Regulatory Analysis

Notice of Intended Action to be published: Iowa Administrative Code 282—Chapter 20
"Renewals and Extensions"

Iowa Code section(s) or chapter(s) authorizing rulemaking: 256.146
State or federal law(s) implemented by the rulemaking: Iowa Code section 256.146

Public Hearing

A public hearing at which persons may present their views orally or in writing will be held as follows:

September 11, 2024 9 a.m.	Board Room, Suite A 701 East Court Avenue Des Moines, Iowa

Public Comment

Any interested person may submit written or oral comments concerning this Regulatory Analysis. Written or oral comments in response to this Regulatory Analysis must be received by the Board of Educational Examiners no later than 4:30 p.m. on the date of the public hearing. Comments should be directed to:

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Board of Educational Examiners
701 East Court Avenue, Suite A
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Purpose and Summary

This proposed chapter provides procedures for renewing and extending licenses. The Board proposes removing duplicative statutory language.

Analysis of Impact

1. Persons affected by the proposed rulemaking:

- Classes of persons that will bear the costs of the proposed rulemaking:

Required fees are paid by applicants.

- Classes of persons that will benefit from the proposed rulemaking:

Iowans in general will benefit from the proposed rulemaking.

2. Impact of the proposed rulemaking, economic or otherwise, including the nature and amount of all the different kinds of costs that would be incurred:

- Quantitative description of impact:

Required fees are paid by applicants. Fees are required for all Board operations.

- Qualitative description of impact:

The Board discerns no qualitative impact.

3. Costs to the State:

- Implementation and enforcement costs borne by the agency or any other agency:

The Board bears the cost of compliance.

- Anticipated effect on state revenues:

There is no effect on state revenues.

4. Comparison of the costs and benefits of the proposed rulemaking to the costs and benefits of inaction:

This chapter provides required procedures for renewing and extending licenses.

5. Determination whether less costly methods or less intrusive methods exist for achieving the purpose of the proposed rulemaking:

The Board bears the cost of compliance. Rules for licensure are required.

6. Alternative methods considered by the agency:

- Description of any alternative methods that were seriously considered by the agency:

The Board determined that the chapter is required but that the language could be significantly reduced.

- Reasons why alternative methods were rejected in favor of the proposed rulemaking:

There is a benefit to the public of having information about licensure requirements.

Small Business Impact

If the rulemaking will have a substantial impact on small business, include a discussion of whether it would be feasible and practicable to do any of the following to reduce the impact of the rulemaking on small business:

- Establish less stringent compliance or reporting requirements in the rulemaking for small business.
- Establish less stringent schedules or deadlines in the rulemaking for compliance or reporting requirements for small business.
- Consolidate or simplify the rulemaking's compliance or reporting requirements for small business.
- Establish performance standards to replace design or operational standards in the rulemaking for small business.
- Exempt small business from any or all requirements of the rulemaking.

If legal and feasible, how does the rulemaking use a method discussed above to reduce the substantial impact on small business?

There is no effect on small business.

Text of Proposed Rulemaking

ITEM 1. Rescind 282—Chapter 20 and adopt the following **new** chapter in lieu thereof:

CHAPTER 20
RENEWALS AND EXTENSIONS

282—20.1(256) Renewal of licenses, authorizations, certificates, and statements of professional recognition.

20.1(1) *Validity.* A renewed license is valid only from and after the date of issuance until the expiration date.

20.1(2) *Child abuse training.* Every renewal applicant will provide a valid certificate of child abuse training approved by the department of health and human services. A waiver of this requirement may apply under the following conditions with appropriate documentation of any of the following:

a. A person is engaged in active duty in the military service of this state or of the United States.

b. The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.

c. A person is practicing a licensed profession outside this state.

d. A person is otherwise subject to circumstances that would preclude the person from satisfying the approved child abuse training in this state.

20.1(3) *Recency of credits for renewal.* If a license is renewed on or before the date of expiration, the credits for renewal are acceptable if earned during the term of the license. If a license is not renewed before the date of expiration, the credits for renewal will have been completed within the five-year period immediately preceding the date of application for the renewal.

20.1(4) *Timely renewal.* An application to renew may be submitted no earlier than one year before the license expires.

282—20.2(256) Renewal and extension requirements for the initial license.

20.2(1) *Initial license renewals.* The temporary initial teaching license, initial teaching license, initial professional service license, or initial administrator license may be renewed twice if the experience requirement for conversion has not been met. The second renewal will require proof of contracted employment that will lead to the full license.

