

**COMMITTEE MINUTES for
ADMINISTRATION AND REGULATION APPROPRIATIONS SUBCOMMITTEE**

Date: January 27, 2009

Place: Room 19

Convended: 1/27/2009
10:05 AM

Recessed:

Reconvended:

Adjourned: 1/27/2009
11:35 AM

Present: Senators Danielson-CH, Jochum-VC, Bartz-RM, Behn, Kreiman
Representatives Hunter-CH, Taylor, D.-VC, Alons-RM, Drake, Gaskill, M., Helland, Kearns,
Kelley, Wagner

Absent: None

Excused: None

--REVISED--

Administration and Regulations meeting, January 27, 2008

Chair Hunter called meeting to order at 10:05am.

Roll was taken. Those that were not present at time of roll call were excused.

Previous meeting minutes were approved.

Presentation #1 from Microsoft
Amy Uttendorf, BI Solution Specialist

Business Intelligence

-Discussion of Business Intelligence (BI) and its importance in everyday business. BI is a business management term which refers to applications and technologies that are used to gather, provide access to, and analyze data and information about company operations. The committee was shown examples of other state agencies and the business intelligence concepts currently being used nationwide to more easily and efficiently read and interpret data. Microsoft currently has over 100 plus state and local customers nationwide who use the Business Intelligence concepts to make information and decision-making more efficient and easily identifiable.

Presentation #2, Legislative Services Agency
Joe Brandstatter and Dave Reynolds from Fiscal Services Division

DAS Revolving Funds

6 revolving funds in DAS, total expenditures and expenses

1. IT Operations Revolving Fund - used to fund the operation of the State's mainframe system and other computer-related services for the rest of State government, with the exception of the Regents institutions, State Fair Authority, and Community-Based Corrections Districts. From FY 2006 to FY 2008, the ending fund balance for these three fiscal years has ranged from \$8.7 to \$9.8 million. The IT Operations revolving fund supports approximately 147 FTE positions.
2. Centralized Purchasing Revolving Fund - administered by the General Services Enterprise and is used to account for receipts and expenses associated with the management and administration of statewide purchasing, with the exception of the Regents institutions, State Fair Authority, Dept of the Blind, Community-based Corrections, Iowa Finance Authority, Iowa Communications Network, Lottery Authority, Judicial Branch, and Legislative Branch. Unexpended funds remaining at the close of the fiscal year are allowed to carry forward. Approximately 25% of the fund's annual expenditures are for salary and benefits. The ending fund balance for the fiscal years FY 2006-2008 has ranged from \$1.3 to \$2.8 million. This fund supports approximately 14 FTE positions.
3. I/3 Revolving Fund - administered by the State Accounting Enterprise and is

used to support the State financial processes, such as Accounts Payable, Accounts Receivable, Procurement, General Accounting, Fixed Assets, Budget Preparation, and Applicant Tracking. The ending fund balance for the fiscal years FY 2006-2008 has been approximately \$2.3 million and the fund supports approximately 15 FTE positions. Unexpended funds remaining at the close of the fiscal year are allowed to carry forward.

4. IOWAccess Revolving Fund - receives driver license abstract fees to maintain, develop, operate, and expand the IOWAccess Network. IOWAccess is the program name for providing electronic access to State of Iowa government. This fund does not support any FTE positions. Unexpended funds are allowed to carry forward after the close of the fiscal year.

5. Human Resources Revolving Fund - used to account for receipts and expenses associated with administering personnel service needs and operational costs associated with meeting those needs. Unexpended funds remaining at the close of the fiscal year are allowed to carry forward. For the fiscal years FY 2006 to FY 2008 the ending fund balance ranged from \$1.2 to \$1.8 million. This fund supports approximately 54 FTE positions.

6. Vehicle Depreciation Revolving Fund - receives the majority of its revenues from monthly depreciation payments from State departments that own vehicles. From FY 2006 to FY 2008 the ending fund balance has ranged from \$5.6 to \$8.3 million.

Senator Kreiman moved for committee adjournment at 11:34am.

Chair Hunter adjourned the meeting at 11:35am.

Representative Bruce Hunter

Cari Sagar, Committee Secretary