



MINUTES

Legislative Council

Wednesday, July 14, 2021

MEMBERS PRESENT

Senator Jack Whitver, Chairperson
Senator Joe Bolkcom
Senator Jake Chapman
Senator Dan Dawson
Senator Jim Lykam
Senator Zach Wahls
Senator Brad Zaun

Representative Pat Grassley, Vice Chairperson
Representative Dave Deyoe
Representative Chris Hall
Representative Jennifer Konfrst
Representative Gary Mohr
Representative Matt W. Windschitl

LSA CONTACTS: Organizational staffing provided by: Timothy McDermott, Interim Secretary to the Legislative Council and Legal Services Division Director, 515.281.8090; Minutes prepared by: Rachele Hjelmaas, Legal Editor, 515.281.8127

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I. Procedural Business

Call to Order. The second meeting of the 2021-2022 Legislative Council was called to order by Temporary Chairperson Whitver at 1:01 p.m., Wednesday, July 14, 2021, in Room 22, State Capitol, Des Moines, Iowa. Senators Cournoyer, Jochum, Koelker, Kraayenbrink, and Ragan and Representatives Bloomingdale, Gjerde, Hein, James, McConkey, and Wills attended the meeting via a telecommunications connection. Copies of the membership of the Legislative Council and the Legislative Council committees are attached to these minutes as Attachment A.

Election of Chairperson and Vice Chairperson. Temporary Vice Chairperson Grassley moved that Temporary Chairperson Whitver and Temporary Vice Chairperson Grassley be elected chairperson and vice chairperson, respectively. The motion was approved by a voice vote.

Adoption of Rules. Vice Chairperson Grassley moved adoption of the proposed Rules for the Legislative Council, and the motion was approved by a voice vote. The rules, as adopted, are attached to these minutes as Attachment B.

Minutes of Prior Meeting. Vice Chairperson Grassley moved that the minutes of the Legislative Council meeting of January 21, 2021, be approved without additions or corrections. The motion was approved by a voice vote.

Consideration of Reports. Legislative Council actions are summarized in these minutes.

Adjournment. The meeting was adjourned at 1:07 p.m.

II. Consideration of the Report of the Service Committee

Chairperson Whitver recognized Vice Chairperson Grassley for consideration of the Report of the Service Committee. The report contains annual personnel reports from the Legislative Services Agency and the Office of Ombudsman, including recommended promotions. The report recommends that the Legislative Council approve the proposed budgets for FY 2022 for the Legislative Services Agency and the Office of Ombudsman. The report also recommends that the Legislative Council approve the proposed changes to Legislative Services Agency Policies and Procedures modifying the job qualifications and duties for the Administrative Services Officer 2/Editor job description to reflect current practices. In addition, the report recommends that the Legislative Council approve a 1.1 percent increase in the legislative staff pay matrix effective with the pay period beginning July 23, 2021. Vice Chairperson Grassley moved adoption of the report, and the motion was approved by a voice vote. The report is attached to these minutes as Attachment C.

III. Consideration of the Report of the Studies Committee

Chairperson Whitver recognized Vice Chairperson Grassley for consideration of the Report of the Studies Committee. The report recommends that the Legislative Council approve the proposed Guidelines for Interim Study Committees for the 2021 and 2022 Legislative Interim Study Committees. The report also recommends that the Legislative Council approve for the 2021 Interim permanent statutory committees established by law and the establishment of three other interim committees. Senator Bolcom commented he thinks the Regents University Study Committee is an excellent idea and an important step in supporting public universities in this state. Vice Chairperson Grassley moved adoption of the report, and the motion was approved by a voice vote. The report is attached to these minutes as Attachment D.



IV. Additional Business

Senator Wahls asked for unanimous consent to allow Mr. Tim McDermott, Interim Director of the Legislative Services Agency, to provide an update to the Council about redistricting. Mr. McDermott stated LSA expects to receive 2020 U.S. Census data by August 16, and LSA will begin the process of drawing new congressional and legislative district maps as soon as possible after that date for consideration during a special legislative session.

