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CHAPTER 8 RULES OF JUVENILE PROCEDURE

DISCOVERY AND NOTICE OF DEFENSES

Rule 8.1 Discovery, in general.

8.1(1) *Scope of discovery.* In order to provide adequate information for informed decision making and to expedite trials, minimize surprise, afford opportunity for effective cross-examination and meet the requirements of due process, discovery prior to trial and other judicial hearings should be as full and free as possible consistent with protection of persons and effectuation of the goals of the juvenile justice system.

8.1(2) *Subpoenas in juvenile court cases.* A subpoena issued in a juvenile court proceeding must conform to the form and procedures set forth in Iowa Rule of Civil Procedure 1.1701. [Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002; September 8, 2025, effective November 10, 2025]

Rule 8.2 Delinquency proceedings.

8.2(1) *Access to records.* Upon the request of counsel for a juvenile who has been referred for intake screening on a delinquency complaint, the state shall give the juvenile's counsel access to all documents, reports and records within or which come within its possession or control that concern the juvenile or the alleged offense.

8.2(2) *Informal discovery sufficient.* Although informal discovery methods are preferred, upon good cause shown, depositions and interrogatories by any party may be permitted by the court in delinquency proceedings except where they conflict with these rules or with statutes. Ordinarily, however, depositions and interrogatories shall not be permitted for issues arising under Iowa Code section 232.45(6)(b) after filing of a motion to waive jurisdiction.

8.2(3) *Affirmative defenses.* If a juvenile alleged to have committed a delinquent act intends to rely upon the affirmative defenses of insanity, diminished responsibility, intoxication, entrapment, or self-defense [justification], the juvenile shall file written notice of the intention not later than the time set by the court for said filing and in any event not less than ten calendar days prior to the adjudicatory hearing, except for good cause shown.

8.2(4) *State's right to expert examination.* Where a juvenile has given notice of the use of the defense of insanity or diminished responsibility and intends to call an expert witness or witnesses on that issue at trial, the juvenile shall, within the time provided for the filing of pretrial motions, file written notice of the name of such witness. Upon such notice or as otherwise appropriate the court may upon application order the examination of the juvenile by a state-named expert or experts whose names shall be disclosed to the juvenile prior to examination.

8.2(5) *Notice of alibi.* If a juvenile alleged to have committed a delinquent act intends to offer an alibi defense, the juvenile shall file written notice of such intention not later than the time set by the court for the filing of pretrial motions or at such later time as the court directs. The notice of alibi defense shall state the specific place or places the juvenile claims to have been at the time of the alleged offense and the names and addresses of the witnesses upon whom the juvenile intends to rely to establish such alibi. In the event that a juvenile shall file such notice the prosecuting attorney shall file written notice of the names and addresses of the witnesses the state proposes to offer in rebuttal to discredit the alibi. Such notice shall be filed within ten days after the filing of the juvenile's witness list, or within such other time as the court may direct.

8.2(6) *Failure to comply.* If either party fails to abide with the notice requirements of rule 8.2(3), 8.2(4), or 8.2(5), such party may not offer evidence on the issue of alibi, insanity, diminished responsibility, intoxication, entrapment, or self-defense without leave of court for good cause shown. In granting leave, the court may impose terms and conditions including a delay or continuance of trial. The right of a juvenile to give evidence of alibi, insanity, diminished responsibility, intoxication, entrapment, or self-defense in his or her own testimony is not limited by this rule.

8.2(7) *Multiple offenses.* Two or more delinquent acts which arise from the same transaction or occurrence or from two or more transactions or occurrences constituting parts of a common scheme or plan, when alleged and prosecuted contemporaneously, shall be alleged and prosecuted as separate counts in a single delinquency petition unless, for good cause shown, the juvenile court in its discretion determines otherwise.

8.2(8) *Separate petition(s)*. In cases not subject to rule 8.2(7), a separate delinquency petition shall be filed for each delinquent act.

[Report February 21, 1985, effective July 1, 1985; April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002; February 22, 2002, effective May 1, 2002]

Rule 8.3 Child in need of assistance and termination proceedings. Although informal discovery methods are preferred, Iowa R. Civ. P. divisions V and VII, governing discovery, depositions and perpetuation of testimony, shall apply to proceedings under Iowa Code chapter 232, divisions III and IV, where not otherwise inconsistent with these rules or applicable statutes. [Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

MOTION PRACTICE

Rule 8.4 General rule. Any motion filed with the juvenile court shall be promptly brought to the attention of the judge or referee by the moving party.

[Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

Rule 8.5 Motions for continuance in all proceedings. A motion for continuance shall not be granted except for good cause. Any order granting a continuance shall state the grounds therefor.

[Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

PRETRIAL CONFERENCES

Rule 8.6 Pretrial conferences discretionary. In all actions the juvenile court may in its discretion order all parties to the action to appear for a pretrial conference to consider such matters as will promote a fair and expeditious trial.

[Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

SPEEDY HEARING

Rule 8.7 General rule. It is the public policy of the state of Iowa that proceedings involving delinquency or child in need of assistance be concluded at the earliest possible time consistent with a fair hearing to all parties.

[Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

Rule 8.8 Delinquency. If a child against whom a delinquency petition has been filed has not waived the right to a speedy adjudicatory hearing, the hearing must be held within 60 days after the petition is filed or the court shall order the petition dismissed unless good cause to the contrary is shown.

8.8(1) Entry of a consent decree shall be deemed a waiver of the child's right to a speedy hearing.

8.8(2) The provisions contained herein shall be applicable notwithstanding a motion or hearing to waive jurisdiction pursuant to rule 8.9 or 8.10.

[Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

Rule 8.9 Motion to waive jurisdiction. A motion under Iowa Code section 232.45 must be filed within ten days of the filing of the petition.

[Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

Rule 8.10 Hearings regarding waiver. A hearing on a motion to waive jurisdiction filed pursuant to Iowa Code section 232.45 shall be held within 30 days of the filing of said motion unless good cause to the contrary is shown.

[Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

Rule 8.11 Child in need of assistance adjudicatory hearings. The adjudicatory hearing on a child in need of assistance petition shall be held within 60 days of the filing of said petition

unless good cause to the contrary is shown. Failure to comply with this rule shall not result in automatic dismissal, but any such failure may be urged as grounds for discretionary dismissal. [Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

Rule 8.12 Temporary removal hearings. Whenever a child has been removed pursuant to Iowa Code section 232.78 or 232.79, a hearing under Iowa Code section 232.95 shall be held within ten days of such removal. [Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002]

DELINQUENCY PROCEEDINGS

Rule 8.13 Corroboration of accomplice or solicited person. An adjudication of delinquency shall not be entered against a juvenile based upon the testimony of an accomplice or a solicited person unless corroborated by other evidence which tends to connect the juvenile with the commission of the offense; and the corroboration is not sufficient if it merely shows the commission of the offense or the circumstances thereof. Corroboration of the testimony of victims shall not be required. [Report April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002]

Rule 8.14 Suppression of evidence. Motions to suppress evidence shall be raised by motion of the juvenile specifying the ground upon which the juvenile claims the search and seizure to be unlawful. Motions to suppress evidence shall be filed not later than the time set by the court for said filing and in any event not less than ten calendar days prior to the adjudicatory hearing, except for good cause shown. [Report April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002]

Rule 8.15 Multiple juvenile defendants. Two or more juveniles may be tried jointly if in the discretion of the court a joint trial will not result in prejudice to one or more of the parties. Otherwise, the juvenile defendants shall be tried separately. When tried jointly, the juvenile defendants shall be adjudged separately on each count. [Report April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002]

Rule 8.16 Evidence at detention, shelter care, and waiver hearings. The probable cause finding made at a shelter or detention hearing under Iowa Code section 232.44 and at waiver of jurisdiction hearings under Iowa Code section 232.45 shall be based upon substantial evidence, which may be hearsay in whole or in part, provided there is a substantial basis for believing the source of the hearsay to be credible and for believing that there is a factual basis for the information furnished. The juvenile defendant may cross-examine witnesses and may introduce evidence in his or her own behalf. [Report April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002]

Rule 8.17 Venue in delinquency cases where child has been placed in another judicial district. Where a juvenile has been placed in another judicial district and is alleged to have committed a delinquent act or acts during such placement, venue, for the purpose of conducting the adjudicatory hearing, shall be in the judicial district where the delinquent act or acts are alleged to have occurred. However, the juvenile court which originally placed the juvenile shall have the option of requesting that venue be transferred to it for the purpose of conducting the adjudicatory proceedings. If the juvenile is adjudicated of committing a delinquent act or acts in the judicial district of the juvenile's placement, venue of the matter shall be transferred to the juvenile court which previously placed the child pursuant to the original dispositional order for the purpose of conducting any dispositional and subsequent review hearings. [Report April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002]

CINA AND TERMINATION PROCEEDINGS

Rule 8.18 Child abuse reports. The juvenile court shall retain founded child protective assessment reports for ten years. Notwithstanding the foregoing, when notified by the department of health and human services that the report shall be expunged, the juvenile court shall destroy

the report pursuant to Iowa Code section 235A.18. The juvenile court shall retain all other child protective assessment reports for five years from the date of intake at which time the clerk shall destroy the reports. Notwithstanding the foregoing, child protective assessment reports which are received into evidence in a juvenile proceeding shall be retained for so long as the case file is retained and shall not be destroyed pursuant to this rule.

