



MINUTES

Legislative Council

Thursday, September 14, 2023

MEMBERS PRESENT

Senator Jack Whitver, Vice Chairperson
Senator Nate Boulton
Senator Chris Cournoyer
Senator Dan Dawson
Senator Pam Jochum
Senator Carrie Koelker
Senator Tim Kraayenbrink
Senator Herman C. Quirnbach
Senator Amy Sinclair
Senator Todd E. Taylor
Senator Sarah Trone Garriott
Senator Brad Zaun

Representative Pat Grassley, Chairperson
Representative Sue Cahill
Representative Dave Deyoe
Representative Lindsay James
Representative Jennifer Konfrst
Representative Heather Matson
Representative Amy Nielsen
Representative John H. Wills
Representative Matt W. Windschitl

LSA CONTACTS: Organizational staffing provided by: Timothy McDermott, Secretary to the Legislative Council, 515.281.8090, and John Heggen, Legal Services Division Director, 515.725.7827; Minutes prepared by: Rachele Hjelmaas, Legal Editor, 515.281.8127

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- I. Procedural Business
- II. Consideration of the Report of the Service Committee
- III. Appointment of Iowa Code Editor
- IV. Consideration of the Report of the Studies Committee
- V. Attachments



I. Procedural Business

Call to Order. The first meeting of the 2023-2024 Legislative Council was called to order by Temporary Chairperson Grassley at 11:30 a.m., Thursday, September 14, 2023, in Room 22, State Capitol, Des Moines, Iowa. Senators Boulton, Cournoyer, Dawson, Jochum, Koelker, Kraayenbrink, Quirnbach, Sinclair, Trone Garriott, and Zaun, and Representatives Cahill, James, Konfrst, Matson, Nielsen, Wills, and Windschitl attended the meeting via a telecommunications connection. Copies of the membership of the Legislative Council and the Legislative Council committees are attached to these minutes as Attachment A.

Election of Chairperson and Vice Chairperson. Senator Sinclair moved that Temporary Chairperson Grassley and Temporary Vice Chairperson Whitver be elected chairperson and vice chairperson, respectively. The motion was approved by a voice vote.

Adoption of Rules. Vice Chairperson Whitver moved adoption of the proposed Rules for the Legislative Council, and the motion was approved by a voice vote. The rules, as adopted, are attached to these minutes as Attachment B.

Minutes of Prior Meeting. Vice Chairperson Whitver moved that the minutes of the Legislative Council meeting of August 22, 2022, be approved. The motion was approved by a voice vote.

Consideration of Reports. Legislative Council actions are summarized in these minutes.

Adjournment. The meeting was adjourned at 11:34 a.m.

II. Consideration of the Report of the Service Committee

Chairperson Grassley recognized Vice Chairperson Whitver for consideration of the Report of the Service Committee. The report contains annual personnel reports from the Legislative Services Agency and the Office of Ombudsman, including recommended promotions. The report recommends that the Legislative Council approve the proposed budgets for FY 2024 for the Legislative Services Agency and the Office of Ombudsman. The report recommends that the Legislative Council approve the proposed changes to Legislative Services Agency Policies and Procedures concerning the organizational structure of the agency, tour group procedures, and job descriptions, pay grades, and titles. The report recommends that the Legislative Council approve the proposed changes to the Legislative Council Policies and Procedures relating to voting leave, authorized prefilling agencies, and visitor and employee access to the Capitol dome. The report further recommends that the Legislative Council appoint Mr. Michael Duster as the Iowa Code Editor.

Vice Chairperson Whitver moved adoption of the report, and the motion was approved by a voice vote. The report is attached to these minutes as Attachment C.

III. Appointment of Iowa Code Editor

Vice Chairperson Whitver moved to approve the recommendation of the Service Committee to appoint Mr. Michael Duster as the Iowa Code Editor, and the motion was approved by a voice vote.

IV. Consideration of the Report of the Studies Committee

Chairperson Grassley recognized Vice Chairperson Whitver for consideration of the Report of the Studies Committee. The report recommends that the Legislative Council approve the Guidelines for 2023-2024 Interim Study Committees. The report recommends that the Legislative Council approve



for the 2023 Interim permanent statutory committees established by law and the establishment of three Interim study committees.