V. Attachments

- A. Legislative Council Membership and Legislative Council Committee Memberships.
- B. Rules of the Legislative Council.
- C. Report of the Service Committee.
- D. Report of the Studies Committee.

LEGISLATIVE COUNCIL COMMITTEES 2021

IOWA LEGISLATIVE COUNCIL

Senator Jack Whitver, Chairperson
Senator Joe Bolkcom
Senator Jake Chapman
Senator Chris Cournoyer
Senator Dan Dawson
Senator Pam Jochum
Senator Carrie Koelker
Senator Tim Kraayenbrink
Senator Jim Lykam
Senator Amanda Ragan
Senator Zach Wahls
Senator Brad Zaun

ADMINISTRATION COMMITTEE

Senator Jack Whitver, Chairperson
Representative John H. Wills, Vice Chairperson
Senator Jake Chapman
Senator Zach Wahls
Representative Cecil Dolecheck
Representative Lindsay James

CAPITAL PROJECTS COMMITTEE

Senator Tim Kraayenbrink, Co-Chairperson
Representative Gary M. Mohr, Co-Chairperson
Senator Joe Bolkcom
Senator Craig Johnson
Senator Carrie Koelker
Senator Jim Lykam
Representative Jacob Bossman
Representative Eric Gjerde
Representative Lee Hein
Representative Charlie McConkey

FISCAL COMMITTEE

Senator Tim Kraayenbrink, Co-chairperson
Representative Gary M. Mohr, Co-chairperson
Senator Joe Bolkcom
Senator Dan Dawson
Senator Pam Jochum
Senator Jason Schultz
Representative Chris Hall
Representative Lee Hein
Representative Dave Jacoby
Representative Shannon Latham

Speaker Pat Grassley, Vice Chairperson
Representative Jane Bloomingdale
Representative Dave Deyoe
Representative Eric Gjerde
Representative Chris Hall
Representative Lee Hein
Representative Lindsay James
Representative Jennifer Konfrst
Representative Charlie McConkey
Representative Gary M. Mohr
Representative John H. Wills
Representative Matt W. Windschitl

SERVICE COMMITTEE

Speaker Pat Grassley, Chairperson
Senator Jack Whitver, Vice Chairperson
Senator Jack Chapman
Senator Zach Wahls
Representative Jennifer Konfrst
Representative Matt W. Windschitl

STUDIES COMMITTEE

Speaker Pat Grassley, Chairperson
Senator Jack Whitver, Vice Chairperson
Senator Jake Chapman
Senator Amanda Ragan
Senator Zach Wahls
Senator Brad Zaun
Representative Eric Gjerde
Representative Lindsay James
Representative John H. Wills
Representative Matt W. Windschitl

INTERNATIONAL RELATIONS COMMITTEE

Representative Terry C. Baxter, Chairperson
Senator Annette Sweeney, Vice Chairperson
Senator William A. Dotzler, Jr.
Senator Kevin Kinney
Senator Carrie Koelker
Senator Zach Nunn
Representative Ako Abdul-Samad
Representative Thomas D. Gerhold
Representative Mary Mascher
Representative Jeff Shipley
Representative Kristin Sunde
Representative Jon Thorup

LEGISLATIVE COUNCIL COMMITTEES 2021

TAX EXPENDITURE COMMITTEE

Senator Dan Dawson, Co-chairperson
Representative Lee Hein, Co-chairperson
Senator Joe Bolkcom
Senator Tim Goodwin
Senator Pam Jochum
Senator Roby Smith
Representative Jane Bloomingdale
Representative Charles Isenhart
Representative Dave Jacoby
Representative Carter F. Nordman

HEALTH POLICY OVERSIGHT COMMITTEE

Senator Jeff Edler, Co-chairperson
Representative Joel Fry, Co-chairperson
Senator Mark Costello
Senator Mike Klimesh
Senator Liz Mathis
Senator Amanda Ragan
Representative Timi Brown-Powers
Representative John Forbes
Representative Shannon Lundgren
Representative Ann Meyer