[Report April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002; February 22, 2002, effective May 1, 2002; June 30, 2023, temporarily effective July 1, 2023, permanently effective August 30, 2023]

Rule 8.19 Admissibility of evidence at temporary removal hearings, hearings for removal of sexual offenders and physical abusers from the residence, and examination hearings. The finding of imminent risk of harm allowing for the temporary removal of a child from his or her parent, guardian or custodian under Iowa Code section 232.95, the finding that probable cause exists to believe that a sexual or physical abuse has occurred and that the presence of the alleged sexual offender or physical abuser in the child's residence presents a danger to the child's life or physical, emotional or mental health under Iowa Code section 232.82, and the finding that probable cause exists to believe a child is a child in need of assistance pursuant to section 232.2(6)(e) or (f) for purposes of establishing grounds for examination of the child pursuant to Iowa Code section 232.98 shall be made by substantial evidence, which may be hearsay in whole or in part, provided there is a substantial basis for believing the source of the hearsay to be credible and for believing that there is a factual basis for the information furnished.

[Report April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002; February 22, 2002, effective May 1, 2002]

Rule 8.20 Motions to vacate an order for termination of parental rights. Any request by a biological or putative parent to vacate an order terminating parental rights pursuant to Iowa Code chapter 600A must be filed within 30 days from the entry of said order. The 30-day period for filing a motion to vacate such order shall not be waived or extended.

[Report April 7, 2000, effective July 1, 2000; November 9, 2001, effective February 15, 2002]

Rule 8.21 CINA and termination of parental rights orders, informational notice regarding appeal. If a court enters an order in an Iowa Code chapter 232 CINA, termination of parental rights, or post-termination proceeding, the order shall contain a written notice that an appeal by an aggrieved party must be taken pursuant to Iowa R. App. P. 6.101(1)(a), the notice of appeal must be filed within 15 days of the entry of the order, and a petition on appeal must be filed within 15 days thereafter. The absence of such language from an order will not affect the time for filing a notice of appeal or a petition on appeal.

[Report August 31, 2001, effective January 1, 2002; November 9, 2001, effective February 15, 2002; April 21, 2003, effective July 1, 2003; October 31, 2008, effective January 1, 2009]

PROCEDURE FOR JUDICIAL WAIVER OF PARENTAL NOTIFICATION

Rule 8.22 General principles.

8.22(1) These rules shall be interpreted to provide expeditious and confidential proceedings in accordance with Iowa Code chapter 135L.

8.22(2) All references in these rules to the clerk shall mean the clerk of the district court and shall include the clerk's designee.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.23 Petition for waiver.

8.23(1) Form. A minor who seeks waiver of parental notification prior to obtaining an abortion shall petition the court in a manner substantially complying with the form that accompanies these rules. This form, along with other forms that accompany these rules for use in waiver proceedings, shall be available at the offices of all clerks of court. All petitions shall state the manner by which the minor desires to receive notification of the court's decision and whether a similar petition has previously been presented to and refused by any court.

8.23(2) Assistance. The clerk shall assist the minor in completing and filing the petition.

8.23(3) Filing. A petition is filed for the purposes of these rules when it is date and time stamped in the clerk's office. The clerk shall present the petition to the court immediately upon filing.

8.23(4) Anonymity and confidentiality. The minor may file a petition using a pseudonym and the petition shall not contain any information, such as social security number, address, or name of parents, by which the minor may be identified. A sworn statement containing the case number, and the minor's true name, date of birth, and address shall be filed simultaneously with the pseudonymous petition. The clerk of court shall issue to the minor a certified copy of the sworn statement, which shall identify her to the provider of abortion services as the minor for whom a petition to waive notification was granted or denied. The clerk shall then place the original sworn statement under seal. Notwithstanding any other provision of Iowa law or these rules, the seal on the statement containing the minor's true name may not be broken except upon court order in exigent circumstances or at the minor's request.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.24 Appointment of counsel. The clerk shall inform the minor that she has a right to a court-appointed attorney without cost to her. The court shall appoint an attorney for the minor upon her request. The attorney shall serve as counsel on appeal.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.25 Appointment of guardian ad litem. The court may appoint a guardian ad litem, and shall appoint a guardian ad litem if the minor is not accompanied by a responsible adult, as that term is defined in the statute, or has not viewed the video under Iowa Code section 135L.2.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.26 Advisory notice to minor.

8.26(1) Upon the filing of any petition for waiver of parental notification, the clerk shall provide the minor a copy of the Advisory Notice to Minor form that accompanies these rules.

8.26(2) The clerk shall document in the court file that a copy of the advisory notice has been provided to the minor.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.27 Scheduling. Immediately upon filing the petition, the clerk shall set or secure the date for the hearing and so advise the minor if she is present. Otherwise, notice of hearing shall follow the procedures of rule 8.28. The hearing shall be held within 48 hours of the filing of the petition unless the minor or her attorney requests an extension of time within which a hearing shall be held. If the request for extension of time is granted, the deadline for filing any decision on appeal shall be extended for a like period of time.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.28 Notice of hearing. If the court determines that a guardian ad litem and/or an attorney for the minor should be appointed in accordance with Iowa Code section 135L.3(3)(b), the clerk shall notify said person(s) as well as any other person(s) designated by the minor not less than eight hours before the time fixed for a hearing, unless there is a waiver of the notice requirement by said person(s), or the time is reduced or extended by the court. Service of notice may be by acceptance of service. The only notice provided to the minor shall be by the minor making inquiry of the clerk of court following the entry of the order scheduling the hearing. Notice shall be provided by the clerk only to the above-named person(s).

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.29 Burden of proof and standard of evidence. The minor shall have the burden of proving the allegations of her petition by a preponderance of the evidence.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.30 Record required. In accordance with Iowa Code section 624.9, and consistent with the confidentiality requirements of rule 8.32, stenographic notes or electronic recordings shall be taken of all hearings held pursuant to Iowa Code chapter 135L and said record shall not be waived.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.31 Order granting or denying petition.

8.31(1) Time for granting or denying waiver. An order either granting or denying waiver of parental notification with findings of fact and conclusions of law shall be filed immediately following the hearing and in no event later than 48 hours from the filing of the petition or from the hearing if an extension is granted under rule 8.27.

8.31(2) Procedure in default of hearing and order. If the court fails to hold the hearing and rule on the petition within the time provided by these rules, the petition is deemed granted and the waiver is deemed authorized. In the event the petition is deemed authorized, the clerk shall immediately issue the certification form that accompanies these rules to the minor or her attorney.

8.31(3) Delivery of order or certification. The clerk shall deliver the order under rule 8.31(1), or the certification under rule 8.31(2), in the manner requested by the minor in the petition. The order or certification shall specify the person(s) to whom the clerk shall provide a copy. A copy shall be available to the minor at the clerk's office.

8.31(4) Notification of appeal rights. If the petition is denied, the order shall include notice of the right to appeal to the Iowa supreme court, the time period within which appeal must be filed and a copy of the applicable rules of appellate procedure.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.32 Confidentiality of documents and hearings.

8.32(1) Records. In accordance with Iowa Code chapter 135L and these rules, all records of parental notification proceedings are confidential. All confidential records shall be kept sealed and opened only as necessary for the conduct of proceedings for waiver of parental notification, an appeal of the district court decision, or as ordered by a court.

8.32(2) Hearings. The hearing shall be held in a confidential manner, preferably in chambers. Only the minor, her attorney, her guardian ad litem, and the person(s) whose presence is specifically requested by the minor, her attorney, or her guardian ad litem may attend the hearing on the petition.

8.32(3) Purging of files. The clerk shall destroy all records and files in the case when one year has elapsed from any of the following, as applicable:

a. The date that the court issues an order waiving the notification requirement or the date the waiver is deemed authorized under rule 8.31(2).

b. The date after which the court denies the petition for waiver of notification and the decision is not appealed.

c. The date after which the court denies the petition for waiver of notification, the decision is appealed, and all appeals are exhausted.

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.33 Juvenile Procedure Forms — General. The following forms are illustrative and not mandatory, but any particular instrument shall substantially comply with the form illustrated.

Rule 8.33 — Form 2: Order Setting Hearing, Appointing Counsel and Giving Notice (Family in Need of Assistance).

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
JUVENILE COURT

IN RE THE FAMILY OF _____; UPON THE PETITION OF _____ A CHILD/CHILDREN or A PARENT, GUARDIAN or CUSTODIAN	JUVENILE NO. _____ ORDER SETTING HEARING, APPOINTING COUNSEL AND GIVING NOTICE (FAMILY IN NEED OF ASSISTANCE)
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To: _____

You are hereby notified that there is presently on file in this court a verified petition alleging the above-named family to be a family in need of assistance; a copy of the petition is attached. An adjudicatory hearing on the merits of the petition is set for the time and place stated below.

You are further notified that the court shall appoint counsel or a guardian ad litem to represent the interests of the child at the adjudicatory hearing unless the child already has such counsel or guardian and that the court shall appoint counsel for the parent, guardian, or custodian if that person desires but is financially unable to employ counsel.

You are further notified that if you wish to state your views, you must appear or in your absence the court may order you to comply with any other reasonable orders designed to maintain and improve the familial relationship.

The court having found that a hearing on this matter should be set, **IT IS HEREBY ORDERED:**

1. That the above matter is set for adjudicatory hearing at _____ o'clock _____ .m., on the _____ day of _____, 20 _____, before this court at the _____ County Courthouse at _____, in the city of _____, _____ County, Iowa.