Vice Chairperson Whitver moved adoption of the report, and the motion was approved by a voice vote. The report is attached to these minutes as Attachment D.

V. Attachments

- A. Legislative Council Membership and Legislative Council Committee Membership
- B. Iowa Legislative Council Rules
- C. Report of the Service Committee
- D. Report of the Studies Committee

LEGISLATIVE COUNCIL COMMITTEES 2023

IOWA LEGISLATIVE COUNCIL

Senator Jack Whitver, Vice Chairperson
 Senator Nate Boulton
 Senator Chris Cournoyer
 Senator Dan Dawson
 Senator Pam Jochum
 Senator Carrie Koelker
 Senator Tim Kraayenbrink
 Senator Herman C. Quirnbach
 Senator Amy Sinclair
 Senator Todd E. Taylor
 Senator Sarah Trone Garriott
 Senator Brad Zaub

Speaker Pat Grassley, Chairperson
 Representative Jane Bloomingdale
 Representative Sue Cahill
 Representative Dave Deyoe
 Representative Lindsay James
 Representative Bobby Kaufmann
 Representative Jennifer Konfrst
 Representative Heather Matson
 Representative Gary M. Mohr
 Representative Amy Nielsen
 Representative John H. Wills
 Representative Matt W. Windschitl

ADMINISTRATION COMMITTEE

Representative John H. Wills, Chairperson
 Senator Jack Whitver, Vice Chairperson
 Senator Pam Jochum
 Senator Amy Sinclair
 Representative Lindsay James
 Representative Brain K. Lohse

SERVICE COMMITTEE

Senator Jack Whitver, Chairperson
 Speaker Pat Grassley, Vice Chairperson
 Senator Pam Jochum
 Senator Amy Sinclair
 Representative Jennifer Konfrst
 Representative Matt W. Windschitl

CAPITAL PROJECTS COMMITTEE

Senator Tim Kraayenbrink, Co-Chairperson
 Representative Gary M. Mohr, Co-Chairperson
 Senator Izaah Knox
 Senator Carrie Koelker
 Senator Janet Petersen
 Senator Dan Zumbach
 Representative Jacob Bossman
 Representative Sue Cahill
 Representative Bobby Kaufmann
 Representative Heather Matson

STUDIES COMMITTEE

Senator Jack Whitver, Chairperson
 Speaker Pat Grassley, Vice Chairperson
 Senator Chris Cournoyer
 Senator Pam Jochum
 Senator Amy Sinclair
 Senator Sarah Trone Garriott
 Representative Lindsay James
 Representative Amy Nielsen
 Representative John H. Wills
 Representative Matt W. Windschitl

FISCAL COMMITTEE

Senator Tim Kraayenbrink, Co-chairperson
 Representative Gary M. Mohr, Co-chairperson
 Senator Dan Dawson
 Senator Pam Jochum
 Senator Janet Petersen
 Senator Dan Zumbach
 Representative Timi M. Brown-Powers
 Representative Dave Jacoby
 Representative Bobby Kaufmann
 Representative Shannon Latham

HEALTH POLICY OVERSIGHT COMMITTEE

Senator Jeff Edler, Co-chairperson
 Representative Joel Fry, Co-chairperson
 Senator Mark Costello
 Senator Molly Donahue
 Senator Mike Klimesh
 Senator Sarah Trone Garriott
 Representative Timi Brown-Powers
 Representative John Forbes
 Representative Shannon Lundgren
 Representative Ann Meyer

LEGISLATIVE COUNCIL COMMITTEES
2023

INTERNATIONAL RELATIONS COMMITTEE

Senator Annette Sweeney, Chairperson
Representative Eddie Andrews, Vice Chairperson
Senator Kevin Alons
Senator Nate Boulton
Senator William A. Dotzler, Jr.
Senator Carrie Koelker
Representative Ako Abdul-Samad
Representative Jon Dunwell
Representative Ruth Ann Gaines
Representative Thomas D. Gerhold
Representative Helena Hayes
Representative Elinor A. Levin
Representative Sami Sheetz
Representative Brad Sherman
Representative Mark I. Thompson