PROPOSED RULES

IOWA LEGISLATIVE COUNCIL

2021-2022

1. Thirteen members shall constitute a quorum.
2. At least thirteen affirmative votes are required for final action on any motion except a motion to recess or adjourn.
3. A substitute motion may be offered in lieu of a pending motion at any time unless the question has been called on the pending motion. A substitute motion takes precedence over any pending amendment to the original motion and, if adopted, disposes of the original motion and any pending amendments to the original motion.
4. Whenever Mason's Manual of Legislative Procedure does not conflict with the rules specifically adopted by the Council, Mason's Manual of Legislative Procedure shall govern the deliberations of the Council.
5. Meetings shall be set by motion before adjournment, or by call of the Council Chairperson with the approval of the Vice Chairperson if meetings are necessary before the date set in the motion.
6. Rules may be changed by a majority vote of the Council as provided in Rule 2.
7. The Council upon its motion may create committees in addition to those provided by statute to carry out its duties and shall designate the members of those committees. The committees shall include members of both political parties. The actions of the committees shall be reported to the Council at each meeting.
8. Legislative Council committees shall be organized so that a majority of all members of a committee shall constitute a quorum and an affirmative vote of at least a majority of all members of a committee shall be required for final action on any motion except a motion to recess or adjourn. However, for the International Relations Committee, a majority of the committee members of each house shall constitute a quorum and a majority of the committee members of each house shall be required for final action on any motion except a motion to recess or adjourn.
9. The Speaker of the House and the Majority Leader of the Senate shall appoint the members of the majority and the Minority Leaders of the Senate and House of Representatives shall appoint the members of the minority to interim study committees created by the Legislative Council or by statute or resolution.
10. If the appointing authority for members of permanent legislative committees, committees created under Rule 7, statutory bodies, and other bodies is the Legislative Council, the Speaker of the House, Majority Leader of the Senate, and the Minority Leaders of the Senate and House of Representatives, shall make the appointment or appointments.

Adopted: July 14, 2021

REPORT OF THE SERVICE COMMITTEE TO THE LEGISLATIVE COUNCIL

July 14, 2021

The Service Committee of the Legislative Council met on July 14, 2021, and makes the following report and recommendations to the Legislative Council for approval:

I. PERSONNEL REPORTS

A. The Service Committee received and filed the annual personnel report from the Legislative Services Agency and recommends that the following employees be promoted, subject to performance review, with approval of and on the effective date set by the director of the agency:

- Ms. Serena Adams, from Capitol Tour Guide Supervisor 1, grade 22, to Capitol Tour Guide Supervisor 2, grade 25.
- Ms. Sharon Walsh, from Administrative Services Officer 1, grade 26, to Administrative Services Officer 2, grade 29.
- Ms. Eileen Gerken, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Ms. Samantha Steffensmeier, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Ms. Elma Mahmutovic, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.
- Ms. Emily Kramer, from Computer Systems Analyst 1, grade 29, to Computer Systems Analyst 2, grade 32.
- Mr. Adam Broich, from Fiscal Legislative Analyst 3, grade 35, to Sr. Fiscal Legislative Analyst, grade 38.
- Ms. Laura Book, from Fiscal Legislative Analyst 2, grade 32, to Fiscal Legislative Analyst 3, grade 35.
- Mr. Michael Guanci, from Fiscal Legislative Analyst 1, grade 29, to Fiscal Legislative Analyst 2, grade 32.
- Mr. Chris Ubben, from Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Ms. Lora Vargason, from Fiscal Legislative Analyst, grade 27, to Fiscal Legislative Analyst 1, grade 29.
- Mr. Joseph Simpson, from Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Ms. Kate O'Connor, from Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Mr. Stuart Stromberg, from Legal Counsel 1, grade 32, to Legal Counsel 2, grade 35.
- Ms. Adrienne Seusy, from Legal Counsel, grade 30, to Legal Counsel 1, grade 32.
- Mr. J.D. Arnett, from Legal Counsel, grade 30, to Legal Counsel 1, grade 32.
- Ms. Amy Lynch, from Administrative Services Officer, grade 23, to Administrative Services Officer 1, grade 26.
- Ms. Brittany Thorpe, from Administrative Services Officer, grade 23, to Administrative Services Officer 1, grade 26.
- Ms. Jayde Logemann, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.