2. That _____, an attorney practicing before this court, is appointed to represent the child, _____, in this matter as guardian ad litem.*

3. That the clerk of the juvenile court is directed to send by certified mail a copy of this order with the attached petition to the above-named child, child's counsel and said child's parent, guardian or custodian no less than _____ days prior to the time set out above, said mailing to serve as notice of said hearing.

Dated this _____ day of _____, 20 _____.

Judge

* Delete this paragraph if the child is already represented by counsel.

SOURCE: Iowa Code §232.126, 232.127; 8.33, Form 2.

[Report 1983; November 9, 2001, effective February 15, 2002]

Rule 8.33 — Form 3: Financial Affidavit of Parent and Application for Appointment of Counsel for Child Parent Other.

In the Iowa District Court for _____ County (Juvenile Division)

In the Interest of _____, _____, _____, Child(ren).)))))	Juvenile No. _____ Financial Affidavit of Parent and Application for Appointment of Counsel for <input type="checkbox"/> Child <input type="checkbox"/> Parent <input type="checkbox"/> Other: _____
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In support of my application for appointment of counsel, and under penalty of perjury, the undersigned states:

Name: _____ Date of birth: _____

Home phone: _____ Cell phone: _____ Email: _____

Street address: _____

Street/P.O. Box	Apt #	City	State	Zip
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Case: CINA TPR Del Other: _____ Relationship to Child(ren): Parent Other: _____

Do you have a job? No job Yes, full time Yes, part time (list hours per week: _____)

Who do you work for? _____

How much money do you currently make, before taxes or deductions? _____ per hour month year

How much money have you made in the last 12 months from any source, before taxes or deductions? _____

How many family members are supported by or live with you? _____

If a spouse lives with you, how much money does your spouse make? _____ per hour month year

List all other money you, and anyone else living in your household, has coming in:

List what you own, including money in banks, cars, trucks, other vehicles, land, houses, buildings, cash, or anything else worth more than \$100:

List amounts you pay monthly for mortgages, rent, car loans, credit cards, child support, and any other debts:

I understand I may be required to repay the state for my attorney fees and costs and those of my child, I may be required to sign a wage assignment, and I must report any changes in the information submitted on this financial affidavit. I promise under penalty of perjury that the statements I make in this application are true, and that I am unable to pay for an attorney to represent me.

Date _____

Signature _____

[Report February 21, 1985, effective July 1, 1985; November 9, 2001, effective February 15, 2002; November 8, 2012, effective January 7, 2013]

Rule 8.33 — Form 4: Financial Affidavit of 600A Respondent and Application for Appointment of Counsel.

In the Iowa District Court for _____ County (Juvenile Division)

In the Interest of)	Juvenile No. _____
_____)	
_____)	Financial Affidavit of 600A Respondent and
_____)	Application for Appointment of Counsel
Child(ren).)	

In support of my application for appointment of counsel, and under penalty of perjury, the undersigned states:

Respondent's name: _____ Date of birth: _____

Home phone: _____ Cell phone: _____ Email: _____

Street address: _____
Street/P.O. Box Apt # City State Zip

Do you have a job? No job Yes, full time Yes, part time (list hours per week: _____)

Who do you work for? _____

How much money do you currently make, before taxes or deductions? _____ per hour month year

How much money have you made in the last 12 months from any source, before taxes or deductions? _____

How many family members are supported by or live with you? _____

If a spouse lives with you, how much money does your spouse make? _____ per hour month year

List all other money you, and anyone else living in your household, has coming in: _____

List what you own, including money in banks, cars, trucks, other vehicles, land, houses, buildings, cash, or anything else worth more than \$100: _____

List amounts you pay monthly for mortgages, rent, car loans, credit cards, child support, and any other debts: _____

I understand I may be required to repay the state for my attorney fees and costs and those of my child, I may be required to sign a wage assignment, and I must report any changes in the information submitted on this financial affidavit. I promise under penalty of perjury that the statements I make in this application are true, and that I am unable to pay for an attorney to represent me.

Date _____

Signature _____

[Report November 8, 2012, effective January 7, 2013]

Rule 8.33 — Form 4A: Order for Appointment of Counsel for 600A Respondent.

In the Iowa District Court for _____ County (Juvenile Division)

In the Interest of _____, _____, _____, Child(ren).))))))	Juvenile No. _____ Order for Appointment of Counsel for 600A Respondent
---	----------------------------	--

Now on this _____ day of _____, 20____, the court having received and examined the Financial Affidavit of Respondent and Application for Appointment of Counsel and having conducted an in-court colloquy and having considered not only Respondent’s income, but also the availability of any assets subject to execution and the nature and complexity of the case, finds the following:

1. Respondent:

- Is eligible for court-appointed counsel pursuant to Iowa Code section 600A.6A because each of the following criteria are met:
 - Respondent requested appointment of counsel; **and**
 - Respondent is indigent (at or below 100% of the poverty guidelines and Respondent is unable to pay for the cost of an attorney); **and**
 - Respondent, because of lack of skill or education, would have difficulty in presenting the person’s version of the facts in dispute, particularly where the presentation of the facts requires the examination or cross-examination of witnesses or the presentation of complex documentary evidence; **and**
 - Respondent has a colorable defense to the termination of parental rights, or there are substantial reasons that make termination of parental rights inappropriate.
- Is not eligible for court-appointed counsel.

2. Counsel appointed below to represent Respondent:

- Has a current contract with the State Public Defender to represent indigent persons in this type of case and in this county; **or**
- Does not have such a contract, but all attorneys with a contract to represent indigent persons in this type of case in this county have been contacted and no such attorney is available to take this case; **or**
- Does not have such a contract, but the State Public Defender has been consulted and consents to the appointment.

It is therefore ordered that Respondent’s Application for Appointment of Counsel is

- Denied.
- Approved, and that _____ is appointed to serve as counsel in this case for Respondent at state expense and may be contacted at _____.

Judge, _____ Judicial District

Copy to:

[Report November 8, 2012, effective January 7, 2013]

Rule 8.33 — Form 5: Financial Affidavit of Petitioner Under Iowa Code Chapter 600A.

In the Iowa District Court for _____ County (Juvenile Division)

In the Interest of _____,)	Juvenile No. _____
_____,)	
_____,)	Financial Affidavit of Petitioner Under Iowa
_____,)	Code Chapter 600A
Child(ren).)	

Petitioner's name: _____ Birth date: _____

Home phone: _____ Cell phone: _____ Email: _____

Street address: _____
Street/P.O. Box Apt # City State Zip

Do you have a job? No job Yes, full time Yes, part time (list hours per week: _____)

Who do you work for? _____

How much money do you currently make, before taxes or deductions? _____ per hour month year

How much money have you made in the last 12 months from any source, before taxes or deductions? _____

How many family members are supported by or live with you? _____

If a spouse lives with you, how much money does your spouse make? _____ per hour month year

List all other money you, and anyone else living in your household, has coming in: _____

List what you own, including money in banks, cars, trucks, other vehicles, land, houses, buildings, cash, or anything else worth more than \$100: _____

List amounts you pay monthly for mortgages, rent, car loans, credit cards, child support, and any other debts: _____

I promise under penalty of perjury that the statements I make in this affidavit are true and that I am unable to pay for an attorney to represent Respondent in this case. I also understand that I must report any changes in the information submitted on this financial affidavit.

Date _____

Signature _____

Rule 8.34 Juvenile Procedure Forms — Judicial Waiver of Parental Notification. The following forms are illustrative and not mandatory, but any particular instrument shall substantially comply with the form illustrated.

Rule 8.34 — Form 1: *Petition for Waiver of Parental Notification of Minor’s Abortion.*

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF _____, A Minor.	Juvenile No. _____ <p style="text-align: center;">PETITION FOR WAIVER OF PARENTAL NOTIFICATION OF MINOR’S ABORTION PURSUANT TO IOWA CODE SECTION 135L.3</p>
--	---

I, the above-named minor, state:

1. I am under 18 years of age.
 2. I am approximately _____ weeks pregnant and seek an abortion by a licensed physician, without notification of a parent.
 3. (Check one)
 - ____ a. I am accompanied by a responsible adult (a responsible adult is a person who is 18 or over and who is not associated with the clinic or physician who will perform the abortion).
 - ____ b. I am not accompanied by a responsible adult.
 4. (Check one)
 - ____ a. I have viewed the video prepared by the Iowa Department of Public Health that explains my options as a pregnant minor, including parenting, adoption, and abortion.
 - ____ b. I have not viewed the video.
 5. (Check one)
 - ____ a. I understand that I have the right to a court-appointed attorney at no cost to me. Please appoint an attorney to represent me.
 - ____ b. I have an attorney to represent me. The attorney’s name, address, and telephone number is _____.
 6. I understand that this proceeding will be kept secret from my parents and the public. The only persons who may attend any hearing on the petition are myself, my attorney, my guardian ad litem (if one is appointed) and those whose presence I, my attorney, or my guardian ad litem specifically request. I request that the following person(s) be notified of and admitted to all hearings in my case:
 Name(s) and address(es): _____.
 7. I understand court personnel will not send any papers to my home or try to call me. I would like to be informed of the court’s decision in the following way: _____.
- I request the following person(s), in addition to my attorney, be contacted and given papers in my case:
 Name(s) and address(es): _____.

