

M I N U T E S  
SERVICE COMMITTEE  
September 2, 1987

PRELIMINARY BUSINESS

The meeting of the Service Committee of the Iowa Legislative Council was called to order by Senator Joe Welsh, Chairperson, at 1:07 p.m., Wednesday, September 2, 1987, in Committee Room 22 of the State House, Des Moines, Iowa. Members present in addition to the Chairperson were:

Senator Lee Holt  
Senator Emil Husak  
Representative John H. Connors  
Representative Kay Chapman  
Representative Delwyn Stromer

Also present were: Donovan Peeters, Director, Legislative Service Bureau; William Angrick, Citizens' Aide; Dennis Prouty, Director, Legislative Fiscal Bureau; Sandy Scharf, Director, Computer Support Bureau; Phyllis Barry, Deputy Code Editor; Joe O'Hern, Chief Clerk of the House of Representatives; and Burnette E. Koebernick, Deputy Director, Legislative Service Bureau.

Senator Holt moved that the minutes of the two June 23, 1987, meetings be approved as distributed to Committee members. The motion was adopted.

CITIZENS' AIDE REPORT

Chairperson Welsh recognized Mr. Bill Angrick, Citizens' Aide. Mr. Angrick indicated that the Service Committee had requested in the past that he report to the Committee when a member of his staff will not be able to handle certain cases for the Department. He stated that Ms. Voss is scheduled to teach two evening classes this fall at the Des Moines Area Community College. Because she will be teaching these classes, she will not be handling any cases involving the Des Moines Area Community College and under current law, the office may investigate cases involving that school. He also noted that Ms. Voss will be enrolling in two programs to meet her continuing legal education requirements for practice before the Federal Court. Chairperson Welsh noted that this is a matter involving office operations and suggested that Mr. Angrick need not report this matter in the future unless it impairs the operation of the Citizens' Aide Office.

Mr. Angrick stated that another matter he wishes to bring to the attention of the Service Committee is the problem of accessibility to the offices for handicapped persons. He emphasized that he has received a number of complaints about the lack of accessibility for handicapped persons to the office and has discussed this matter with the Department of General Services. The Department has taken the position that it will not make any changes to the present structure because it is anticipated that this structure will be demolished within the next several years. Because of the future plans of the Department of General Services for this facility, they have opposed any handicapped accessibility improvements to the structure. A copy of the letter from the Department of General Services to Mr. Angrick is attached and by this reference made a part of these minutes. Mr. Angrick pointed out that the office currently meets the needs of the Citizens' Aide staff and it is the intention of the office to remain there. He also emphasized that he has suggested that he meet the handicapped individuals in the Vocational Rehabilitation Building but the handicapped individuals suggest that this alternative is demeaning to handicapped persons. Mr. Angrick also pointed out that some changes need to be made in the structure to make the restroom facilities handicapped accessible.

Representative Connors asked what other buildings the Department of General Services has in mind for relocating the Citizens' Aide Office. Mr. Angrick noted that the Department of General Services has suggested the old Historical Building, the Vehicle Dispatcher Building, the Records and Property Building, and the Micrographics Building. Chairperson Welsh inquired as to whether the use of a chairlift is the most feasible alternative in providing accessibility to the handicapped at the current location. Mr. Angrick responded in the affirmative and suggested that this chairlift is also reusable in the event that the office is moved at some future date.

Chairperson Welsh recommended that Mr. Angrick seek bids for a chairlift by placing ads in state and trade publications. Senator Husak inquired as to whether the other changes are also necessary. Mr. Angrick responded that the additional modifications are necessary only if a handicapped person is employed in the office.

#### LEGISLATIVE FISCAL BUREAU REPORT

Chairperson Welsh recognized Mr. Prouty for his report. Mr. Prouty stated that he is recommending that Holly Lyons fill the Fiscal Analysis Supervisor position and Glen Dickinson fill the Data Base Management Supervisor position. He stated that he is also recommending that each receive a one-step increase and be placed in the Principle Legislative Analyst class within the Fiscal Bureau. Representative Chapman moved that Mr. Prouty's

recommendations be approved. The motion was seconded and adopted on a voice vote.

