

M I N U T E S

SERVICE COMMITTEE

of the

LEGISLATIVE COUNCIL

May 15, 1984

The meeting of the Service Committee of the Legislative Council was called to order at 1:20 p.m. on Tuesday, May 15, 1984 by the Chairperson, Senator C. W. (Bill) Hutchins, in Committee Room 22 of the State House. Members present were:

Senator C. W. (Bill) Hutchins, Chairperson
Senator C. Joseph Coleman
Senator Merlin Hulse
Representative Jean Lloyd-Jones
Representative Delwyn Stromer

Also present were:

Mr. Serge Garrison, Director, Legislative Service Bureau
Mr. Bill Angrick, Citizens' Aide
Mr. Dennis Prouty, Director, Legislative Fiscal Bureau
Mr. Joe O'Hern, Chief Clerk, House of Representatives
Ms. Diane Bolender, Legislative Service Bureau

Senator Coleman moved that the minutes of the November 9, 1983 Committee meeting be approved as distributed to Committee members, and the motion was adopted.

Chairperson Hutchins indicated that the Senate Rules and Administration Committee will begin reviewing salaries for full-time legislative employees. He asked that the directors of the three legislative agencies have salary recommendations for their employees mailed to Service Committee members in advance of a future Senate Rules and Administration Committee meeting so that some coordination can take place. The directors agreed.

Representative Stromer asked whether salary increases throughout a legislative agency will be greater than 6.6 percent. Mr. Garrison responded that the increase will be greater than 6.6 percent only in the case of job reclassifications. He indicated that he will have a proposal to present to the Service Committee which will involve some changes in job descriptions to reflect new functions and duties.

Chairperson Hutchins appointed a subcommittee of the Service Committee to receive the salary recommendations. This subcommittee is: Representative Lloyd-Jones, Chairperson, Senator Hutchins, and Representative Stromer. Chairperson Hutchins indicated that the

subcommittee can anticipate meeting prior to a meeting of the Service Committee.

Mr. Garrison asked the Service Committee to recommend that the Legislative Council approve employing Mr. Craig Jontz as an Attorney I at Pay Grade 29, Step 1, which is the base salary for an attorney. Mr. Jontz will replace Mr. Roger Nowadzky who resigned shortly before the last session. He noted that Mr. Jontz has a background in agriculture law, and will work in that area as well as assist the Judiciary Committee. Mr. Garrison indicated that Mr. Jontz will not be eligible for cost-of-living or merit increases that will be provided for currently employed persons in June.

Mr. Garrison also asked that the Service Committee recommend to the Legislative Council that Ms. Autumn McGrean, who has been employed as the Public Information Office secretary on a half-year basis, be employed on a full-time basis, but funded one-half from the PIO budget, and one-half from the LSB budget. He indicated that Ms. McGrean will be transcribing minutes, typing reports, and assisting in general office work. He asked that Ms. McGrean be employed as a Word Processor I at Pay Grade 13, Step 1 and noted that she will be eligible for the cost-of-living salary increase since she has worked for six months for the General Assembly.

Representative Stromer moved that the Service Committee recommend that the Legislative Council approve the employment of the two individuals requested by Mr. Garrison, and the motion was adopted.

Chairperson Hutchins recognized Mr. O'Hern. Mr. O'Hern stated that the Computer Committee has asked him to request that the Service Committee request approval from the Legislative Council to commence the hiring process for the employment of a systems manager for the legislative computer system. He indicated that it is important to begin advertising and interviewing for the individual in order that the person can be prepared for the 1985 legislative session. He indicated that the Computer Committee anticipates having the name of an individual ready to bring to the Service Committee at its June meeting.

Mr. O'Hern also asked that the Service Committee recommend to the Legislative Council that the Legislative Fiscal Bureau be allowed to expend unencumbered moneys from funds appropriated to it for the 1983-1984 fiscal year for reprogramming costs in connection with changes being made in the State Comptroller's Budget Book, in order to access information from the State Comptroller's office during the 1985 legislative session. He commented that since the State Comptroller is changing the format, some money is necessary to rework programs developed by Sperry Corporation in January. He indicated that it is not possible to predict the cost since no one knows how extensive the changes to the Budget Book will be.

Representative Lloyd-Jones moved that the Service Committee recommend that the Legislative Council approve both requests of the Computer Committee. Senator Hulse asked why it is necessary to commence the employment process prior to the August 29th deadline for Sperry Corporation. Mr. O'Hern responded that September 1 is too late to begin a hiring and training process. Senator Hutchins indicated that other state agencies have indicated that they would like to access the legislative computer system, and it is necessary that a technical person be employed to determine whether the legislature can offset some of the cost of its system by charging for the access or whether the access will interfere with legislative capabilities. Representative Lloyd-Jones' motion was adopted.

The Service Committee adjourned at 1:35 p.m.

Respectfully submitted,

DIANE BOLENDER
Senior Research Analyst

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