- Ms. Megan McNeill, from Administrative Services Assistant, grade 20, to Administrative Services Officer, grade 23.

B. The Service Committee received and filed the annual personnel report from the Office of Ombudsmen.

II. CENTRAL STAFF AGENCY FY 2022 BUDGETS

The Service Committee recommends that the Legislative Council approve the proposed budgets for the fiscal year beginning July 1, 2021, pursuant to Iowa Code section 2.12, as submitted by the following agencies:

- Legislative Services Agency
- Office of Ombudsmen

III. POLICIES AND PROCEDURES

The Service Committee received and filed changes to the Legislative Services Agency Policies and Procedures concerning the job qualifications and duties for the Administrative Services Officer 2/Editor job description.

IV. LSA DIRECTOR AND OMBUDSMEN OPENINGS

The Service Committee discussed the timelines for hiring both a new Legislative Services Agency Director and a new Ombudsmen.

V. ADDITIONAL BUSINESS

The Service Committee recommends that the Legislative Council approve a 1.1% cost of living adjustment to the legislative pay matrix, effective with the pay period beginning July 23, 2021.

Respectfully submitted,

Speaker Pat Grassley, Chairperson

REPORT OF THE STUDIES COMMITTEE TO THE LEGISLATIVE COUNCIL

July 14, 2021

The Studies Committee of the Legislative Council met on July 14, 2021, and makes the following report for approval by the Legislative Council:

Guidelines. That the attached guidelines for 2021 and 2022 interim studies be adopted by the Legislative Council.

2021 Studies. That the attached proposal for studies for the 2021 Interim be adopted by the Legislative Council.

Respectfully submitted,

Speaker Pat Grassley

Chairperson

GUIDELINES FOR INTERIM STUDY COMMITTEES

2021-2022 INTERIMS

Adopted July 14, 2021

ADOPTION OF RULES

Interim study committees must have a majority of the members representing each house voting affirmatively in order to adopt rules.

COMPENSATION OF PUBLIC MEMBERS

Persons serving as public members of study committees are eligible to receive actual expenses only, if they are not eligible for expense reimbursement by an organization that they represent. In order for a public member representing an organization to be eligible to receive actual expenses, the organization must submit a letter to the Legislative Council indicating that the public member is not eligible for the reimbursement from the organization. Payment of the expenses is subject to the approval of the Chairperson and Vice Chairperson of the Legislative Council.

STAFF WORK FOR PUBLIC MEMBERS

After consultation with, as appropriate, the Legislative Services Agency (LSA) Director and legislative leadership, a study committee chair may authorize research or legislative drafting work by the LSA for public members of study committees.

APPROVAL OF NOMINEES

Public members of study committees may be nominated by designated organizations, subject to Legislative Council approval or subject to the approval of the Chairperson and Vice Chairperson of the Legislative Council in consultation with the Minority Leaders of the Senate and House of Representatives.

MEMBERSHIP CHANGES

Any change in membership numbers and voting status of the members of a legislative interim study body approved by the Legislative Council requires the approval of the Studies Committee and Legislative Council or legislative leadership.

GENDER BALANCE

Appointment of public members to study committees shall be gender balanced.

APPROVAL OF ACTIONS

A majority vote of a study committee's voting members present is necessary to carry any action; however, recommendations to the Legislative Council or General Assembly must be adopted with the affirmative votes of a majority of the committee's members of each house.

VOTING BY PUBLIC MEMBERS

Unless otherwise provided by the General Assembly or the Legislative Council, public members of study committees are nonvoting.

APPROVAL OF ADDITIONAL MEETINGS AND MEETINGS OUTSIDE DES MOINES

Any additional meeting or a meeting or public hearing by a legislative committee held outside of Des Moines requires the prior approval of the Studies Committee or legislative leadership.

PUBLIC HEARINGS

When authorization is given for a study committee to hold a public hearing, the committee may hold one hearing as a body or individual members may each hold a public hearing or groups of two or more members may hold public hearings. However, for each authorized public hearing, no members of the study committee may receive compensation for attendance at more than one session.

