

35B.6 Qualification training offices.

1. *a.* The members of the commission shall qualify by taking the usual oath of office, and give bond in the sum of five hundred dollars each, conditioned for the faithful discharge of their duties with sureties to be approved by the county auditor. The commission shall organize by the selection of one of their members as chairperson, and one as secretary. The commission, subject to the approval of the board of supervisors, shall have power to employ an executive director and other necessary administrative or clerical assistants when needed, the compensation of such employees to be fixed by the board of supervisors, but no member of the commission shall be so employed. The executive director must possess the same qualifications as provided in section 35B.3 for commission members. However, this qualification requirement shall not apply to a person employed as an executive director prior to July 1, 1989.

b. Upon the employment of an executive director, the executive director shall complete a course of initial training provided by the department of veterans affairs pursuant to section 35A.5. If an executive director is not appointed, a commissioner or a clerical assistant shall complete the course of training. The department shall issue the executive director, commissioner, or clerical assistant a certificate of training after completion of the initial training course. To maintain annual certification, the executive director, commissioner, or clerical assistant shall attend one department training course each year. Failure to maintain certification may be cause for removal from office. The expenses of training shall be paid from the appropriation authorized in section 35B.14.

2. Two or more boards of supervisors may agree, pursuant to chapter 28E, to share the services of an executive director. The agreement shall provide for the establishment of a commission of veteran affairs office in each of the counties participating in the agreement.

3. The commission with the approval of the board of supervisors shall appoint one of the deputies of the county auditor to serve as administrative assistant to the commission, to serve without additional compensation, unless for good reasons shown, this arrangement is not feasible.

4. In counties where a commission has established an office, the office shall be open a minimum of four hours each workday. The hours that the office is open shall be posted in a prominent position outside the office. In lieu of an office being open a minimum of four hours each workday, the names, home addresses, telephone numbers, and duties of commission members shall be posted.

[C97, § 431; C24, 27, 31, 35, § 5389; C39, § **3828.056**; C46, 50, 54, 58, 62, 66, 71, 73, 75, 77, 79, 81, § 250.6; 81 Acts, ch 33, § 5]

89 Acts, ch 248, § 1; 92 Acts, ch 1075, § 2

C93, § 35B.6

94 Acts, ch 1107, §4; 2005 Acts, ch 115, §17, 40

Footnotes

Oath, § 63.10