

#### **225C.4 Administrator's duties.**

1. To the extent funding is available, the administrator shall perform the following duties:

*a.* Prepare and administer state mental health and mental retardation plans for the provision of disability services within the state and prepare and administer the state developmental disabilities plan. The administrator shall consult with the Iowa department of public health, the state board of regents or a body designated by the board for that purpose, the department of management or a body designated by the director of the department for that purpose, the department of education, the department of workforce development and any other appropriate governmental body, in order to facilitate coordination of disability services provided in this state. The state mental health and mental retardation plans shall be consistent with the state health plan, and shall incorporate county disability services plans.

*b.* Assist county boards of supervisors and mental health and developmental disabilities regional planning councils in planning for community-based disability services.

*c.* Emphasize the provision of outpatient services by community mental health centers and local mental retardation providers as a preferable alternative to inpatient hospital services.

*d.* Encourage and facilitate coordination of disability services with the objective of developing and maintaining in the state a disability service delivery system to provide disability services to all persons in this state who need the services, regardless of the place of residence or economic circumstances of those persons. The administrator shall work with the commission and other state agencies, including but not limited to the departments of corrections, education, and public health and the state board of regents, to develop and implement a strategic plan to expand access to qualified mental health workers across the state.

*e.* Encourage and facilitate applied research and preventive educational activities related to causes and appropriate treatment for disabilities. The administrator may designate, or enter into agreements with, private or public agencies to carry out this function.

*f.* Promote coordination of community-based services with those of the state mental health institutes and state resource centers.

*g.* Administer state programs regarding the care, treatment, and supervision of persons with mental illness or mental retardation, except the programs administered by the state board of regents.

*h.* Administer state appropriations to the mental health and developmental disabilities community services fund established by section 225C.7.

*i.* Act as compact administrator with power to effectuate the purposes of interstate compacts on mental health.

*j.* Establish and maintain a data collection and management information system oriented to the needs of patients, providers, the department, and other programs or facilities. The administrator shall annually submit to the commission information collected by the department indicating the changes and trends in the disability services system.

*k.* Prepare a division budget and reports of the division's activities.

*l.* Establish suitable agreements with other state agencies to encourage appropriate care and to facilitate the coordination of disability services.

*m.* Provide consultation and technical assistance to patients' advocates appointed pursuant to section 229.19,

in cooperation with the judicial branch and the resident advocate committees appointed for health care facilities pursuant to section 135C.25.

*n.* Provide technical assistance to agencies and organizations, to aid them in meeting standards which are established, or with which compliance is required, under statutes administered by the administrator, including but not limited to chapters 227 and 230A.

*o.* Recommend to the commission minimum accreditation standards for the maintenance and operation of community mental health centers, services, and programs under section 230A.16. The administrator's review and evaluation of the centers, services, and programs for compliance with the adopted standards shall be as provided in section 230A.17.

*p.* Recommend to the commission minimum standards for supported community living services. The administrator shall review and evaluate the services for compliance with the adopted standards.

*q.* In cooperation with the department of inspections and appeals, recommend minimum standards under section 227.4 for the care of and services to persons with mental illness and mental retardation residing in county care facilities.

*r.* In cooperation with the Iowa department of public health, recommend minimum standards for the maintenance and operation of public or private facilities offering disability services, which are not subject to licensure by the department or the department of inspections and appeals.

*s.* Provide technical assistance concerning disability services and funding to counties and mental health and developmental disabilities regional planning councils.

2. The administrator may:

*a.* Apply for, receive, and administer federal aids, grants, and gifts for purposes relating to disability services or programs.

*b.* Establish and supervise suitable standards of care, treatment, and supervision for persons with disabilities in all institutions under the control of the director of human services.

*c.* Appoint professional consultants to furnish advice on any matters pertaining to disability services. The consultants shall be paid as provided by an appropriation of the general assembly.

*d.* Administer a public housing unit within a bureau of the division to apply for, receive, and administer federal assistance, grants, and other public or private funds for purposes related to providing housing in accordance with section 225C.45.

[C50, 54, 58, 62, 66, § 218.76; C71, 73, 75, 77, 79, 81, § 217.11, 217.12; S81, § 225C.3; 81 Acts, ch 78, § 4, 20]

83 Acts, ch 96, § 157, 159; 85 Acts, ch 122, §1; 90 Acts, ch 1204, § 45; 92 Acts, ch 1128, § 1; 94 Acts, ch 1170, §13; 95 Acts, ch 82, §2, 13; 95 Acts, ch 206, §7, 12; 96 Acts, ch 1186, § 23; 98 Acts, ch 1047, §20; 99 Acts, ch 129, §9; 99 Acts, ch 160, §2, 3; 2000 Acts, ch 1112, §33, 51; 2006 Acts, ch 1115, §4, 5