APPROVAL OF EXPENSES FOR SPEAKERS AND CONSULTING WORK

Any expenditure by a study committee for a speaker or presentation or for any other purpose either requires the prior approval of the Studies Committee and Legislative Council, or legislative leadership, or requires inclusion of the expenditure in a budget proposed by the study committee and approved by the Studies Committee and the Legislative Council, or legislative leadership. Contractual consulting work for a study committee requires the prior approval of the Studies Committee and the Legislative Council. Expenditures shall only be made in accordance with legislative expenditure policies and procedures.

SCHEDULING GUIDELINES

For the 2021 Interim, the deadline for completion of interim study committee meetings is November 26, 2021, and for the 2022 Interim, the deadline is December 9, 2022. An interim study committee must meet the deadline or receive an exemption or a revised deadline date from the Legislative Council or legislative leadership.

2021 Legislative Interim Studies

A. Statutory Committees

1. **Fiscal Committee** (Iowa Code §§2.45(2) and 2.46)

Charge: The committee is a permanent legislative committee under the Legislative Council. Duties include examining budget and expenditure matters, directing the administration of performance audits and visitations, and studying the operation of state government and making recommendations regarding reorganization to the General Assembly.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

2. **Tax Expenditure Committee** (Iowa Code §§2.45(5) and 2.48)

Charge: The committee is a permanent legislative committee under the Legislative Council. Duties include approving annual estimates of the cost of tax expenditures by December 15 each year, and performing a scheduled review of specified tax credits so that each credit is reviewed at least every five years. The committee shall coordinate its efforts with the Tax Credit Review Committee. The ninth scheduled review is in 2019.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

3. **Health Policy Oversight Committee** (Iowa Code §2.45(6))

Charge: The committee is a permanent legislative committee under the Legislative Council. Duties include providing continuing oversight for Medicaid managed care, ensuring effective and efficient administration of the program, addressing stakeholder concerns, monitoring program costs and expenditures, and making recommendations to the General Assembly.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.*

4. **State Government Efficiency Review Committee** (Iowa Code §2.69)

Charge: The committee is a permanent legislative committee required to meet, as directed by the Legislative Council, at least every two years, to review state government organization and efficiency options and receive state government efficiency suggestions offered by the public and public employees. The last report was submitted in 2016 and the next report is due in January 2022.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

5. **Public Retirement Systems Committee** (Iowa Code §97D.4)

Charge: The committee is a permanent legislative committee that is required to review and evaluate all public retirement systems in place in Iowa, including the Iowa Public Employees' Retirement System (IPERS), the Municipal Fire and Police Retirement System of Iowa (Iowa Code chapter 411), the Department of Public Safety Peace Officers' Retirement System (PORS), and the Judicial Retirement System. The committee typically meets during the legislative interim of odd-numbered years.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

*In accordance with applicable statutory requirements.

B. Other Interim Studies

1. Health Insurance Mandate Review Committee (2021 Iowa Acts, HF 838, §52)

Charge: The committee is required to identify and analyze each health insurance mandate contained in the 2021 Iowa Code and possible future health insurance mandates, identify the approximate number of Iowa residents covered by certain types of insurance, and identify and analyze related information. The committee shall submit a report to the General Assembly by December 31, 2021.

Members: 2 Senate/2 House, 5-11 public members.

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

2. Regents Universities Study Committee (2021 Iowa Acts, HF 868, §23)

Charge: The committee is required to examine the administrative costs, staffing levels, and allocation of staff at the institutions of higher learning governed by the State Board of Regents, as well as graduation and student retention rates for each academic program at each such institution. The committee shall submit a report to the General Assembly by December 15, 2021.

Members: 5 Senate/5 House

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.

3. Brady-Giglio List Study Committee (2021 Iowa Acts, SF 342, §21)

Charge: The committee is required to study the disclosure of information in officer personnel files as it relates to a Brady-Giglio list and the efficiency of implementing a statewide system for a Brady-Giglio list. The Committee shall submit a report to the Governor and General Assembly by December 16, 2021.

Members: 5 Senate/5 House, 12 public members

Meeting Days: As approved by the Chair and Vice Chair of the Legislative Council.