RULES

IOWA LEGISLATIVE COUNCIL

2023-2024

1. Thirteen members shall constitute a quorum.
2. At least thirteen affirmative votes are required for final action on any motion except a motion to recess or adjourn.
3. A substitute motion may be offered in lieu of a pending motion at any time unless the question has been called on the pending motion. A substitute motion takes precedence over any pending amendment to the original motion and, if adopted, disposes of the original motion and any pending amendments to the original motion.
4. Whenever Mason's Manual of Legislative Procedure does not conflict with the rules specifically adopted by the Council, Mason's Manual of Legislative Procedure shall govern the deliberations of the Council.
5. Meetings shall be set by motion before adjournment, or by call of the Council Chairperson with the approval of the Vice Chairperson if meetings are necessary before the date set in the motion.
6. Rules may be changed by a majority vote of the Council as provided in Rule 2.
7. The Council upon its motion may create committees in addition to those provided by statute to carry out its duties and shall designate the members of those committees. The committees shall include members of both political parties. The actions of the committees shall be reported to the Council at each meeting.
8. Legislative Council committees shall be organized so that a majority of all members of a committee shall constitute a quorum and an affirmative vote of at least a majority of all members of a committee shall be required for final action on any motion except a motion to recess or adjourn. However, for the International Relations Committee, a majority of the committee members of each house shall constitute a quorum and a majority of the committee members of each house shall be required for final action on any motion except a motion to recess or adjourn.
9. The Speaker of the House and the Majority Leader of the Senate shall appoint the members of the majority and the Minority Leaders of the Senate and House of Representatives shall appoint the members of the minority to interim study committees created by the Legislative Council or by statute or resolution.
10. If the appointing authority for members of permanent legislative committees, committees created under Rule 7, statutory bodies, and other bodies is the Legislative Council, the Speaker of the House, Majority Leader of the Senate, and the Minority Leaders of the Senate and House of Representatives, shall make the appointment or appointments.

Adopted: September 14, 2023

**REPORT OF THE SERVICE COMMITTEE
TO THE LEGISLATIVE COUNCIL****September 14, 2023**

The Service Committee of the Legislative Council met on September 14, 2023, and makes the following report and recommendations to the Legislative Council for approval:

I. PERSONNEL REPORTS

A. The Service Committee approves the annual personnel report from the Legislative Services Agency and recommends that the following employees be promoted, subject to performance review with approval of and effective date set by the director of the agency:

- Serena Adams, from LIO Officer 2, grade 27, to LIO Officer 3, grade 30.
- Jordon Oellerich, from Administrative Services Officer, grade 23, to Administrative Services Officer 1, grade 26.
- Sean Calhoun, from Administrative Services Officer, grade 23, to Administrative Services Officer 1, grade 26.
- Adam Pederson, from Finance Officer 1, grade 24, to Finance Officer 2, grade 27.
- Dee Becker, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Matt Eaton, from Division Director 1, grade 41, to Division Director, grade 43.
- Abby Birkett, from Computer Systems Developer 2, grade 32, to Sr. Computer Systems Developer, grade 35.
- Geetha Nagarajan, from Computer Systems Developer 2, grade 32, to Sr. Computer Systems Developer, grade 35.
- Emily Kramer, from Computer Systems Analyst 2, grade 32, to Sr. Computer Systems Analyst, grade 35.
- Paul Dawn, from Computer Systems Assistant, grade 24, to Computer Systems Analyst, grade 27.
- Alex Tath, from Computer Systems Assistant, grade 24, to Computer Systems Analyst, grade 27.
- Evan Johnson, from Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Isabel Waller, from Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Xavier Leonard, from Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Lacy White, from Administrative Services Officer 1, grade 26, to Administrative Services Officer 2, grade 29.
- Tanner Wieser, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Michael Oxley, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Kate O'Connor, from Legal Counsel 2, grade 35, to Senior Legal Counsel, grade 38.
- Stuart Stromberg, from Legal Counsel 2, grade 35, to Senior Legal Counsel, grade 38.
- Joseph Simpson, from Legal Counsel 2, grade 35, to Senior Legal Counsel, grade 38.

