

IOWA PUBLIC INFORMATION BOARD[497]

Adopted and Filed

Pursuant to the authority of Iowa Code section 23.6, the Iowa Public Information Board hereby amends Chapter 1, "Organization and General Administration," Iowa Administrative Code.

This amendment reflects the procedure currently utilized by the Board and staff when a conflict of interest is discovered.

Notice of Intended Action for this amendment was published in the Iowa Administrative Bulletin on January 20, 2016, as **ARC 2364C**. The Board received no public comment on the proposed amendment. No changes were made to the amendment as published under Notice of Intended Action.

The Iowa Public Information Board adopted this amendment on April 21, 2016.

After analysis and review of this rule making, no impact on jobs has been found.

This amendment is intended to implement Iowa Code sections 23.6 and 68B.2A.

This amendment will become effective on June 15, 2016.

The following amendment is adopted.

Amend subrule 1.4(2) as follows:

1.4(2) Procedures. As soon as a member of the board or an employee of the board becomes aware of a conflict of interest, the member or employee of the board shall follow these procedures:

a. If the conflict is known before a meeting, the member or employee of the board shall fully disclose the interest to the ~~chairperson of the board in writing at least 24 hours before the~~ at the board's next meeting.

b. If the conflict is discovered during a meeting, the member or employee of the board shall orally inform the board, and of the nature of the conflict shall be reported in writing to the chairperson of the board within 24 hours after the meeting as soon as the conflict is discovered.

c. The board member or employee of the board who has the conflict shall not participate in discussion or vote on any advisory opinion, declaratory order, or complaint. An announced conflict shall be reported in the board's minutes and the minutes shall reflect the matters on which the board member or employee of the board abstained from participating.

[Filed 4/22/16, effective 6/15/16]

[Published 5/11/16]

EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 5/11/16.