20.2(2) *Initial license extensions.* A one-year extension may be granted if:

a. All standards have been met and the applicant needs one additional year to meet the experience requirement for the standard teaching license, professional service license, or professional administrator license.

b. The school district, after conducting a comprehensive evaluation, recommends and verifies that the temporary initial, initial teaching, or initial professional service license holder will participate in the mentoring program for a third year. No further extensions or renewals are available.

282—20.3(256) Renewal requirements for other license types.

20.3(1) *Approved renewal credit options.*

a. One credit may be earned for each semester hour of college credit completed related to education or any endorsement area.

b. Renewal credits may be earned for each licensure renewal course or activity completed as approved through guidelines established by the board of educational examiners.

c. Four credits may be earned for successful completion of the National Board for Professional Teaching Standards certification. This certification may be used one time for either the standard or master educator license. Four credits may also be earned for each National Board for Professional Teaching Standards certification renewal and may be used toward the subsequent renewal of either the standard or master educator license.

d. One-half of the required renewal credits may be earned upon the successful completion of an individualized professional development plan as verified by the supervising licensed evaluator.

20.3(2) *Specific renewal requirements.*

a. The standard teaching license, career and technical authorization, content specialist authorization, native language teaching authorization, and orientation and mobility specialist authorization require six renewal credits.

b. The master educator license, professional service license, and professional administrator license require four renewal credits. For an applicant who also holds a specialist's or doctor's degree, two renewal credits are required. The professional administrator license renewal also requires verification of completion of an approved evaluator course.

c. The substitute license requires one renewal credit, or verification of 30 days of substitute teaching, or one year of classroom teaching, within the recency requirement.

d. The paraeducator certificate requires three renewal credits.

e. The substitute authorization requires two renewal credits.

f. The coaching authorization requires four approved renewal activities to include concussion training, mandatory reporter training for child abuse, a current certificate of CPR training, and one athletic rules meeting or one renewal credit.

g. The activities administrator authorization requires one of the following renewal options:

(1) Document attendance at one state IHSADA convention and one LTI course relating to the knowledge and understanding of professional ethics and legal responsibilities of activities administrators.

(2) Complete three LTI courses.

(3) Complete two semester hours of college credit or renewal credits.

h. The school business official authorization requires four renewal credits or the equivalent approved contact hours within the three-year licensure period.

i. The standard school administration manager requires three renewal credits or approved SAM trainings.

j. The iJAG authorization requires verification of iJAG training renewal.

k. The statement of professional recognition requires verification of the valid license from the other state licensing board.

l. The behind-the-wheel authorization and the work-based learning program supervisor authorization require verification of child abuse training only as stated in 282—subrule 20.1(2).

m. The evaluator license and charter school administrator authorization require verification of completion of an approved evaluator course.

20.3(3) *Advanced degree and ten years of experience.* Licensees who hold a master's degree or higher and who have at least ten years of PK-12 licensed experience may submit verification of the advanced degree and experience in lieu of renewal credits. The professional administrator license renewal also requires verification of completion of an approved evaluator course that is less than ten years old.

282—20.4(256) Extensions.

20.4(1) For licenses, authorizations, and certificates that require renewal credits, a one-year Class A extension may be issued if the applicant needs more time to complete the renewal requirements. Other authorizations may be extended with the approval of the executive director.

20.4(2) A final Class E emergency extension of a Class A or B license may be issued if the applicant provides transcripts of coursework completed during the term of the expired license and a program of study or registration for coursework to be completed during the term of the Class E emergency extension license.

20.4(3) An application to extend a coaching authorization will require verification of an approved concussion training course and no additional extensions will be granted.

282—20.5(256) Licensure renewal programs.

20.5(1) *Application for licensure renewal program.*

a. The application will describe a minimum of ten planned licensure renewal credit courses or five administrator renewal credit courses per year at a minimum of 15 contact hours each that are evidence-based and model best practices in education.

b. The application will identify the criteria used in selecting faculty/instructors for the licensure renewal courses.

c. The application will provide survey results showing the professional development needs that will be met through the courses.

d. The application will identify a licensure renewal credit coordinator who will serve as a contact person, file required reports, provide records of credit and maintain these records for at least ten years.

e. Each approved licensure renewal program will be monitored by the board of educational examiners to determine the extent to which the program meets/continues to meet program standards and is moving toward the attainment of program objectives. This will include an annual report that will include an annotated description of the courses provided, evidence of the collaborative efforts used in developing the courses, evidence of the intended results of the courses, and the data for demonstrating progress toward the intended results.

20.5(2) *Eligible agencies/institutions.*

a. Area education agencies, school districts, and charter schools.
b. Accredited nonpublic schools.
c. Iowa educational professional organizations.
d. Iowa colleges and universities approved for teacher education.
e. Iowa community colleges.

These rules are intended to implement Iowa Code chapter 256.