

**CITY DEVELOPMENT BOARD[263]**

**Adopted and Filed**

**Rulemaking related to fair information practices**

The City Development Board hereby rescinds Chapter 5, “Fair Information Practices,” Iowa Administrative Code, and adopts a new chapter with the same title.

*Legal Authority for Rulemaking*

This rulemaking is adopted under the authority provided in Iowa Code section 368.10.

*State or Federal Law Implemented*

This rulemaking implements, in whole or in part, Iowa Code section 22.11.

*Purpose and Summary*

Pursuant to Executive Order 10, the Board rescinds Chapter 5 and adopts a new chapter in lieu thereof. The new chapter clarifies how to access the Uniform Rules on Agency Procedure and omits unnecessary language.

*Public Comment and Changes to Rulemaking*

Notice of Intended Action for this rulemaking was published in the Iowa Administrative Bulletin on December 13, 2023, as **ARC 7135C**. Public hearings were held on January 2, 2024, and January 9, 2024. No one attended the public hearings. No public comments were received. No changes from the Notice have been made.

*Adoption of Rulemaking*

This rulemaking was adopted by the Board on February 14, 2024.

*Fiscal Impact*

This rulemaking has no fiscal impact to the State of Iowa.

*Jobs Impact*

After analysis and review of this rulemaking, no impact on jobs has been found.

*Waivers*

Any person who believes that the application of the discretionary provisions of this rulemaking would result in hardship or injustice to that person may petition the Board for a waiver of the discretionary provisions, if any, pursuant to 263—Chapter 6.

*Review by Administrative Rules Review Committee*

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rulemaking by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rulemaking at its [regular monthly meeting](#) or at a special meeting. The Committee’s meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

*Effective Date*

This rulemaking will become effective on April 10, 2024.

The following rulemaking action is adopted:

ITEM 1. Rescind 263—Chapter 5 and adopt the following **new** chapter in lieu thereof:

CHAPTER 5  
FAIR INFORMATION PRACTICES

The city development board hereby adopts, with the following exceptions and amendments, the Uniform Rules on Agency Procedure relating to fair information practices, which are published at [www.legis.iowa.gov/docs/publications/ACOD/767408.pdf](http://www.legis.iowa.gov/docs/publications/ACOD/767408.pdf).

**263—5.1(17A,22) Definitions.** As used in this chapter:

“*Agency.*” In lieu of “(official or body issuing these rules)”, insert “city development board”.

**263—5.3(17A,22) Requests for access to records.**

**5.3(1) Location of record.** In lieu of “(insert agency head)”, insert “city development board”. In lieu of “(insert agency name and address)”, insert “City Development Board, Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Des Moines, Iowa 50315”.

**5.3(2) Office hours.** In lieu of “(insert customary office hours and, if agency does not have customary office hours of at least thirty hours per week, insert hours specified in Iowa Code section 22.4)”, insert “8 a.m. to 4:30 p.m., Monday through Friday, excluding legal holidays”.

**5.3(7) Fees.**

*c. Supervisory fee.* In lieu of “(specify time period)”, insert “two hours”.

**263—5.6(17A,22) Procedure by which additions, dissents, or objections may be entered into certain records.** In lieu of “(designate office)”, insert “City Development Board, Iowa Economic Development Authority, 1963 Bell Avenue, Suite 200, Des Moines, Iowa 50315”.

These rules are intended to implement Iowa Code section 22.11.

[Filed 2/16/24, effective 4/10/24]

[Published 3/6/24]

EDITOR’S NOTE: For replacement pages for IAC, see IAC Supplement 3/6/24.