

CHAPTER 14
PAYMENT OF SMALL CLAIMS
[Prior to 4/20/88, see Public Safety Department[680] Ch 14]

661—14.1(17A,80) Authorization to reimburse. The department is authorized to expend up to \$150 per item as reimbursement for replacement or repair of personal items of the department's employees damaged or destroyed while the employee is engaged in service for the department. The following requirements shall apply for filing such claims with the department:

14.1(1) Claimant shall provide the claimant's immediate supervisor with a detailed written account of the circumstances under which the loss occurred, a description of the nature and ownership of the item destroyed or damaged and, where available, the name of a witness who can verify the loss.

14.1(2) Claimant shall also provide the claimant's immediate supervisor with vendors' estimates of replacement costs and with estimates of repair costs of damaged items.

14.1(3) The claim and estimates shall be passed on through the chain of command for reimbursement. Reimbursement will be based on a determination of the most economic and adequate compensation for the loss, taking into account the extent of the damage, the feasibility of repair and the cost of replacement.

This rule is intended to implement Iowa Code section 80.18.

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