



MINUTES

Service Committee

Thursday, December 3, 2020

MEMBERS PRESENT

Senator Jack Whitver, Chair
Senator Charles Schneider
Senator Zach Wahls

Representative Pat Grassley, Vice Chairperson
Representative Todd Prichard
Representative Matt W. Windschitl

LSA CONTACTS: Organizational staffing provided by: Glen Dickinson, Secretary to the Legislative Council, 515.281.4616; Minutes prepared by: Ed Cook, Sr. Legal Counsel, 515.281.3994

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I. Procedural Business

Call to order. Chairperson Senator Jack Whitver called the December 3, 2020, meeting of the Service Committee of the Legislative Council to order at 2:47 p.m.

Committee business. Upon motion by Representative Matt Windschitl, the committee elected Speaker Pat Grassley as vice chairperson of the committee by voice vote. Upon motion, the committee approved the minutes from the July 11, 2019, meeting of the committee by voice vote.

Adjournment. The meeting was adjourned at 2:56 p.m.

II. Central Staff Agency Personnel Reports and Budgets

The committee received the proposed fiscal year 2021 budget and annual personnel report for the Legislative Services Agency. Mr. Glen Dickinson, Director of the Legislative Services Agency, noted that the Legislative Services Agency's proposed budget reflects a budget for fiscal year 2021 of \$11.4 million. Mr. Dickinson stated that the office supplies budget includes \$18,000 for the Uniform Law Commission. Mr. Dickinson also requested approval of the use of the revolving fund authority in Iowa Code section 2B.39(2) to utilize receipts from the sale of publications to pay legal publication printing costs. Mr. Dickinson further noted that with the decision not to approve merit increases for employees, proposed promotions included in the annual personnel report will only be eligible to occur upon approval of legislative leadership.

The committee also received the proposed fiscal year 2021 budget and annual personnel report for the Office of Ombudsman. Ms. Kristie Hirschman, Ombudsman, noted that the proposed budget reflects a budget for fiscal year 2021 of \$1.9 million.

Upon motion of Vice Chairperson Grassley, the committee recommended, by voice vote, that the Legislative Council approve the fiscal year 2021 proposed budget and annual personnel reports of the Legislative Services Agency and the Office of Ombudsman.

III. Legislative Services Agency Director Retirement

Chairperson Whitver acknowledged the upcoming retirement of Mr. Glen Dickinson as Director of the Legislative Services Agency next month and thanked him for his service to the General Assembly. Chairperson Whitver noted that the committee would be appointing an interim director soon prior to conducting a full search for a new director. Mr. Dickinson thanked the committee for its support and noted that it was his privilege to serve the General Assembly and further commented that his job was made easier by the talented employees of the agency.

IV. Legislative Staff Pay Matrix

Upon motion by Vice Chairperson Grassley, the committee, by voice vote, recommended that the Legislative Council approve a one and one-half percent increase in the legislative staff pay matrix effective with the pay period beginning October 2, 2020.

V. Materials Filed With the Legislative Services Agency

Fiscal Year 2021 budgets and Annual Personnel Reports from the Legislative Services Agency and the Office of Ombudsman.

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