Petition for Waiver of Parental Notification of Minor's Abortion *(cont'd)*

8. (Check one or both)

____ a. I am mature and capable of providing informed consent for the performance of an abortion.

____ b. It would not be in my best interests to notify a parent of my abortion for the following reasons:

_____.

9. I state on oath that (check one)

____ a. I am presenting this request to a court for the first time.

____ b. I have made this request to a court before and was refused.

10. The name, business address, and business telephone number (if these are known) of the physician who will perform the abortion is _____

_____.

THEREFORE, I request that the court grant my application to obtain an abortion without notifying a parent.

Signed on this _____ day of _____, 20 ____.

Petitioner (You may sign a name other than your true name, such as Jane Doe)

NOTICE: If you require the assistance of auxiliary aids or services to participate in court because of a disability, immediately call your district ADA coordinator at _____. (If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942).

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.34 — Form 2: Declaration of Minor who has Filed Pseudonymous Petition to Waive Parental Notification.

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF

Juvenile No. _____

A Minor.

**DECLARATION OF MINOR WHO
HAS FILED PSEUDONYMOUS PETITION
TO WAIVE PARENTAL NOTIFICATION
UNDER IOWA CODE CHAPTER 135L**

NOTICE TO THE CLERK OF COURT: A CERTIFIED COPY OF THIS DECLARATION, WITH THE FILE NUMBER NOTED ON IT, SHOULD BE GIVEN TO THE MINOR AFTER SHE SIGNS IT.

THE ORIGINAL SHOULD IMMEDIATELY BE PLACED IN A SEALED ENVELOPE, WHICH SHOULD BE FILED UNDER SEAL AND KEPT UNDER SEAL AT ALL TIMES.

1. My true name is _____, and my address is _____
(print your name)

(print your address)

2. My date of birth is _____.

3. I have filed a petition to waive parental notification, under the name _____

_____ on _____
(date)

I declare, under penalty of perjury, that the foregoing is true and correct.

Dated: _____ Signed: _____
(You must sign your true name)

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.34 — Form 3: *Order Appointing Counsel for a Minor.*

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF

_____,
A Minor.

Juvenile No. _____

**ORDER APPOINTING COUNSEL
FOR A MINOR UNDER
IOWA CODE SECTION 135L.3(3)(b)**

THIS MATTER is before the court upon the minor's request to waive parental notification of an abortion under Iowa Code chapter 135L. The court finds that counsel should be appointed.

IT IS ORDERED that [*name*] _____,
[*address*] _____, [*telephone number*] _____
is appointed counsel for the minor at public expense.

The clerk shall provide a copy of this order as specified in Iowa R. Juv. P. 8.28.

Dated this _____ day of _____, 20 ____.

JUDGE
JUDICIAL DISTRICT OF IOWA

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.34 — Form 4: Order Appointing a Guardian Ad Litem for a Minor.

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF

Juvenile No. _____

_____,
A Minor.

**ORDER APPOINTING A
GUARDIAN AD LITEM FOR A MINOR
UNDER IOWA CODE SECTION 135L.3(3)(b)**

THIS MATTER is before the court upon the minor's request to waive parental notification of an abortion under Iowa Code chapter 135L. The court finds that a guardian ad litem should be appointed.

IT IS ORDERED that [name] _____,
[address] _____, [telephone number] _____
be appointed as the guardian ad litem for the minor at public expense.

The clerk shall provide a copy of this order as specified in Iowa R. Juv. P. 8.28.

Dated this _____ day of _____, 20 ____.

JUDGE

JUDICIAL DISTRICT OF IOWA

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.34 — Form 5: *Advisory Notice to Minor.*

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF

Juvenile No. _____

_____,
A Minor.

ADVISORY NOTICE TO MINOR

YOU ARE NOTIFIED as follows:

All information in your case is confidential. No papers will be sent to your home, and you will not be contacted by this court. Your name will not be on your court papers.

Your lawyer and your guardian ad litem (if one is appointed) will receive notices about your case. You may also name someone else to get notices. That person's name should be on your petition.

YOUR CASE NUMBER APPEARS AT THE TOP OF THIS SHEET. KEEP IT IN A SAFE PLACE. YOU CANNOT GET INFORMATION FROM THE CLERK WITHOUT YOUR CASE NUMBER.

YOU HAVE BEEN GIVEN A COPY OF THE STATEMENT YOU SIGNED WITH YOUR TRUE NAME. KEEP IT IN A SAFE PLACE. YOU MAY NEED TO SHOW IT TO YOUR DOCTOR TO OBTAIN AN ABORTION WITHOUT NOTIFYING A PARENT.

Clerk: Complete information below:

1. (a) Your hearing is scheduled for _____,
at the _____ County Courthouse in _____, Iowa.

OR

(b) You must call the clerk at (_____) _____ to obtain the date of the hearing.

2. (a) Your lawyer is _____, telephone number _____.

OR

(b) You must call the clerk at the above number to get the name of your lawyer.

3. (a) Your guardian ad litem is _____,
telephone number _____.

OR

(b) You may call the clerk at the above number to obtain the name of your guardian ad litem.

You may be told of the court's decision immediately after the hearing. If not, you may contact your lawyer or the clerk soon after the hearing to find out if the court has ruled on your petition.

You have a right to a hearing and a decision within 48 hours unless you or your attorney asks for an extension of time. Any extension of time granted for the hearing shall extend the deadline for filing any decision on appeal for a like period of time. If these deadlines are not met you have a right to ask the clerk for a paper that will allow your doctor to perform the abortion without notifying a parent.

If the court does not grant your petition, you will be able to appeal.

Advisory Notice to Minor (*cont'd*)

If the court does not grant your petition and you decide not to appeal, or if your appeal is not granted, you may request that the court appoint a licensed therapist to help you tell your family of your decision and deal with any family problems. The cost of the therapist will be paid for by the court.

I certify that I have given a copy of this advisory notice to the minor.

Clerk of the Court
_____, County Courthouse
_____, Iowa _____

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.34 — Form 6: Order Setting Hearing on Petition for Waiver of Parental Notification of Minor’s Abortion.

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF _____, A Minor.	Juvenile No. _____ ORDER SETTING HEARING ON PETITION FOR WAIVER OF PARENTAL NOTIFICATION OF MINOR’S ABORTION
--	---

THIS MATTER came before the court upon the petition of _____ that a hearing be held in this matter. The court finds that such a hearing should be scheduled and proper notice should be given in accordance with Iowa R. Juv. P. 8.28.

IT IS THEREFORE ORDERED that a hearing on the Petition to Waive Parental Notification of a Minor’s Abortion be held pursuant to Iowa Code section 135L.3 on the _____ day of _____, 20____, at _____ o’clock _____ m. at the _____ County Courthouse in _____, Iowa.

The clerk shall provide a copy of this order as specified in Iowa R. Juv. P. 8.28.

Dated this _____ day of _____, 20____.

JUDGE

JUDICIAL DISTRICT OF IOWA

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.34 — Form 7: Findings of Fact, Conclusions of Law and Order.

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF

Juvenile No. _____

_____,
A Minor.

**FINDINGS OF FACT,
CONCLUSIONS OF LAW AND ORDER**

This matter came before the court on _____, 20____, for hearing held pursuant to Iowa Code section 135L.3 on waiver of parental notification of a minor’s abortion. Present for the hearing were the following:

- _____, the minor;
- _____, the minor’s attorney;
- _____, the minor’s guardian ad litem; and
- _____, _____.

The proceeding was reported [tape recorded]. The following exhibits and testimony were received into evidence:

The court now makes the following **FINDINGS OF FACT**:

1. Notice of this hearing and a copy of the petition were served in accordance with Iowa R. Juv. P. 8.28.
2. The petitioner is a pregnant minor, _____ years of age. She is approximately _____ weeks pregnant and seeks an abortion but objects to the notification of a parent.
3. (Check one)

___ a. The petitioner is mature and capable of providing informed consent for the performance of an abortion. This decision is based upon the following facts: _____
_____.

OR

___ b. The petitioner is not mature or does not claim to be mature, but notification to the petitioner’s parent is not in the petitioner’s best interest. This decision is based upon the following facts: _____
_____.

OR

___ c. The petitioner has not shown she is mature and capable of providing informed consent, nor has she shown that notification to a parent is not in her best interest. This decision is based upon the following facts: _____

_____.

Findings of Fact, Conclusions of Law and Order *(cont'd)*

CONCLUSIONS OF LAW

- 1. The court has jurisdiction of the petitioner and the subject matter as provided in Iowa Code chapter 135L.
- 2. The burden of proof is on the petitioner by a preponderance of the evidence.
- 3. (Check one)

___ a. A preponderance of the evidence shows that the petitioner is mature and capable of providing informed consent for the performance of the abortion within the scope and meaning of Iowa Code section 135L.3(3)(e)(1).

OR

___ b. A preponderance of the evidence shows that the petitioner is not mature or does not claim to be mature, but notification of the abortion to a parent is not in the best interest of the petitioner within the scope and meaning of Iowa Code section 135L.3(3)(e)(2).

OR

___ c. The evidence does not support a judicial waiver of parental notification.

- 4. The notification requirements as provided in Iowa Code section 135L.3 should [should not] be waived.

IT IS ORDERED, ADJUDGED AND DECREED that the petition for waiver of parental notification is **granted** [denied].

The clerk shall provide a copy of this order to the petitioner’s attorney, guardian ad litem, if any, physician, and the following person(s) designated by the petitioner: _____

The clerk shall provide notice of this decision to the petitioner as requested in the following manner: _____

Notice: (Delete if petition is granted). You have the right to appeal this ruling to the Iowa Supreme Court. You must file a notice of appeal with the district court clerk within 24 hours of this ruling. The rules you must follow for the appeal are attached to this order.

