

RESEARCH ANALYST
DEMOCRATIC RESEARCH STAFF
IOWA HOUSE OF REPRESENTATIVES

Minimum requirements: B.A. Degree. Legislative and political experience desirable. Ability to analyze public policy, laws, rules, and proposed legislation. Excellent written and oral communication skills necessary. Must be able to research, develop background information, and summarize under deadline pressure. Must be able to incorporate fiscal information into the analysis. Must be able to work with legislators, staff, lobby, and state agency personnel to gather information on policy proposals. Must be able to work with budget subcommittees, utilize and prepare spreadsheets and understand budget materials. Must be able to use a computer and be proficient with the use of Word and Excel. Grade 27, Step 1. (Salary commensurate with experience.)

Send resume, cover letter and a writing sample to:

Please apply at the following link:

<https://www.legis.iowa.gov/careers>

Applications close at 4:30 p.m. on December 15, 2014.