#### LEGISLATIVE SERVICE BUREAU REPORT

Chairperson Welsh recognized Mr. Peeters for his report. Mr. Peeters noted that he has distributed two items previously to the members of the Service Committee relating to personnel recommendations and the reorganization proposal for the Legislative Service Bureau and the Iowa Code Office. Mr. Peeters stated that he is recommending that Mr. Richard Johnson be reclassified from Legal Counsel II to Senior Legal Counsel with a one-step increase as a result of the reclassification and that he is further recommending that Ms. Patty Funaro be given an additional one-step merit increase. Representative Connors moved that Mr. Peeters' recommendations be adopted. The motion was adopted on a voice vote.

Mr. Peeters noted that the Service Committee has recommended that the current organizational structure of the Service Bureau be studied and that recommendations be brought to the Service Committee. He indicated that those recommendations have been submitted and assured the Committee that as implementation of those recommendations are proposed, he will come to the Service Committee with a report prior to implementation of the reorganization.

Representative Chapman inquired as to whether reorganization would mean that a loose-leaf Code will finally be prepared. Mr. Peeters responded that the structure and publication of the Code is a matter which is a prerogative for the Legislative Council to study and recommend. Representative Chapman inquired as to whether a study has been done relating to the possible computerization of the Administrative Code. Mr. Peeters responded that such a study is underway but due to the magnitude of the Administrative Code, it must be recognized that some time will be required to complete the study and submit recommendations. Representative Chapman pointed out that many users of the Administrative Code are unhappy with its current structure and feel that it is much too expensive a process for them to update the Administrative Rules. Representative Chapman inquired as to what additional costs will be incurred if proofreaders are used in a pool fashion. Mr. Peeters responded that full-time proofreaders will receive additional benefits from the state but that currently part-time proofreaders receive overtime compensation and a great deal of overtime is put in by these individuals. He suggested that the reduction in the number of proofreaders and the use of these proofreaders for all of the work in the Legislative Service Bureau and the Iowa Code Office will not increase costs.

Representative Stromer inquired as to whether there is presently a Code Editor. Mr. Peeters pointed out that Ms. JoAnn Brown is currently the Acting Code Editor and that the position of Code Editor is vacant. Representative Stromer inquired as to the new position of Administrative Code Editor. Mr. Peeters responded that the reorganization proposal in this area is basically placing into the table of organization that which is the current practice. He noted that Ms. Brown would become the Code Editor and the Deputy Code Editor would become the Administrative Code Editor. Mr. Peeters reemphasized that under reorganization, the Legislative Service Bureau is simply putting into the organizational structure what is in fact the current practice of the agency.

Representative Stromer inquired as to whether researchers currently work on fiscal matters. Mr. Peeters responded in the affirmative but noted that the staff of the Legislative Service Bureau has an excellent working relationship with the staff of the Legislative Fiscal Bureau and the work is done between the two staffs. Representative Stromer moved to approve the reorganization proposal for the Legislative Service Bureau and the Iowa Code Office. The motion was seconded by Representative Connors and adopted on a voice vote.

#### TELEPHONE SYSTEM

Chairperson Welsh noted that Mr. Faller, Deputy Director of the Legislative Fiscal Bureau, has met with telephone representatives and that a two-page memorandum is to be distributed for information purposes so that the Service Committee may make recommendations at a later time. A copy of this memorandum is attached and by this reference made a part of these minutes.

Representative Stromer moved to authorize a four percent salary increase for those legislative agency heads as recommended by the leadership.

#### EXECUTIVE SESSION

Representative Connors moved that the Service Committee go into Executive Session to discuss this matter. The motion was adopted on a voice vote. The Service Committee went into Executive Session at 1:45 p.m. and the meeting was reopened at 1:55 p.m.

Representative Stromer asked unanimous consent to withdraw his previous motion. There being no objection, the motion was withdrawn.

CLOSING BUSINESS

Chairperson Welsh announced that he is distributing to the members of the Service Committee a communication which he has submitted to the Chair and Vice Chair of the Legislative Council concerning his work as Chairperson of the Service Committee.

There being no further business before the Service Committee, the meeting of the Service Committee adjourned at 2:02 p.m.

Respectfully submitted,

BURNETTE E. KOEBERNICK  
Deputy Director