Dated this _____ day of _____, 20 ____.

JUDGE

JUDICIAL DISTRICT OF IOWA

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.34 — Form 8: Certification that Waiver of Parental Notification is Deemed Authorized.

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF

A Minor.

Juvenile No. _____

**CERTIFICATION THAT WAIVER OF
PARENTAL NOTIFICATION IS
DEEMED AUTHORIZED**

Pursuant to Iowa Code section 135L.3 the clerk certifies that:

1. The minor's petition for waiver of parental notification was filed on _____.

2. ____ (a) A ruling was not made within 48 hours of the filing of said petition,

OR

____ (b) The date for the hearing was extended at the request of the minor to _____,
and a ruling was not made within 48 hours of the extended hearing date.

THEREFORE, pursuant to Iowa Code section 135L.3(3)(1), the petition is deemed granted and the waiver of notification requirements is deemed authorized.

Dated: _____

Clerk of the Court

County Courthouse

_____, Iowa _____

Copies to: (Clerk, *see* Iowa R. Juv. P. 8.31(3))

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

Rule 8.34 — Form 9: *Notice of Appeal.*

IN THE IOWA DISTRICT COURT FOR _____ COUNTY
(JUVENILE DIVISION)

IN THE INTEREST OF

A Minor.

Juvenile No. _____
Supreme Court No. _____

NOTICE OF APPEAL

**TO THE CLERK OF THE DISTRICT COURT, _____
COUNTY, AND TO THE CLERK OF THE SUPREME COURT:**

You are notified that _____, the minor, who filed her petition for
waiver of parental notification on _____, hereby appeals the order dated
_____, which denied her petition.

Dated this _____ day of _____, 20 ____.

Attorney for _____

Address: _____

[Court Order June 26, 1997, temporary rules effective July 1, 1997; Court Order June 26, 1997, permanent
rules effective September 8, 1997; Report November 9, 2001, effective February 15, 2002]

EMANCIPATION OF MINORS

Rule 8.35 Emancipation orders.

8.35(1) *Separate orders.* The juvenile court shall enter findings of fact and conclusions of law separately from an order granting emancipation of a minor.

8.35(2) *Confidentiality.* The separate findings of fact and conclusions of law shall be confidential. Notwithstanding any other confidentiality statute or rule concerning juvenile court records, orders granting emancipation of a minor under Iowa Code chapter 232C shall be considered public records subject to release by the juvenile court.

[Report June 29, 2009, effective August 28, 2009]

PARENT REPRESENTATION

Rule 8.36 Educational requirements for court-appointed attorneys representing parents.

8.36(1) *Three-hour annual minimum.* Court-appointed attorneys representing parents in juvenile court are required to participate annually in a minimum of three hours of continuing legal education relating to juvenile court proceedings. An attorney shall not accept juvenile court appointment representing a parent unless the attorney has fulfilled this three-hour minimum requirement either in the previous calendar year or earlier in the calendar year of the appointment.

8.36(2) *Qualifying courses.*

a. For purposes of this rule, “continuing legal education relating to juvenile court proceedings” means instruction that meets all three of the following criteria:

(1) It relates to the legal, ethical, medical, psychological, or social issues arising in juvenile court proceedings.

(2) It has been approved by the Iowa Children’s Justice Initiative.

(3) It has been accredited by the commission on continuing legal education.

b. The Iowa Children’s Justice Initiative is responsible for publicizing courses that meet the criteria of rule 8.36(2). It is anticipated that these courses will be available throughout the state at little or no cost to the attorney.

8.36(3) *Recordkeeping.* Court-appointed attorneys representing parents in juvenile court proceedings are responsible for maintaining records of their compliance with this rule and reporting required instruction on the annual report required by Iowa Court Rule 41.4. A judge presiding over a juvenile proceeding, or the State Public Defender, may require an attorney to certify compliance with this rule and to provide the attorney’s annual reports and any other records demonstrating compliance with this rule.

8.36(4) *Effective date.* This rule applies to court appointments that occur on or after January 1, 2015. Attorneys appointed to represent parents in juvenile court proceedings on or after January 1, 2015, must have completed three hours of continuing legal education relating to juvenile court proceedings either during calendar year 2014 or during calendar year 2015 prior to their appointment.

[Court Order October 16, 2013, effective January 1, 2015]

MINOR GUARDIANSHIPS

Rule 8.37 Minor guardianship required filings.

8.37(1) The court shall not waive the requirement to file an initial care plan, annual report, or final report in a minor guardianship proceeding.

8.37(2) The court may extend the time for submitting any filing listed in rule 8.37(1) only upon a showing of good cause.

8.37(3) If a guardian fails to submit any filing listed in rule 8.37(1), the court may, after notice and an opportunity to cure the failure, impose sanctions, including removal of the guardian.

[September 8, 2025, effective November 10, 2025]

Rule 8.38 Reports of delinquent minor guardianship initial plans and reports.

8.38(1) The clerk’s report to the presiding judge required by Iowa Code section 232D.501A of all delinquent initial care plans, annual reports, and final reports in minor guardianships shall contain a copy of each delinquency notice and, if it does not appear on the face of the delinquency notice, the following information for each delinquent plan or report:

- a. The juvenile number of the matter.
- b. The title of the matter.
- c. An indication that the matter is a minor guardianship.
- d. The name and address of the fiduciary.
- e. The name and address of the attorney, if any, for the fiduciary.
- f. The type of delinquent plan or report.
- g. The date notice of delinquency was given.
- h. A statement that the required plan or report, or an order extending time for a specified period, was not filed within 60 days after the giving of notice of delinquency.
- i. The date the matter was opened.
- j. The name and date of filing of the last submission filed by the fiduciary or attorney in the case.
- k. The number, including “zero” if appropriate, of previous delinquency notices given in the matter and ignored.

8.38(2) In addition to submitting the report to the presiding judge as required by Iowa Code sections 232D.501A(2) and rule 8.38(1), the clerk shall submit a copy of the report to the chief judge of the judicial district and the state court administrator. If an order extending time for a specified period was filed but not complied with, the clerk shall proceed as in instances in which an order is not filed.

8.38(3) The state court administrator shall utilize the reports in the discharge of the duties prescribed in Iowa Code section 602.1209 and, in addition, shall prepare a list of the attorneys for fiduciaries who have received and ignored a notice of delinquency. The state court administrator shall transmit the list of attorneys, together with other relevant information, to the Iowa Supreme Court Attorney Disciplinary Board and to the Client Security Commission.

8.38(4) The Iowa Supreme Court Attorney Disciplinary Board, as a commission of the supreme court pursuant to Iowa Ct. R. 35.2, shall communicate with each attorney licensed to practice law in Iowa whose name appears on the list transmitted to the board pursuant to rule 7.6(3). If the board determines there is reasonable cause to believe an attorney for a fiduciary has violated Iowa R. of Prof'l Conduct 32:1.3 or 32:3.2 for failure to file a required inventory or report within 60 days after receiving notice of delinquency, or within an extension of time for a specified period granted by order, the board shall initiate appropriate disciplinary action. The board chairperson shall include the number of attorneys investigated and complaints initiated and processed pursuant to this rule, a synopsis of each such complaint, and the disposition thereof, in the annual board report to the supreme court required by Iowa Ct. R. 35.25.

8.38(5) The assistant court administrator of the disciplinary system is authorized to inquire into the status of any delinquent probate inventory or report.

[September 8, 2025, effective November 10, 2025]

Rule 8.39 Minor guardianship forms.

8.39(1) *Forms mandatory.* An individual serving as guardian for a minor guardianship must use forms contained in this rule for required filings.

8.39(2) *Background check form confidential.* Rule 8.37—Form 2: *Background Check Information for a Proposed Guardian of a Minor* is confidential.

[Court Order December 12, 2019, temporarily effective December 12, 2019, permanently effective February 11, 2020; September 8, 2025, effective November 10, 2025]

Rule 8.39 — Form 1: Background Check Information for a Proposed Guardian of a Minor

- Iowa Code section 232D.307 requires the court to conduct a criminal records check and checks of the child abuse, dependent adult abuse, and sex offender registry for a proposed guardian of a minor and requires the proposed guardian to pay the background check fee (\$15.00). *Note: The clerk of court will keep this information form confidential.*
- Do not give copies of this form to anyone except the clerk of court or your attorney, if you have one.
- If there is no existing guardianship approved by the court, file this form and a Petition to Establish a Guardianship for a Minor with the clerk of court.

If you do not understand how to use this form, or if you are unsure whether you should use this form, talk to an attorney.

In the Iowa District Court for _____ County (Juvenile Division)	
In the Matter of the Guardianship of: <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <i>Full name: first, middle, last</i> Protected Minor.	Case no. _____ <div style="text-align: center;">Background Check Information for a Proposed Guardian of a Minor</div> <div style="text-align: right; font-size: small; margin-top: 20px;">Iowa Code § 232D.307</div>

Guardian states as follows:

1. Proposed Guardian’s personal information

A. Current legal name:

<i>Full first name</i>	<i>Full middle name (full name, not middle initial; write "N/A" if no middle name)</i>	<i>Full last name</i>
------------------------	--	-----------------------

B. Personal identifying information:

/ /		- -
<i>Date of birth (month/day/year)</i>	<i>Gender</i>	<i>Social security number</i>

C. All other names ever used, including any other previous legal names and nicknames (if none, write "N/A" in the first blank below):

Alternate name #1

<i>Full first name</i>	<i>Full middle name (write "N/A" if no middle name)</i>	<i>Full last name</i>
------------------------	---	-----------------------

Alternate name #2

<i>Full first name</i>	<i>Full middle name (write "N/A" if no middle name)</i>	<i>Full last name</i>
------------------------	---	-----------------------

Alternate name #3 _____
Full first name *Full middle name* *Full last name*
 (write "N/A" if no middle name)

Alternate name #4 _____
Full first name *Full middle name* *Full last name*
 (write "N/A" if no middle name)

Check this box if you have additional alternate names. Provide the information above for all additional alternates names on an attached sheet.

