records of the disposition of the property, which shall include but not be limited to all of the following:

(1) The manner in which the property was disposed, the date of disposition, and detailed financial records concerning any property sold. The records shall not identify or enable identification of the individual officer who seized any item of property or the name of any person or entity who received any item of property.

(2) An itemized list of the specific expenditures made with amounts that are gained from the sale of the property and that are retained by the agency, including the specific amount expended on each expenditure, except that the policy shall not provide for or permit the identification of any specific expenditure that is made in an ongoing investigation.

2. The records kept under the internal control policy shall be open to public inspection during the agency's regular business hours. The policy adopted under [this section](#) is a public record open for inspection under [chapter 22](#).

[2017 Acts, ch 114, §14, 15](#)

Section applies to forfeiture proceedings that begin on or after July 1, 2017; [2017 Acts, ch 114, §15](#)