

CHAPTER 24
ARTIST LOCATOR PROGRAM

222—24.1(304A) Artist locator program. The artist locator program is designed to help arts professionals, organizations, schools, and the public identify Iowa artists for special projects, programs and initiatives. The program promotes the work of Iowa artists, recognizes the significant contributions Iowa artists make to the cultural heritage of Iowa, and fosters a better understanding of the work produced by Iowa artists and the services they provide communities.

222—24.2(304A) Definitions. The definitions of terms listed in Iowa Code section 17A.2 and 222—Chapter 1 shall apply for these terms as they are used throughout this chapter. In addition, the following definitions shall apply:

“*Artist directory*” means a computer database containing information on individual artists, artist groups and companies, and artists who are members of artist groups and companies.

“*Artist library*” means reference materials on Iowa artists such as 35mm slides, books, video and audio tapes, compact discs, résumés.

“*Artists in Schools/Communities Residency Roster*” means a printed publication containing information on artists, artist groups and companies who are eligible for support through arts education granting programs.

“*Arts to Go Artist Roster*” means a printed publication containing information on artists, artist groups and companies who are eligible for support through the arts to go presenting grant program.

222—24.3(304A) Eligibility. Any individual, organization or business may use the resources represented in the artist locator program.

222—24.4(304A) Resources. The artist locator program contains the following resources:

1. Artist directory;
2. Artist library;
3. Artists in Schools/Communities Residency Roster;
4. Arts to Go Artist Roster.

222—24.5(304A) Scheduling. Individuals and organizations shall use the following procedures to use the resources of the artist locator program:

24.5(1) *Arts to Go and Artists in Schools/Communities Residency Rosters.* Copies are available at the arts division office during normal office hours. Copies shall be mailed to the public upon request.

24.5(2) *Artist directory.* A copy of the artist directory is available for review by appointment at the arts division office Monday through Friday between the hours of 9 a.m. and 4 p.m., except state holidays. All requests for printed reports of the artist directory shall be submitted on forms provided by the arts division.

24.5(3) *Artist library.* Materials in the artist library are available for review by appointment at the arts division office Monday through Friday between the hours of 9 a.m. and 4 p.m., except state holidays. The artist library may be borrowed by the public and reviewed away from the arts division office. All requests to review the artist library shall be submitted on forms provided by the arts division.

222—24.6(304A) User fees. The arts division shall charge the following user fees:

24.6(1) *Arts to Go Artist Roster.* No fee shall be charged.

24.6(2) *Artists in Schools/Communities Residency Roster.* No fee shall be charged.

24.6(3) *Artist directory.* No fee shall be charged when reviewing the artist directory at the arts division office. A fee of \$.10 per page shall be charged for printed or copying reports, with a minimum fee of \$10 charged to all users.

24.6(4) *Artist library.* A fee of \$10 shall be charged for reviewing the artist library at the arts division office. A fee of \$25 plus mailing or travel costs shall be charged for reviewing the artist library away from the arts division office. Users shall be required to return the artist library to the arts division within five days of the review date, pay all return mailing expenses, and pay a late payment fee of \$10 for each day the artist library is held past the return date.

These rules are intended to implement Iowa Code section 303.88.

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