

**235.3 Powers and duties of administrator.**

The administrator shall:

1. Plan and supervise all public child welfare services and activities within the state as provided by [this chapter](#).
2. Make such reports and obtain and furnish such information from time to time as may be necessary to permit cooperation by the state division with the United States children's bureau, the social security administration, or any other federal agency which is now or may hereafter be charged with any duty regarding child care or child welfare services.
3. Adopt rules as necessary or advisable for the supervision of the private child-caring agencies or their officers which the administrator is empowered to license and supervise.
4. Supervise private institutions for the care of dependent, neglected, and delinquent children, and make reports regarding the institutions.
5. Designate and approve the private and county institutions within the state to which neglected, dependent, and delinquent children may be legally committed and to have supervision of the care of children committed thereto, and the right of visitation and inspection of said institutions at all times.
6. Receive and keep on file annual reports from all institutions to which children subject to the jurisdiction of the juvenile court are committed, compile statistics regarding juvenile delinquency, make reports regarding juvenile delinquency, and study prevention and cure of juvenile delinquency.
7. Require and receive from the clerks of the courts of record within the state duplicates of the findings of the courts upon petitions for adoption, and keep records and compile statistics regarding adoptions.
8. License private child-placing agencies, make reports regarding them, and revoke such licenses.
9. Make such rules and regulations as may be necessary for the distribution and use of funds appropriated for child welfare services.

[C27, 31, 35, §3661-a1, -a2; C39, §**3661.018**; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, §235.3; [82 Acts, ch 1100, §8](#)]

[88 Acts, ch 1158, §52](#); [89 Acts, ch 19, §1](#); [90 Acts, ch 1204, §49](#); [2013 Acts, ch 30, §45](#)

Referred to in [§602.8102\(43\)](#)