

441—183.5(234) Social casework responsibilities.

183.5(1) *Department social casework responsibilities.* Social casework and case plan development shall adhere to the provisions of rules 441—130.6(234), 441—130.7(234) and the following guidelines:

a. The case plan shall be submitted to any service provider or allied service provider to whom the adult is referred. Unless service needs dictate otherwise, the case plan shall be submitted prior to the delivery of any service.

b. When the case plan is not submitted prior to initial service provision, referral information shall be provided that includes a description of the adult's needs, the department's goals and the services being requested. This information shall be confirmed or amended through the submission of a case plan no later than 30 days after the date of the adult's application for services.

c. Upon receipt of a service plan, progress report, other communication described in subrule 183.5(2) or other pertinent information, the case plan shall be reviewed with the service provider and may be altered to reflect the service provider's initial or ongoing assessment findings or other case developments.

183.5(2) *Service provider responsibilities.* Each service provider delivering services shall undertake the service management activities defined in rule 441—183.1(234) and shall adhere to the requirements of 441—subrule 150.3(3).