2. Certification and release authorization

Certification: I confirm that the information provided above is true and correct.

Release Authorization: I give permission for the court to conduct an Iowa criminal history record check with the Division of Criminal Investigation (DCI). Any criminal history data concerning me maintained by the DCI may be released as allowed by law. I understand this can include information concerning cases expunged from court records, successful completion of the terms of a deferred judgment, if any, and arrests without dispositions.

_____, 20____
Month *Day* *Year* *Proposed guardian's signature**

Mailing address

_____, _____, _____
City *State* *ZIP code*

(_____) _____
Phone number *Email address*

**This form may be signed either by using a digitized signature, see instructions at <https://www.iowacourts.gov/for-the-public/court-forms/>, or by printing and hand-signing.*

[Court Order December 12, 2019, temporarily effective December 12, 2019, permanently effective February 11, 2020; September 8, 2025, effective November 10, 2025]

Rule 8.39 — Form 2: *Affidavit of Parental Consent*

Instructions:

- This form must be completed by each parent who has legal custody of the minor and is consenting to the guardianship of the minor.
- Each signing parent must complete and provide a separate form.

If you do not understand how to use this form, or if you are unsure whether you should use this form, talk to an attorney.

In the Iowa District Court for _____ County (Juvenile Division)	
In the Matter of the Guardianship of: _____ <i>Full name: first, middle, last</i> Protected Minor.	Case no. _____ <div style="text-align: center;">Affidavit of Parental Consent</div> <div style="text-align: right; font-size: small;">Iowa Code § 232D.203</div>

I certify the following: *Read, complete, and check each item if you agree.*

I, _____, am the _____
Print your name *Parental relationship*
 of _____ (Minor).
Initials of minor

- I currently have legal custody of Minor.
- Minor is in need of a guardianship because *Check all that apply*
- I have a physical or mental illness that prevents me from providing care and supervision of Minor.
 - I am, or soon will be, incarcerated or imprisoned.
 - I am, or soon will be, on active military duty.
 - Other: *Explain*

- I have read the Petition for Guardianship filed with this Affidavit.
- I understand the nature of the guardianship proposed in the Petition for Guardianship.
- I knowingly and voluntarily consent to the proposed guardianship.
- I have had sufficient opportunity to consult with an attorney regarding this matter.

Continued on next page

Rule 8.39 — Form 3: Court Officer's Oath (Minor Guardianship)

In the Iowa District Court for _____ County (Juvenile Division)	
In the Matter of the Guardianship of <hr/> <i>Full name: first, middle, last</i> Protected Minor.	Case no. _____ <div style="text-align: center;">Court Officer's Oath (Minor Guardianship)</div>
<small>Iowa Code § 232D.403</small>	

I, _____, certify under penalty of perjury and pursuant to the laws
Print your name

of the State of Iowa that I, the undersigned, do solemnly swear (or affirm) that as a Court Officer and as Guardian in the above matter, I will faithfully discharge the duties imposed by law, including the duty to account, to the best of my ability.

Signature

_____, 20____
*Month Day Year Signature**

Mailing address

_____, _____, _____
City State ZIP code

(_____) _____
Phone number Email address

*This form may be signed either by using a digitized signature, see instructions at <https://www.iowacourts.gov/for-the-public/court-forms/>, or by printing and hand-signing.

[Court Order December 12, 2019, temporarily effective December 12, 2019, permanently effective February 11, 2020; September 8, 2025, effective November 10, 2025]

Rule 8.39 — Form 4: Guardian’s Initial Care Plan for Protected Minor

Instructions:

- A guardian must complete, sign, and file this form with the court within 60 days of appointment.
- All appointed guardians must sign this form.
- The purpose of this form is to provide the court with a complete picture of the protected minor’s current situation and needs and the guardian’s plan to meet those needs. Provide as much detailed information as possible.

If you do not understand how to use this form or if you are unsure whether you should use this form, talk to an attorney.

In the Iowa District Court for _____ County (Juvenile Division)	
In the Matter of the Guardianship of <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <i>Full name: first, middle, last</i> Protected Minor.	Case no. _____ <div style="text-align: center;">Guardian’s Initial Care Plan for Protected Minor</div> <div style="text-align: right; font-size: small; margin-top: 20px;">Iowa Code § 232D.501(1)(a)</div>

Guardian states as follows:

1. Guardian information

A. Guardian’s name: _____

B. Guardian’s relationship to Protected Minor: _____
(Grandparent, aunt, uncle, etc.)

Skip to section 1(E) if there is only one guardian.

C. Co-Guardian’s name: _____

D. Co-Guardian’s relationship to Protected Minor: _____
(Grandparent, aunt, uncle, etc.)

Check this box if there are additional co-guardians and provide the information requested in section 1 for all additional co-guardians on an attached sheet.

E. Identify an emergency contact who knows information about Protected Minor and the guardianship in case Guardian or Co-Guardian cannot be reached:

_____ (_____) _____
Name Phone Number

2. Protected Minor’s information

A. Protected Minor’s age: _____

 Rule 8.39—Form 4: Guardian’s Initial Care Plan for Protected Minor, continued

3. Protected Minor’s residence and interaction with Guardian

A. Where does Protected Minor currently reside:

With Guardian

Other: _____

Check this box if you have attached a sheet with additional information.

B. Date Protected Minor began living at their current residence, if known:

_____, _____, _____
Month Day Year

C. Does Protected Minor’s current living situation best meet Protected Minor’s needs?

Yes No

If No, describe Guardian’s plan for meeting those needs:

Check this box if you have attached a sheet with additional information.

D. Summarize the nature and extent of Guardian’s plan for contact with, and activities on behalf of, Protected Minor:

Check this box if you have attached a sheet with additional information.

4. Payment of Protected Minor’s living and other expenses

A. Has the Court appointed a conservator to manage the financial affairs of Protected Minor?

Yes No

If No, has a petition to appoint a conservator been filed or is the filing of such a petition planned for the future?

Yes No

Is Guardian the conservator or does Guardian plan to be the conservator?

Yes No

 Rule 8.39—Form 4: Guardian’s Initial Care Plan for Protected Minor, continued

B. Information regarding payment of Protected Minor’s living and other expenses:

 Skip section 4(B) if you indicated that Protected Minor is under a conservatorship in section 4(A).

Identify the sources of payment for the Protected Minor’s living expenses.

Check all that apply

- Guardian
- Family member (parent or other relative—not including court-ordered child support)

If family member, identify that person’s:

Full name: first, middle, last

Relationship to Protected Minor

(_____) _____

Phone number *Email address*

Check this box if there is more than one family member paying Protected Minor’s expenses and provide the information requested for all additional payers on an attached sheet.

- Social Security benefits (SSI, survivor benefits, etc.)

Who is the payee?

- Guardian
- Other

If Other, identify the Social Security benefits payee:

Full name: first, middle, last

Relationship to Protected Minor

(_____) _____

Phone number *Email address*

- Child support

Payor information:

Full name: first, middle, last

(_____) _____

Phone number *Email address*

Check this box if there is more than one noncustodial parent paying Protected Minor’s expenses and provide the information requested for all additional payers on an attached sheet.

- Other: _____
- Check this box if you have attached a sheet with additional information.

 Rule 7.11—Form 4: Guardian’s Annual Report for Protected Person, continued

6. Protected Person’s health

A. Summarize Protected Person’s medical and dental health status during the reporting period, identifying any medical or dental concerns that occurred:

Check this box if you have attached a sheet with additional information.

B. Summarize Protected Person’s mental health status during the reporting period, identifying any mental, cognitive, behavioral, or emotional concerns that occurred:

Check this box if you have attached a sheet with additional information.

C. Summarize any other healthcare concerns related to Protected Person during the reporting period, identifying any new or ongoing healthcare concerns not described in sections 6(A)–(B):

Check this box if you have attached a sheet with additional information.

D. Did Protected Person receive any health-related professional services other than those identified above during the reporting period?

Yes No

If Yes, describe the other health-related professional services Protected Person received:

Check this box if you have attached a sheet with additional information.

 Rule 8.37—Form 4: Guardian’s Initial Care Plan for Protected Minor, continued

(2) Summarize Guardian’s plan for meeting Protected Minor’s medical and dental needs:

Check this box if you have attached a sheet with additional information.

B. Mental health

(1) Summarize Protected Minor’s current mental health status, identifying any mental, cognitive, behavioral, or emotional concerns:

Check this box if you have attached a sheet with additional information.

(2) Summarize Guardian’s plan for meeting Protected Minor’s mental healthcare needs:

Check this box if you have attached a sheet with additional information.

C. Other healthcare needs

(1) Summarize any other healthcare concerns related to Protected Minor, identifying any ongoing healthcare concerns not described in sections 5(A)–(B):

Check this box if you have attached a sheet with additional information.

