



November 8, 2018

NOTICE OF VACANCY

Effective immediately, applications are being taken by the Legislative Services Agency for the session only position of Session Technology Floor Assistant. This employment opportunity will run from December 2018 until May 2019. This person will be responsible for troubleshooting and assisting users on the Senate chamber floor. The position may require working long or irregular hours. Partisan political activity is prohibited.

Pay: \$14.92/hour

Applicants must submit an online application at <https://www.legis.iowa.gov/careers>

The Legislative Services Agency is an equal opportunity employer. Applications must be received by November 21, 2018.

Qualifications, Skills, and Ability:

- Excellent communication and customer service skills
- Organizational skills
- Technology/troubleshooting skills
- Ability to work independently
- Must be proficient using Microsoft Office 2010
- Prefer knowledge in using and troubleshooting mobile devices (phones/tablets)