

CHAPTER 15
PILOT LAMB AND WOOL MANAGEMENT EDUCATION PROJECT

21—15.1(99E) Program description and administration.

15.1(1) This program is intended to initiate pilot education projects at area schools to educate Iowa lamb and wool producers in production and marketing of lamb and wool. The program is also intended to increase lamb and wool production in the state. The department of agriculture and land stewardship will provide grant money specifically appropriated by the legislature to area schools for pilot lamb and wool producer education projects.

15.1(2) The program shall be administered by the secretary or by the secretary's designee.

21—15.2(99E) Definitions.

"Application" means a request for program grant funds, including required forms and attachments, if any.

"Area school" means an area vocational school or area community college established under Iowa Code section 260C.2.

"Department" means the Iowa department of agriculture and land stewardship, established pursuant to Iowa Code chapter 159.

"Grant" means funds received in 1991 through the Pilot Lamb and Wool Management Education Project pursuant to 1991 Iowa Acts, chapter 268, section 202.

"Grant agreement" means the contract between the department and the grantee.

"Grant agreement contents" means the conditions which the grantee agrees to perform as described in the application proposal in return for a grant received under the program.

"Grantee" means the person who receives a grant under the program.

"Member-producer" means a producer enrolled in lamb and wool education project.

"Producer" means a person actively engaged or seeking to become actively engaged in lamb or wool production.

"Program" means the pilot lamb and wool education project.

"Request for proposals" means the notification prepared by the department and forwarded to eligible applicants for participation in the program.

"Secretary" means the secretary of agriculture as defined by Iowa Code section 159.1(1).

21—15.3(99E) Application. The secretary will prepare requests for proposals, including instructions, and make available to eligible applicants information and necessary forms regarding the completion and submission of applications for grants under the program.

15.3(1) *Deadline for submission.* Applications must be postmarked by December 1, 1991, to be considered.

15.3(2) *Eligibility.* Eligible applicants under the program shall be one or more area schools established under Iowa law within the state of Iowa.

15.3(3) *Priority.* All applications submitted under the program received on or before the deadline for receipt of applications shall be considered for a grant under the program.

21—15.4(99E) Waiver. The secretary may waive or vary particular provisions of these rules to conform with changes in state or federal laws that would affect the program.

21—15.5(99E) Ranking and evaluation criteria. The highest possible score is 100 points. The evaluation shall include the following categories or ranking and evaluating factors:

15.5(1) *The work plan (plan of action).* Maximum 30 points. The work plan should include the overall plan or strategy for the project including project goals, specific time/task plan, and applicant's capability to assist Iowa lamb and wool producers with production and marketing. Applicant should

demonstrate area and producers to be served, facilities, staff and their availability to the member-producer, and how project will coordinate activity with other private and public agencies. Work plan should show how member-producers will be served, types of marketing plan used, requirements of the member-producers and how project will be evaluated.

15.5(2) Detailed budget. Maximum 30 points. The budget should include personnel, fringe benefits, travel, equipment and supplies, and assistance received from other sources.

15.5(3) Area support. Maximum 30 points. The following factors will be considered:

- a. Area support for the project from producer groups in the area.
- b. Number of sheep and producers in the area.
- c. The number of prospective member-producers.
- d. The area's new or expanded lamb and wool production facilities.
- e. The increase in area sheep numbers.
- f. Area support of school's facilities available and support staff and ability of area school to continue the project after funding expires.

15.5(4) Rationale for the project. Maximum 10 points. Rationale should clearly define the need for the project, and the specific geographical area of the state which the proposal will encompass. Consideration should be given to whether this project will conflict with any other similar programs or projects in the area. In reviewing a proposal to continue or expand a project already funded under these rules, consideration will be given as to how the project has performed to date and an assessment of how it is likely to develop.

21—15.6(99E) Awarding of grants and noncompliance.

15.6(1) The department will award grants to the highest scoring applicants within six weeks following the application deadline. Highest possible score, 100 points. All applicants submitting applications will be notified in writing regarding the dispositions of their application. The amount and number of grants awarded will be determined by the secretary, based on the availability of funds for the program.

15.6(2) If the department finds that a grantee is not in compliance with the requirements under this program, the grantee will be required to refund to the department all disallowed costs. Reasons for a finding of noncompliance include, but are not limited to, the following: a grantee's using program funds for unauthorized activities, failure to complete approved activities in a timely manner, failure to comply with applicable laws and regulations of the grant agreement, or the grantee lacks the capacity to carry out the purposes of the program.

21—15.7(99E) Forms. The following forms will be used by the department in the administration of the program:

1. Request for Proposals.
2. Grant Application Cover Sheet.
3. Grant Agreement.

21—15.8(99E) Progress report. The department may, from time to time, require as a condition for participation in the program that the grantee submit written statements describing progress being made with the project.

21—15.9(99E) Project completion date. The project completion date established for the program is December 30, 1991. However, the secretary may, at the secretary's discretion, extend the project completion date for projects that may require a longer period to adequately complete the study and pilot projects.

These rules are intended to implement 1991 Iowa Acts, chapter 268, section 202 and Iowa Code sections 99E.32(3) "m" and 159.5(12).

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CHAPTERS 16 to 19
Reserved