- J.D. Arnett, from Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Adrienne Seusy, from Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.

B. The Service Committee approves the annual personnel report from the Office of Ombudsman and recommends that the following employee be promoted, subject to performance review with approval of and effective date set by the director of the agency:

- Angela Long, from Assistant Ombudsman 2, grade 32, to Assistant Ombudsman 3, grade 35.

II. CENTRAL STAFF AGENCY FY 2024 BUDGETS

The Service Committee recommends that the Legislative Council approve the proposed budgets for the fiscal year beginning July 1, 2023, pursuant to Code section 2.12, as submitted by the following agencies:

- Legislative Services Agency
- Office of Ombudsman

III. IOWA CODE EDITOR

The Service Committee recommends to Legislative Council that Michael Duster be appointed as the Iowa Code Editor.

IV. LEGISLATIVE SERVICES AGENCY POLICIES AND PROCEDURES

The Service Committee recommends that the Legislative Council approve the proposed changes to the Legislative Services Agency Policies and Procedures concerning the organizational structure of the agency, tour group procedures, and job descriptions, pay grades, and titles.

V. LEGISLATIVE COUNCIL POLICIES AND PROCEDURES

The Service Committee recommends that the Legislative Council approve the proposed changes to the Legislative Council Policies and Procedures concerning voting leave, authorized prefiling agencies, and access to the Capitol dome.

Respectfully submitted,

Senator Jack Whitver, Chairperson

REPORT OF THE STUDIES COMMITTEE TO THE LEGISLATIVE COUNCIL

September 14, 2023

The Studies Committee of the Legislative Council met on September 14, 2023, and makes the following report for approval by the Legislative Council:

Guidelines. That the attached guidelines for 2023 and 2024 interim studies be adopted by the Legislative Council.

2023 Studies. That the attached proposal for studies for the 2023 Interim be adopted by the Legislative Council.

Respectfully submitted,

Senator Jack Whitver

Chairperson

GUIDELINES FOR INTERIM STUDY COMMITTEES

2023-2024 INTERIMS Adopted September 14, 2023

ADOPTION OF RULES

Interim study committees must have a majority of the members representing each house voting affirmatively in order to adopt rules.

COMPENSATION OF PUBLIC MEMBERS

Persons serving as public members of study committees are eligible to receive actual expenses only, if they are not eligible for expense reimbursement by an organization that they represent. In order for a public member representing an organization to be eligible to receive actual expenses, the organization must submit a letter to the Legislative Council indicating that the public member is not eligible for the reimbursement from the organization. Payment of the expenses is subject to the approval of the Chairperson and Vice Chairperson of the Legislative Council.

STAFF WORK FOR PUBLIC MEMBERS

After consultation with, as appropriate, the Legislative Services Agency (LSA) Director and legislative leadership, a study committee chair may authorize research or legislative drafting work by the LSA for public members of study committees.

APPROVAL OF NOMINEES

Public members of study committees may be nominated by designated organizations, subject to Legislative Council approval or subject to the approval of the Chairperson and Vice Chairperson of the Legislative Council in consultation with the Minority Leaders of the Senate and House of Representatives.

MEMBERSHIP CHANGES

Any change in membership numbers and voting status of the members of a legislative interim study body approved by the Legislative Council requires the approval of the Studies Committee and Legislative Council or legislative leadership.

GENDER BALANCE

Appointment of public members to study committees shall be gender balanced.

APPROVAL OF ACTIONS

A majority vote of a study committee's voting members present is necessary to carry any action; however, recommendations to the Legislative Council or General Assembly must be adopted with the affirmative votes of a majority of the committee's members of each house.

VOTING BY PUBLIC MEMBERS

Unless otherwise provided by the General Assembly or the Legislative Council, public members of study committees are nonvoting.

