

CHAPTER 25
NON-FACILITY-BASED RESPITE CARE

321—25.1(231) Scope and purpose. The purpose of non-facility-based respite care is to sustain the family or other primary caregiver of a functionally impaired individual by providing the caregiver with time-limited and temporary relief from the ongoing responsibility of care. Respite is intermittent and brief, two to three hours in duration, or longer than 24 hours. The care may take place in a variety of settings, such as a family or caregiver's home, or in the respite giver's home.

321—25.2(231) Definition. As used in this chapter, "respite care" means care which provides temporary relief to the caregiver of a functionally impaired individual.

321—25.3(231) Target population. The target population is the family or caregiver of a functionally impaired individual. While the service is provided to the person with the disability, the primary benefits are derived by the family or primary caregiver.

321—25.4(231) Plan of care. An application shall be completed for each individual which determines eligibility and identifies information needed to provide non-facility-based respite care.

321—25.5(231) Record keeping. The following participant and administrative records shall be maintained:

1. Participant records.
2. Administrative records.
3. Written policies and procedures.
4. Quality assurance component.

321—25.6(231) Staff training and evaluation. Staff shall be adequate in number and skills to provide care services while maintaining continuity of family life. All staff, paid and volunteer, shall receive:

1. General orientation.
2. Training.
3. Periodic written evaluations.
4. Opportunities to participate in in-service training.

321—25.7(231) Standards. All services offered by the non-facility-based respite care program shall meet all applicable federal, state, department, local, and professional requirements.

321—25.8(231) Reporting. Fiscal and performance reports shall be submitted to the department by the appropriate area agency on aging in compliance with the general and specific conditions of the contract with the department.

321—25.9(231) Waiver. A non-facility-based respite program may submit a written request for a waiver, which includes a statement of reasons for noncompliance of a rule and assurances that the needs of the participants will be met and their safety not be compromised by the waiver.

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