(2) Summarize Guardian’s plan for addressing any other healthcare concerns identified in section C(1):

Check this box if you have attached a sheet with additional information.

 Rule 8.39—Form 4: Guardian’s Initial Care Plan for Protected Minor, continued

D. Does Guardian plan to arrange for Protected Minor to receive any health-related professional services other than those identified above?

Yes No

If Yes, describe the other health-related professional services Guardian plans to arrange for Protected Minor:

Check this box if you have attached a sheet with additional information.

6. Protected Minor’s educational status and other educational training or vocational services needs

A. Protected Minor is:

Check one

Preschool age

If you checked the above box, complete the next section.

Is Protected Minor receiving services from a preschool educational program (e.g., Early Access or Head Start)?

Yes No

If Yes, describe the services:

Check this box if you have attached a sheet with additional information.

School age and enrolled in or attending school at:

_____ in _____
School name City

School age but not enrolled in or attending school.

If you checked the above box, complete the next section.

Explain how Protected Minor’s educational needs will be met:

Check this box if you have attached a sheet with additional information.

 *Rule 8.39—Form 4: Guardian’s Initial Care Plan for Protected Minor, continued*

B. Does Protected Minor receive or need special education or related services?

Yes No

If Yes, describe the services:

Check this box if you have attached a sheet with additional information.

C. Does Minor receive or need any other educational training or vocational services?

Yes No

If Yes, describe the services:

Check this box if you have attached a sheet with additional information.

D. Guardian’s plan for meeting Minor’s future educational training or vocational needs:

Check this box if you have attached a sheet with additional information.

7. Protected Minor’s contact with family members and other significant individuals

A. Briefly describe Guardian’s plan for facilitating contact between Protected Minor and family members and other individuals significant to Protected Minor. Identify any such individuals the Court should be aware of, including their relationship to Protected Minor.

Check this box if you have attached a sheet with additional information.



Rule 8.39—Form 4: Guardian’s Initial Care Plan for Protected Minor, continued

B. Does Guardian plan to place any time, place, or manner restrictions on Protected Minor’s communication, visitation, or interaction with anyone?

Yes No

If Yes, identify whom and what restrictions Guardian plans to put in place and briefly describe why:

Check this box if you have attached a sheet with additional information.

8. Additional information

Additional information that may be useful for the Court to know in determining what is in Protected Minor’s best interest:

Check this box if you have attached a sheet with additional information.

9. Attorney help

Did an attorney help you prepare or fill out this form?

Yes No

If Yes, please complete the following:

Name of attorney or organization, if any

Business address of attorney or organization

_____, _____, _____
City State ZIP code

(_____) _____
Phone number

_____, _____
Email address Additional email address, if applicable

 Rule 8.39—Form 4: Guardian’s Initial Care Plan for Protected Minor, continued

10. Oath and signature of Guardian

A. Guardian’s oath and signature

I, _____, have read this Initial Care Plan, and I certify under
Print your name

penalty of perjury and pursuant to the laws of the State of Iowa that the information I have provided in this Initial Care Plan is true and correct.

_____, 20____
*Month Day Year Signature**

Mailing address

_____, _____, _____
City State ZIP code

(_____) _____
Phone number Email address

Is Guardian’s home address the same as the mailing address above?

Yes No

If No, what is Guardian’s home address?

Street address

_____, _____, _____
City State ZIP code

B. Co-Guardian’s oath and signature *Leave blank if there is only one guardian*

I, _____, have read this Initial Care Plan, and I certify under
Print your name

penalty of perjury and pursuant to the laws of the State of Iowa that the information provided in this Initial Care Plan is true and correct.

_____, 20____
*Month Day Year Signature**

(_____) _____
Phone number Email address

Is your mailing address the same as Guardian’s in section 10(A)?

Yes No

If No, complete the following:

Mailing address

_____, _____, _____
City State ZIP code

Check this box if there are more than two guardians and provide the information requested in section 10(B) for all additional guardians on an attached sheet. All guardians signing on a separate sheet must include the oath at the beginning of section 10(B).

**This form may be signed either by using a digitized signature, see instructions at <https://www.iowacourts.gov/for-the-public/court-forms/>, or by printing and hand-signing.*

Rule 8.39 — Form 5: Guardian’s Annual Report for Protected Minor

Instructions:

- A guardian must complete, sign, and file this form with the court within 30 days of the close of the reporting period.
- All appointed guardians must sign this form.
- The purpose of this form is to provide the court with a complete picture of the protected minor’s current situation as well as developments that occurred during the reporting period. Provide as much detailed information as possible. Do not include responses such as “same as last report” or “no change since last report.”

If you do not understand how to use this form or if you are unsure whether you should use this form, talk to an attorney.

In the Iowa District Court for _____ County (Juvenile Division)	
In the Matter of the Guardianship of _____ <i>Full name: first, middle, last</i> Protected Minor.	Case no. _____ Guardian’s Annual Report for Protected Minor Iowa Code § 232D.501(1)(b)

Guardian states as follows:

1. Reporting period

This report is for the period from: _____ / _____ / _____ to _____ / _____ / _____.
Month Day Year Month Day Year

2. Guardian information

A. Guardian’s name: _____

B. Guardian’s relationship to Protected Minor:

(Grandparent, aunt, uncle, etc.)

! *Skip to section 2(E) if there is only one guardian.*

C. Co-Guardian’s name: _____

D. Co-Guardian’s relationship to Protected Minor:

(Grandparent, aunt, uncle, etc.)

Check this box if there are additional co-guardians and provide the information requested in section 2 for all additional co-guardians on an attached sheet.

E. Identify an emergency contact who knows information about Protected Minor and the guardianship in case Guardian or Co-Guardian cannot be reached:

_____ (_____) _____
Name Phone Number

3. Protected Minor’s information

Protected Minor’s age: _____

 Rule 8.39—Form 5: Guardian’s Annual Report for Protected Minor, continued

4. Protected Minor’s residence and interaction with Guardian

A. During the reporting period, Protected Minor resided:

Check one

With Guardian

Other: _____

Check this box if you have attached a sheet with additional information.

B. Date Protected Minor began living at the residence identified in section 4(A), if known:

_____/_____/_____
Month Day Year

C. Does Protected Minor’s current living situation best meet Protected Minor’s future needs?

Yes No

If No, describe Guardian’s plan for meeting those needs:

Check this box if you have attached a sheet with additional information.

D. Summarize the nature and extent of Guardian’s visits with, and activities on behalf of, Protected Minor during the reporting period:

Check this box if you have attached a sheet with additional information.

5. Sources of payment for Protected Minor’s living and other expenses

A. Has the Court appointed a conservator to manage the financial affairs of Protected Minor?

Yes No

 *If No, skip to section 5(B)*

Is Guardian the conservator?

Yes No

 Rule 8.39—Form 5: Guardian's Annual Report for Protected Minor, continued

B. Information regarding Protected Minor's living and other expenses:

 Skip section 5(B) if you indicated that Protected Minor is under a conservatorship in section 5(A).

Identify the sources of payment for the Protected Minor's living and other expenses during the reporting period.

Check all that apply

- Guardian
- Family member (parent or other relative—not including court-ordered child support)

If family member, identify that person's:

Full name: first, middle, last

Relationship to Protected Minor

(____) _____

Phone number

Email address

Check this box if there is more than one family member paying Protected Minor's expenses and provide the information requested for all additional payers on an attached sheet.

- Social Security benefits (SSI, survivor benefits, etc.)

Who is the payee?

- Guardian
- Other

If Other, identify the Social Security benefits payee:

Full name: first, middle, last

Relationship to Protected Minor

(____) _____

Phone number

Email address

- Child support

Payor information:

Full name: first, middle, last

(____) _____

Phone number

Email address

Check this box if there is more than one noncustodial parent paying Protected Minor's expenses and provide the information requested for all additional payers on an attached sheet.

- Other: _____
- Check this box if you have attached a sheet with additional information.

 Rule 8.39—Form 5: Guardian’s Annual Report for Protected Minor, continued

C. Has Guardian applied for any benefits or funds (SSI, Medicaid, SNAP, etc.) for Protected Minor before or during the reporting period?

Yes No

 *If No, skip to section 6*

(1) Identify what benefits or funds Guardian has applied for and approximately when the application for each was submitted.

Check this box if you have attached a sheet with additional information.

(2) Identify which benefits or funds have been granted and approximately when they were granted.

Check this box if you have attached a sheet with additional information.

(3) Describe how the funds were used for the support of Protected Minor.

Check this box if you have attached a sheet with additional information.

6. Protected Minor’s health

A. Summarize Protected Minor’s medical and dental health status during the reporting period, identifying any medical or dental concerns that occurred:

Check this box if you have attached a sheet with additional information.

 Rule 8.39—Form 5: Guardian’s Annual Report for Protected Minor, continued

B. Summarize Protected Minor’s mental health status during the reporting period, identifying any mental, cognitive, behavioral, or emotional concerns that occurred:

Check this box if you have attached a sheet with additional information.

C. Summarize any other healthcare concerns related to Protected Minor during the reporting period, identifying any new or ongoing healthcare concerns not described in sections 6(A)–(B):

Check this box if you have attached a sheet with additional information.

D. Did Protected Minor receive any health-related professional services other than those identified above during the reporting period?

Yes No

If Yes, describe the other health-related professional services Protected Minor received:

Check this box if you have attached a sheet with additional information.

E. Does Guardian plan to arrange for Protected Minor to receive any health-related professional services other than those identified above during the next reporting period?