APPROVAL OF ADDITIONAL MEETINGS AND MEETINGS OUTSIDE DES MOINES

Any additional meeting or a meeting or public hearing by a legislative committee held outside of Des Moines requires the prior approval of the Studies Committee or legislative leadership.

PUBLIC HEARINGS

When authorization is given for a study committee to hold a public hearing, the committee may hold one hearing as a body or individual members may each hold a public hearing or groups of two or more members may hold public hearings. However, for each authorized public hearing, no members of the study committee may receive compensation for attendance at more than one session.

APPROVAL OF EXPENSES FOR SPEAKERS AND CONSULTING WORK

Any expenditure by a study committee for a speaker or presentation or for any other purpose either requires the prior approval of the Studies Committee and Legislative Council, or legislative leadership, or requires inclusion of the expenditure in a budget proposed by the study committee and approved by the Studies Committee and the Legislative Council, or legislative leadership. Contractual consulting work for a study committee requires the prior approval of the Studies Committee and the Legislative Council. Expenditures shall only be made in accordance with legislative expenditure policies and procedures.

SCHEDULING GUIDELINES

For the 2023 Interim, the deadline for completion of interim study committee meetings is November 24, 2023, and for the 2024 Interim, the deadline is December 8, 2023. An interim study committee must meet the deadline or receive an exemption or a revised deadline date from the Legislative Council or legislative leadership.

2023 Legislative Interim Studies

A. Statutory Committees

1. **Fiscal Committee** (Iowa Code §§2.45(2) and 2.46)

Charge: The committee is a permanent legislative committee under the Legislative Council. Duties include examining budget and expenditure matters, directing the administration of performance audits and visitations, and studying the operation of state government and making recommendations regarding reorganization to the General Assembly.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

2. **Health Policy Oversight Committee** (Iowa Code §2.45(6))

Charge: The committee is a permanent legislative committee under the Legislative Council. Duties include providing continuing oversight for Medicaid managed care, ensuring effective and efficient administration of the program, addressing stakeholder concerns, monitoring program costs and expenditures, and making recommendations to the General Assembly.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

3. **State Government Efficiency Review Committee** (Iowa Code §2.69)

Charge: The committee is a permanent legislative committee required to meet, as directed by the Legislative Council, at least every two years, to review state government organization and efficiency options and receive state government efficiency suggestions offered by the public and public employees. The committee typically meets during the legislative interim of odd-numbered years.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

4. **Public Retirement Systems Committee** (Iowa Code §97D.4)

Charge: The committee is a permanent legislative committee that is required to review and evaluate all public retirement systems in place in Iowa, including the Iowa Public Employees' Retirement System (IPERS), the Municipal Fire and Police Retirement System of Iowa (Iowa Code chapter 411), the Department of Public Safety Peace Officers' Retirement System (PORS), and the Judicial Retirement System. The committee typically meets during the legislative interim of odd-numbered years.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

B. Other Interim Studies

1. Minor Driver's License Interim Study Committee (2023 Iowa Acts, SF 542, §23)

Charge: The committee is required to examine policy matters and make recommendations on statutory changes relating to licensed driving by persons between 14 and 18 years of age. The committee shall submit a report to the General Assembly by December 15, 2023.

Members: 3 Senate/3 House, 5 public members.

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

2. Iowa Law Enforcement Academy Interim Study Committee (2023 Iowa Acts, SF 562, §29)

Charge: Review and evaluate Iowa Law Enforcement Academy entrance requirements, courses of study, attendance requirements, equipment and facility sufficiency, training requirements, and fitness standards, and consider additional locations for law enforcement training schools and current and future facility needs. The committee shall submit a report to the Governor and the General Assembly by December 15, 2023.

Members: 5 Senate/5 House, 12 public members.

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

3. Human Trafficking Interim Study Committee (2023 Iowa Acts, SF 562, §30)

Charge: Review initiatives, laws, policies, and other matters relating to human trafficking, including appropriate human trafficking-related training for law enforcement officers, county attorneys, and juvenile service officers and identification of funding needs. The committee shall submit a report to the Governor and the General Assembly by December 15, 2023.

Members: 3 Senate/3 House, up to 15 public members.

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.