

**HUMAN SERVICES DEPARTMENT[441]**

**Adopted and Filed**

Pursuant to the authority of Iowa Code sections 239B.4(6) and 249A.4, the Department of Human Services amends Chapter 41, "Granting Assistance," and Chapter 75, "Conditions of Eligibility," Iowa Administrative Code.

These amendments remove requirements for the Department to return to clients original documents submitted as verification of income for Medicaid or Family Investment Program eligibility determination. Originally, clients in these two programs were required to submit all original documents verifying income and deductions to the Department every month. This included pay stubs and proof of expenses such as payments for child care and supplies used for self-employment. Now these items are verified at a semiannual review, and clients may submit photocopies of the original documents.

This change is being made in conjunction with the implementation of electronic case files and multiple scanning units around the state. Continuing to return all original documents would be a cost to the Department and a poor use of limited staff resources. Households will be able to request copies of any scanned documents the Department has, such as pay stubs and utility bills. This change does not affect documents such as social security cards, birth certificates, drivers' licenses, passports, and alien documentation. The Department keeps copies of those documents and returns the originals.

Notice of Intended Action on these amendments was published in the Iowa Administrative Bulletin on June 16, 2010, as **ARC 8853B**. The Department received one comment on the Notice of Intended Action, requesting that the commitment to return documents not related to income be made explicit in the rules. The Department has historically returned all documents, including those related to income, as a courtesy to clients. Therefore, the addition of the suggested wording to these rules is not necessary. These amendments are identical to those published in the Notice of Intended Action.

These amendments do not provide for waivers in specified situations. Requests for the waiver of any rule may be submitted under the Department's general rule on exceptions at 441—1.8(17A,217).

The Council on Human Services adopted these amendments on August 11, 2010.

These amendments are intended to implement Iowa Code sections 239B.7 and 249A.4.

These amendments shall become effective on November 1, 2010.

EDITOR'S NOTE: Pursuant to recommendation of the Administrative Rules Review Committee published in the Iowa Administrative Bulletin, September 10, 1986, the text of these amendments [41.27, 75.57] is being omitted. These amendments are identical to those published under Notice as **ARC 8853B**, IAB 6/16/10.

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[For replacement pages for IAC, see IAC Supplement 9/8/10.]