Yes No

If Yes, describe the other health-related professional services Guardian plans to arrange for Protected Minor during the next reporting period:

Check this box if you have attached a sheet with additional information.

 Rule 8.39—Form 5: Guardian’s Annual Report for Protected Minor, continued

7. Protected Minor’s educational status and other educational training or vocational services received

A. Protected Minor is:

Check one

Preschool age

If you checked the above box, complete the next section.

Did Protected Minor receive services from a preschool educational program (e.g., Early Access or Head Start) during the reporting period?

Yes No

If Yes, describe the services:

Check this box if you have attached a sheet with additional information.

School age and enrolled in or attending school at:

_____ in _____
School name City

School age but not enrolled in or attending school.

If you checked the above box, complete the next section.

Explain how Protected Minor’s educational needs were met during the reporting period and how Minor’s educational needs will be met in the future:

Check this box if you have attached a sheet with additional information.

B. Did Protected Minor receive special education or related services during the reporting period?

Yes No

If Yes, describe the services:

Check this box if you have attached a sheet with additional information.

 Rule 8.39—Form 5: Guardian’s Annual Report for Protected Minor, continued

C. Did Protected Minor receive any other educational training or vocational services during the reporting period?

Yes No

If Yes, describe the services:

Check this box if you have attached a sheet with additional information.

8. Protected Minor’s communication with parents and other significant individuals

A. Briefly describe Protected Minor’s communication with parents and other individuals significant to Protected Minor during the reporting period. Identify any such individuals, their relationship to Protected Minor, and the nature and frequency of contact, if known.

Check this box if you have attached a sheet with additional information.

B. Did Guardian place any time, place, or manner restrictions on Protected Minor’s communication, visitation, or interaction with anyone during the reporting period?

Yes No

If Yes, identify with whom and what restrictions were put in place and briefly describe why:

Check this box if you have attached a sheet with additional information.

 Rule 8.39—Form 5: Guardian’s Annual Report for Protected Minor, continued

9. Continuation of guardianship

A. Guardianship is recommended to be:

Check one

Continued

Terminated because:

Check this box if you have attached a sheet with additional information.

B. Ability and willingness of Guardian to continue as guardian:

Check one

Guardian is able and willing to continue as guardian.

Guardian is unable or unwilling to continue as guardian because:

Check this box if you have attached a sheet with additional information.

▲ NOTE

If you believe the guardianship should be terminated or someone else should be appointed as guardian, you must file a motion asking the court to approve the change. The guardianship will stay in place until the court orders otherwise. You must continue your duties as guardian until the court approves the change and files a written order.

10. Additional information

A. Will there be any changes to the care plan for Protected Minor for the next annual reporting period?

Yes No

If Yes, describe the changes:

Check this box if you have attached a sheet with additional information.



Rule 8.39—Form 5: Guardian’s Annual Report for Protected Minor, continued

B. Are there any difficulties that Guardian or Protected Minor is having with the guardianship or any need for assistance that Guardian would like to make the Court aware of?

Yes No

If Yes, describe the difficulties or needed assistance:

Check this box if you have attached a sheet with additional information.

C. Additional information that may be useful for the Court to know in determining what is in Protected Minor’s best interest:

Check this box if you have attached a sheet with additional information.

11. Attorney help

Did an attorney help you prepare or fill out this form?

Yes No

If Yes, please complete the following:

Name of attorney or organization, if any

Business address of attorney or organization

_____, _____, _____
City State ZIP code

(_____) _____
Phone number

Email address Additional email address, if applicable

 Rule 8.39—Form 5: Guardian’s Annual Report for Protected Minor, continued

12. Oath and signature of Guardian

A. Guardian’s oath and signature

I, _____, have read this Annual Report, and I certify under
Print your name
penalty of perjury and pursuant to the laws of the State of Iowa that the information I
have provided in this Annual Report is true and correct.

_____, 20_____
*Month Day Year Signature**

Mailing address

_____, _____
City State ZIP code

(_____) _____
Phone number Email address

Is Guardian’s home address the same as the mailing address above?

Yes No

If No, what is Guardian’s home address?

Street address

_____, _____
City State ZIP code

B. Co-Guardian’s oath and signature *Leave blank if there is only one guardian*

I, _____, have read this Annual Report, and I certify under
Print your name
penalty of perjury and pursuant to the laws of the State of Iowa that the information
provided in this Annual Report is true and correct.

_____, 20_____
*Month Day Year Signature**

(_____) _____
Phone number Email address

Is your mailing address the same as Guardian’s in section 12(A)?

Yes No

If No, complete the following:

Mailing address

_____, _____
City State ZIP code

Check this box if there are more than two guardians and provide the information requested in section 12(B) for all additional guardians on an attached sheet. All guardians signing on a separate sheet must include the oath at the beginning of section 12(B).

**This form may be signed either by using a digitized signature, see instructions at <https://www.iowacourts.gov/for-the-public/court-forms/>, or by printing and hand-signing.*

Rule 8.39 — Form 6: Guardian's Final Report for Protected Minor**Instructions:**

- A guardian must complete, sign, and file this form with the court within 30 days of the termination of the guardianship.
- All appointed guardians must sign this form.
- The purpose of this form is to provide the court with a complete picture of the developments that occurred related to the protected minor since the last annual report. Provide as much detailed information as possible. Do not include responses such as "same as last report" or "no change since last report."

If you do not understand how to use this form or if you are unsure whether you should use this form, talk to an attorney.

In the Iowa District Court for _____ County (Juvenile Division)

In the Matter of the Guardianship of

Case no. _____

_____,
Full name: first, middle, last

**Guardian's Final Report for Protected
Minor**

Protected Minor.

Iowa Code § 232D.501(1)(c) & § 232D.503

Guardian states as follows:

1. Reporting period

This report is for the period from: _____ / _____ / _____ to _____ / _____ / _____.
Month Day Year Month Day Year

2. Guardian information

A. Guardian's name: _____

B. Guardian's relationship to Protected Minor:

(Grandparent, aunt, uncle, etc.)

⚠ Skip to section 3 if there is only one guardian.

C. Co-Guardian's name: _____

D. Co-Guardian's relationship to Protected Minor:

(Grandparent, aunt, uncle, etc.)

Check this box if there are additional co-guardians and provide the information requested in section 2 for all additional co-guardians on an attached sheet.

3. Protected Minor's information

Protected Person's age: _____



Rule 8.39—Form 6: Guardian’s Final Report for Protected Minor, continued

Is Guardian’s home address the same as the mailing address on the previous page?

Yes No

If No, what is Guardian’s home address?

Street address

_____, _____
City State ZIP code

B. Co-Guardian’s oath and signature *Leave blank if there is only one guardian*

I, _____, have read this Final Report, and I certify under
Print your name

penalty of perjury and pursuant to the laws of the State of Iowa that the information provided in this Final Report is true and correct.

_____, 20_____
*Month Day Year Signature**

(_____) _____
Phone number Email address

Is your mailing address the same as Guardian’s in section 6(A)?

Yes No

If No, complete the following:

Mailing address

_____, _____
City State ZIP code

Check this box if there are more than two guardians and provide the information requested in section 6(B) for all additional guardians on an attached sheet. All guardians signing on a separate sheet must include the oath at the beginning of section 6(B).

**This form may be signed either by using a digitized signature, see instructions at <https://www.iowacourts.gov/for-the-public/court-forms/>, or by printing and hand-signing.*

[Court Order December 12, 2019, temporarily effective December 12, 2019, permanently effective February 11, 2020; September 8, 2025, effective November 10, 2025]

Rule 8.40 Reserved.

RESTRAINT OF JUVENILES DURING COURT PROCEEDINGS

Rule 8.41 Routine use of restraints prohibited.

8.41(1) Instruments of restraint, such as handcuffs, chains, irons, or straitjackets, cloth and leather restraints, and other similar items, will not be used on a child during a court proceeding unless the juvenile court upon the recommendation of the juvenile court officer or the county attorney makes a finding on the record that restraints are necessary due to any of the following:

- a.* Recent behavior of the child has placed others at risk of substantial physical harm.
- b.* Sufficient grounds to believe the child is a substantial flight risk.
- c.* Sufficient grounds to show restraints are necessary to prevent physical harm to the child or another person during the court proceeding.
- d.* There are no less restrictive alternatives to restraints, including the presence of a security officer. The juvenile court officer is not considered a security officer.

8.41(2) If the juvenile court officer or the county attorney recommends that restraints are necessary, the juvenile court officer or county attorney must provide notice to the court and the child's attorney outlining the circumstances supporting that recommendation prior to the child's appearance in each court proceeding or as soon as practicable. If notice is not given in writing, a record must be made at the court proceeding.

8.41(3) The child's attorney, the juvenile court officer, and the county attorney must have an opportunity to be heard before the court prior to any court proceeding for which any recommendation to restrain the child has been made.

8.41(4) For subsequent court proceedings in the same case, the court may rely on a previous finding if the security circumstances relating to the child have not materially changed.

8.41(5) Any restraint must allow the child limited movement of the hands to read and handle documents and writings necessary to the hearing. Under no circumstances should a child be restrained using fixed restraints to a wall, floor, or furniture.

8.41(6) Any restraint of children in the courtroom must balance legitimate security needs against the care, protection, and positive mental and physical development of the child while preserving the dignity and decorum of the courtroom and security of the court proceeding and court personnel.

[Court Order October 25, 2017, effective December 26, 2017]