



Iowa Legislative Page Program

Informational Packet

Deadline – Friday, October 16, 2026

2027 Legislative Session

Apply here: <https://www.legis.iowa.gov/careers>

Overview

Each year the Iowa Senate, Iowa House of Representatives, and Legislative Services Agency employ high school juniors and seniors of high academic standing to serve as Pages for the legislative session. This is a full-time job in Des Moines, Monday through Thursday. To be eligible, applicants shall be at least 16 years of age by January 2, 2027. Pages may be permitted to participate in official school functions, sports, and social activities whenever possible. Pages will start work on January 11, 2027, through the end of the legislative session, roughly April 30, 2027, but session may extend into early May. By submitting an application, you are applying for the House of Representatives, Senate, and Legislative Services Agency. If selected to be a Page, you will be placed with one of these bodies.

The Legislature is a professional working environment. Pages learn to accept a large degree of personal responsibility for their work, and the experience helps prepare for future demands of academic and professional careers. They learn to respond to organizational priorities, directives, and to uphold standards of confidentiality and professional service. Pages gain a greater understanding of the lawmaking process.

Pages are expected to exercise extreme discretion during their employment. This includes being pleasant, courteous, and helpful to all persons. Adherence to all legislative policies and procedures is expected, including strict adherence to policies regarding sexual harassment prevention and substance abuse.

The use of drugs or alcohol may result in immediate termination of employment.

DUTIES OF A SENATE PAGE

Pages are assigned to chamber benches for general duties, sergeant-at-arms desk, Senate telephone switchboard, and to assist the President and Secretary of the Senate. Pages respond to requests from Senators and staff at their desks in the chamber, assist Senators and staff in committee meetings including running technology. Knowledge of how to run a live streamed meeting is required.

DUTIES OF A HOUSE OF REPRESENTATIVES PAGE

Pages provide invaluable assistance to Representatives and House staff by assisting with the switchboard, delivering messages, running errands, and distribution of materials. Pages respond to individual requests from Representatives and staff. Pages also assist in running technology (livestream meeting) for subcommittee and committee meetings. During orientation pages may interview to work directly for one of the following offices: Speaker of the House, Majority Leader, or Minority Leader.

DUTIES OF A LEGISLATIVE SERVICES AGENCY PAGE

The Legislative Services Agency is a nonpartisan agency whose purpose is to provide legal bill drafting, committee staffing, and fiscal analysis services to the Iowa General Assembly. Materials generated by LSA are of a confidential nature and must be treated as such. Pages provide an indispensable service by delivering documents to the legislators, LSA staff located in the Statehouse and Miller building, Governor's Office, state agencies, and others.

UNIFORMS AND SALARY

All Pages wear the uniform provided to them of two pairs of slacks and one blazer. All other clothing of comfortable black, dress-type shoes and professional white shirts or blouses are the responsibility of the Pages. An appropriate tie is required for male Pages and may be worn by female Pages. Pages will be paid approximately \$11.55 per hour for 40 hours a week (whether or not they are required to work a full week) unless they are unavailable for work and not otherwise eligible for pay as provided in these guidelines. Pay periods are every two weeks.

HOUSING AND TRANSPORTATION

ALL LIVING ARRANGEMENTS ARE UNSUPERVISED. Parents and Pages need to discuss how close to the Capitol building Pages need to live and decide appropriately. Pages must arrange their own transportation. Public transportation is only available in the evening on an hourly basis until 9:30 p.m.

ATTENDANCE, HOURS, AND SCHEDULE

The Legislative Session runs from the second Monday of January through approximately the end of April. If the session runs longer, staffing needs and whether Pages are needed will be decided at that time. The hours are typically 7 a.m. to 5 p.m. Monday through Thursday, with possible late nights. Fridays and weekend session days are possible, but extremely rare. Pages may be excused from work for official school functions and activities with advanced notice. Unexcused absences are not tolerated and may result in immediate termination of employment. Martin Luther King, Jr. Day is the only paid holiday during the session. "Spring Break" time off may be permitted.

