

**17—20.8 (231) Prefiling and content of bills.****20.8(1) Prefiling of bills.**

*a.* Each area delegation may submit up to four bills which represent the needs and concerns of that area.

*b.* Bills shall be prioritized by the area delegation and approved by the area advisory council.

*c.* All submitted bills shall have a title, the name of the delegate(s) submitting the bill, the purpose or objective of the bill, and content. Listing on the bill as a sponsor does not indicate assignment to the committee considering the bill.

*d.* To be considered a bill, the proposal shall call for a change in the Iowa Code or for the making of an appropriation.

*e.* Delegates shall be assisted by AAA coordinators to gather pertinent information concerning the content and validity of the bills.

*f.* The bills shall be in the format used by the Iowa general assembly.

*g.* Reference shall be made to the appropriate section(s) of the Iowa Code and changes desired must be clearly indicated.

**20.8(2) Department responsibilities with prefiled bills.** The department shall:

*a.* Number the bills in consecutive order after coordinating bills from all areas;

*b.* Distribute the final drafts of prefiled bills to the delegates by the third Monday of August;

*c.* Consult with the legislative service bureau regarding bill content and language; and

*d.* Assign the final draft of prefiled bills to committees.

**20.8(3) Policy analysis.** The department may provide analysis on each prefiled bill.**20.8(4) Committee action on bills.**

*a.* Committee chairpersons shall determine the order in which the assigned bills shall be considered by the committee.

*b.* Committees shall remember that the full OIL assembly has a limited time for debate and delegates must give fair consideration to all of the bills placed on the committee calendar.

*c.* Although committees may amend, rewrite, or defeat bills assigned to them, bills presenting new ideas or issues not incorporated in prefiled bills shall not be developed in committee.