

TITLE IV  
*PUBLIC ACCESS PROCEDURES*

CHAPTER 21  
MEMBERSHIP IN THE SOCIETY

[Prior to 5/31/89, see [490] Ch 5 and [223] Ch 13]

**223—21.1(303) Function.** The society operates a membership organization for the purpose of encouraging the study of Iowa history. Membership is open to all individuals and groups according to the policies and fee schedule established by the society. Life memberships are not available. Existing life members shall be serviced as provided in the original membership agreement.

**223—21.2(303) Fees.** Fees are charged for benefits and services provided to members. The membership program is administered by the Iowa Historical Foundation, P.O. Box 6250, Des Moines, Iowa 50309, telephone (515)281-8152.

**223—21.3(303) Awards.**

**21.3(1) Purpose.** The society shall make annual awards to individuals, groups, or organizations for the purpose of encouraging and rewarding contributions to the field of Iowa history; establishing an image of tradition and continuity; and creating a greater public and academic visibility for the society.

**21.3(2) Award programs.** Awards shall be made in four programs.

*a. Petersen/Harlan award.* This award recognizes an individual, group, or organization that has made significant long-term or continuing contributions to Iowa history. No more than one award shall be given annually.

*b. Loren Horton community history award.* This award recognizes an individual, group, or organization that has made a significant contribution to local history through a local history project during the previous calendar year. No more than one award shall be given annually. One certificate of recognition may be awarded in each of the following categories each year:

- (1) Program or event;
- (2) Volunteers;
- (3) Project in museum, library, archives, historic preservation, or education;
- (4) Research or publications;
- (5) Youth.

*c. Throne/Aldrich award.* This award recognizes the author of the most significant article on Iowa history in a society publication during the previous calendar year. Two awards shall be given annually, one for the Iowa Heritage Illustrated and one for the Annals of Iowa. Two certificates of recognition may be awarded from each publication.

*d. Benjamin F. Shambaugh award.* This award recognizes the author of the most significant book published on Iowa history during the previous calendar year. One award shall be given annually. Two certificates of recognition may also be awarded.

**21.3(3) Selection.**

*a. Committees.* Two committees shall be appointed by the chairperson of the society board of trustees at the first meeting of the board held in each fiscal year. The nonvoting staff member on each committee shall be appointed by the administrator of the society to coincide with the other committee appointments. The term of office shall be one year.

(1) Petersen/Harlan and Loren Horton committee. Nominations for these categories shall be reviewed by a nominating committee comprised of one member of the general public, five members of the society board of trustees, and one staff member of the society serving in a nonvoting capacity.

(2) Throne/Aldrich and Benjamin F. Shambaugh committee. Nominations for these categories shall be reviewed by a nominating committee comprised of two faculty members from Iowa colleges, one member of the general public, one member of the professional staff of a county or local historical organization or museum, one member of the society board of trustees, and one staff member of the society serving in a nonvoting capacity.

*b. Period of eligibility.* Awards in the Throne/Aldrich, Benjamin F. Shambaugh, and Loren Horton categories shall be made for activities and publications produced during the calendar year prior to the nomination.

*c. Call for nominations.*

(1) Petersen/Harlan award. The public may nominate entries for the Petersen/Harlan award by mail. Nominators shall submit the name and address of the nominee and a detailed description of significant long-term or continuing contributions to Iowa history. Nominations shall be postmarked by February 1 and shall be submitted to the Administrator, State Historical Society of Iowa, 600 East Locust Street, Des Moines, Iowa 50319-0290.

(2) Loren Horton award. The public may nominate entries for the Horton award by mail. Required nomination papers for the Loren Horton award shall be obtained from the Administrator, State Historical Society of Iowa, 600 East Locust Street, Des Moines, Iowa 50319-0290. Nominations shall be postmarked by February 1 and shall be returned to the administrator at the society.

(3) Throne/Aldrich award. Articles published in society publications are automatically nominated for the Throne/Aldrich award.

(4) Benjamin F. Shambaugh award. The public may nominate entries for the Shambaugh award by mail. Nominators shall submit the title of the book, name and address of author, name and address of publisher, and year of publication to the Administrator, State Historical Society of Iowa, 600 East Locust Street, Des Moines, Iowa 50319-0290.

*d. Number of nominations.* The nominating committee shall report no more than three nominations for each award program and category to the society board of trustees for final selection. The nominations shall be transmitted to the board at least 10 days prior to the regularly scheduled meeting which permits the board to act 30 days prior to the annual membership meeting.

*e. Board ineligibility.* No member of the board of trustees shall be eligible for nomination in any award category during the member's term as a trustee.

*f. Voting.* Selection in each category shall be by vote of the board of trustees in accordance with Iowa Code chapter 21 and Robert's Rules of Order, Revised Edition. Evaluation shall be based on the criteria stated in 21.3(4). The society board of trustees reserves the right to decline any or all nominations based upon the awards criteria.

**21.3(4) Criteria.**

*a. Petersen/Harlan award.* Nominees shall have contributed a body of work advancing the preservation and interpretation of Iowa history. Each body of work shall be evaluated for significance, professionalism, and influence on Iowans' perceptions of themselves. These criteria shall be weighted equally.

*b. Loren Horton award.* Nominees shall have contributed a local history project that:

- (1) Increases awareness and appreciation for local or community history;
- (2) Encourages collaboration and support between individuals, groups, and the community;
- (3) Promotes future interest in the history of the community and continues to generate enthusiasm;
- (4) Shows a diverse base of support from the members of the community;
- (5) Provides long-term protection of community history, whether tangible or intangible; and
- (6) Demonstrates an effort to include all interested members of the community.

c. *Throne/Aldrich award.* Each nominated article shall be evaluated on its contribution to knowledge about Iowa history, scholarship, readability, and appropriateness for the intended audience. These criteria shall be weighted equally.

d. *Benjamin F. Shambaugh award.* Each nominated book shall be evaluated on its contribution to knowledge about Iowa history, scholarship, readability, and appropriateness for the intended audience. These criteria shall be weighted equally.

**21.3(5) Notification.** Award recipients shall be notified by mail from the administrator of the society 21 days prior to the annual membership meeting.

**21.3(6) Presentation.** The award shall be presented by the chairperson of the board of trustees at the annual membership meeting.

These rules are intended to implement Iowa Code section 303.7.

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