

**279.23 Continuing contract for administrators.**

1. Contracts with administrators shall be in writing and shall contain all of the following:
  - a. The term of employment which for all administrators except for superintendents may be a term of up to two years. Superintendents may be employed under [section 279.20](#) for a term not to exceed three years.
  - b. The length of time during the school year services are to be performed.
  - c. The compensation per week of five consecutive days or month of four consecutive weeks.
  - d. A statement that the contract is invalid if the administrator is under contract with another board of directors in this state covering the same period of time, until such contract shall have been released or terminated by its provisions.
  - e. Such other matters as may be agreed upon.
2. The contract shall be signed by the president and the administrator and shall be filed with the secretary of the board before the administrator enters upon performance of the contract. A contract shall not be tendered by an employing board to an administrator under its jurisdiction prior to March 15. A contract shall not be required to be signed by the administrator and returned to the board in less than twenty-one days after being tendered.
3. Except as otherwise specifically provided, an administrator's contract shall be governed by the provisions of [this section](#) and [sections 279.23A, 279.24, and 279.25](#), and not by [section 279.13](#).
4. For purposes of [this section](#) and [sections 279.23A, 279.24, and 279.25](#), the term "administrator" includes school superintendents, assistant superintendents, educational directors employed by school districts for grades kindergarten through twelve, educational directors employed by area education agencies under [chapter 273](#), principals, assistant principals, other certified school supervisors employed by school districts for grades kindergarten through twelve as defined under [section 20.4](#), and other certified school supervisors employed by area education agencies under [chapter 273](#). For purposes of [this section](#) and [sections 279.23A, 279.24, and 279.25](#), with regard to community college employees, "administrator" includes the administrator of an instructional division or an area of instructional responsibility, and the administrator of an instructional unit, department, or section.
5. Notwithstanding the other provisions of [this section](#), a temporary contract may be issued to an administrator to fill a vacancy created by a leave of absence in accordance with the provisions of [section 29A.28](#), which contract shall automatically terminate upon return from military leave of the former incumbent of the administrator position and which contract shall not be subject to the provisions of [sections 279.24 and 279.25](#).

[C77, 79, 81, §279.23]

[87 Acts, ch 94, §1; 93 Acts, ch 32, §2; 2003 Acts, ch 19, §3; 2003 Acts, ch 180, §32](#)

Referred to in [§272.15, §273.3, §273.22, §273.23, §275.25, §275.33, §275.41, §279.21, §284A.2](#)