SCHOOLING

Iowa Code section 256.11 (18) mandates that schools shall establish policy awarding credit toward graduation if the student participates in the page program. The student shall be excused from physical education requirements of subsection 5, paragraph "g", subparagraph (1) and is exempt from the physical activity requirement of Iowa Code section 256.11. The legislative page program shall count as one-half unit of social studies credit required for purposes of Iowa Code section 256.7, subsection 26, paragraph "a". Pages selected must make their own arrangements with school officials to fulfill all school requirements. Please be certain that the implications of missing a semester of school have been thoroughly discussed with the appropriate school counselor, and that the school is willing to assist in whatever manner necessary to maintain a Page's coursework and grade-point average.

CONDUCT

Pages are employees of the House, Senate, or LSA as appropriate. As such, Pages are expected to comply with all applicable employment laws and rules. In addition, Pages are expected to comply with the state ethics laws, Chamber rules, and the appropriate personnel handbook. Use of illegal alcohol, drugs, or the admitted or actual conviction of law may result in termination of employment. Harassment prevention training is provided. Violations of policies are subject to possible discipline including termination of employment.

APPLICATION PROCEDURE

Application must be received on-line <https://www.legis.iowa.gov/careers>, **no later than 5:00 p.m. on Friday, October 16, 2026. Applications will only be accepted via on-line.** A checklist of all items that should be returned is included below. Persons no longer able or desiring to be a Page at any time **after** applying are requested to notify the proper agencies/chambers immediately.

With any questions please contact, Meghan Nelson 515-281-5383, Meghan.Nelson@legis.iowa.gov or Charlie Smithson, Charlie.Smithson@legis.iowa.gov.

SCHEDULE FOR PAGE SELECTION

October 16, Friday.....Applications due (by 5:00 p.m.)

October 26-29, Monday-Thursday.....Interviews in person at the Capitol

***Applicants will be notified of the exact date and time of the interview via email.
Please check email regularly and also check your spam.***

CHECKLIST FOR COMPLETED APPLICATION ONLINE

The following information will be required as you start to complete the online application, please have all the information ready when you begin.

LIST OF ACTIVITIES AND PERSONAL INFORMATION FORM COMPLETED ON-LINE

- Name, Address, Contact phone number, Email Address (an active email address), Birth Date
- Name of School, Grade in School, GPA, 1st Semester Finals Date
- Spring 2027 course load as well as Spring 2027 sports/activities
- Name of your **State Representatives and State Senator**
- Have you applied in the past to be a Page
- Employment Experiences
- List of High School activities in which you have participated
- List of community activities and the extent to which you were involved
- Government-oriented activities and the extent to which you participated
- List your hobbies and recreational activities

Written statement (reasons for wanting to become a Page) *UPLOAD DOCUMENT**

Letter of recommendation please include at least one letter with your application, not a family member.

*****UPLOAD DOCUMENT**

SCHOOL DOCUMENTATION **UPLOAD DOCUMENTS

- Transcript (can also mail or email)
- Signed form from School Administrator approving the student to participate in the program.

FROM THE PARENTS

Parent letter*****UPLOAD DOCUMENT**

- Be sure to include your email address and phone number.
- Confirming that you know your child is applying for the program
- Comment on your child's ability to perform the work, to live in Des Moines unsupervised, and confirm housing arrangement.

2027 Session

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SCHOOL ADMINISTRATION FORM

Date _____

Name of Student _____

Grade in High School (as of September 2026) **Junior** **Senior** (please circle one)

Name of School _____

Name of School Administrator _____

Email Address for Administrator_____

Courses applicant will be taking during the 2027 spring semester if selected as a Page.

(If none, enter "NONE")

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The page program is a full-time paid position. The student will be at the Capitol starting January 11, 2027, through April 30, 2027, Monday through Thursday 7 a.m. to 5 p.m. with possible late nights. Session may run past April 30, 2027, in which we may need them to complete the session.

By signing I agree that the student has talked to me about missing school. We have determined a plan to ensure the class work is completed. I have no concerns about the student being a part of the program.

Signature of School Administrator

Date _____