

M I N U T E S

SERVICE COMMITTEE

February 22, 1983

The first meeting of the Service Committee of the 1983-1985 Iowa Legislative Council was called to order at 12:00 noon, Tuesday, February 22, 1983 in Committee Room 24 of the State House, Des Moines. Committee members present were:

Senator C. W. Hutchins, Temporary Chairperson
Senator C. Joseph Coleman
Senator Merlin Hulse
Representative Jean Lloyd-Jones
Representative Delwyn Stromer

Other persons present for the meeting were:

Mr. Dennis Prouty, Director, Legislative Fiscal Bureau
Mr. William Angrick, Citizens' Aide
Mr. Serge Garrison, Director, Legislative Service Bureau
Ms. Diane Bolender, Senior Research Analyst, Legislative Service Bureau

Senator Coleman moved that Senator Hutchins be named permanent Chairperson of the Service Committee. Senator Hulse moved that nominations cease and that a unanimous ballot be cast for Senator Hutchins. The motion carried and Senator Hutchins assumed the chair.

Chairperson Hutchins, noting that the starting salary for research analysts and fiscal analysts in the Legislative Service Bureau and the Legislative Fiscal Bureau is lower than the starting salary for research analysts employed by the caucus staffs, appointed a subcommittee composed of Representative Lloyd-Jones (Chairperson), Senator Hutchins, and Representative Stromer to review the salary schedule (pay matrix) for employees of the Legislative Service Bureau and the Legislative Fiscal Bureau compared to the salary schedule used for Senate and House employees. He directed the Subcommittee to review beginning salaries, salaries for tour guides, and procedures for reinstating steps in to the pay grades for the fiscal year beginning July 1, 1984.

Chairperson Hutchins recognized Mr. Prouty. Mr. Prouty commented that he has met with the Administrative Rules Review Committee in order to develop a proposal for the Service Committee in response to the Administrative Rules Review Committee's request to the Legislative Council. The Administrative Rules Review Committee had requested that an additional person be added to the Legislative Fiscal Bureau staff in order to enable that staff to

provide economic impact analysis of rules of executive agencies that come before the Administrative Rules Review Committee. Mr. Prouty indicated that it would be possible for the Legislative Fiscal Bureau to assign a staff member to the Administrative Rules Review Committee to perform economic analysis of proposed and existing rules upon the request of the Administrative Rules Review Committee. He added that the salary for the additional employee for the remainder of the current fiscal year would be paid from the standing appropriation of the Administrative Rules Review Committee and after that date the salary would be paid from the Legislative Fiscal Bureau appropriation.

In response to a question from Senator Hulse about the necessity of the employment of an additional person, Chairperson Hutchins stated that it is important to have a person employed to assist the Administrative Rules Review Committee in determining the fiscal impact of rules that come before the Committee. Mr. Prouty responded that it is not possible to determine the workload of the proposed employee, but it is anticipated that the employee would perform the economic analysis of the rules primarily during the interim, and during the session would administer the fiscal note process for the Legislative Fiscal Bureau.

Representative Stromer asked for the number of persons employed by the Legislative Fiscal Bureau. Mr. Prouty responded that the Legislative Fiscal Bureau has an approved table of organization of 17 persons, but presently employs 16 persons. He suggested that in the future an additional person may be needed for the property tax portion of the Ways and Means workload and for the school finance area. In response to a question from Representative Lloyd-Jones, Mr. Prouty responded that although the Legislative Fiscal Bureau possesses the authority to contract with outside agencies for extra work, the Fiscal Bureau currently only contracts out for public retirement cost studies.

Senator Coleman moved that the Service Committee recommend that the Legislative Council approve the hiring of an additional person to provide economic impact analysis of rules for the Administrative Rules Review Committee as recommended by Mr. Prouty. The motion carried.

Mr. Prouty asked that Mr. Tim Faller, currently employed as a Fiscal Analyst, be promoted to Senior Fiscal Analyst at the entry level salary for Pay Grade 37, which is \$30,908. Representative Stromer asked for assurance that Mr. Faller will commence his duties as the Senior Fiscal Analyst at the entry level salary and will not be granted salary increases within Pay Grade 37 for his years of service as a Fiscal Analyst. Mr. Prouty assured Representative Stromer that Mr. Faller will be compensated at the entry level salary for the position.

The Committee discussed problems that may be present if the steps within each pay grade are reinstated during the second fiscal

year of the next biennium, as contemplated in the collective bargaining agreement for organized executive branch employees. Chairperson Hutchins indicated that he anticipated that the topic of reinstating steps in the pay grades of legislative employees will be discussed by the Salary Subcommittee.

Senator Coleman moved that the Service Committee recommend to the Legislative Council that Mr. Faller be reclassified. The motion carried.

Chairperson Hutchins recognized Mr. Garrison. Mr. Garrison stated that he had received 225 applications for the position of Public Information Officer and has employed Mr. John Goeldner at Pay Grade 24 of the pay matrix adopted by the House and Senate, which is an annual salary of \$17,929.60. He asked that the Service Committee recommend to the Legislative Council that Mr. Goeldner's employment be approved.

Mr. Garrison also distributed copies of proposed budgets for both the Public Information Office and the Tour Guides. The proposed budgets are attached to the minutes and by this reference made a part thereof. He indicated that the proposed salaries are based upon the actual number of hours that the present tour guides are working. He added that the proposed uniform allowance for tour guides would include new uniforms including two uniforms for the one full-time tour guide.

Mr. Garrison commented that the Public Information Office budget includes salaries for the Public Information Officer and either one full-time assistant or two half-time assistants with part-time secretarial assistance. He indicated that he has budgeted an amount for travel which would include travel to the National Conference of State Legislatures' annual meeting and funds for possible trips to other parts of the state for providing public information about the Legislature to interested groups. He indicated that he has budgeted an amount for printing and binding in order to update publications that have become obsolete. Mr. Garrison stated that the budget for printing and binding does not include reprinting the publication Under the Golden Dome which was previously a Senate publication.

Senator Coleman moved that the two proposed budgets be approved by the Service Committee and recommended for approval to the Legislative Council. The motion carried.

Representative Lloyd-Jones moved that the Service Committee recommend to the Legislative Council that Mr. John Goeldner be employed as the Public Information Officer at Pay Grade 24 at an annual salary of \$17,929.60. The motion carried.

Chairperson Hutchins indicated that the Senate Rules and Administration Committee will be discussing whether to reprint the publication Under the Golden Dome. Representative Stromer asked

that the Senate Committee withhold any decision until contact is made with members of the House Rules and Administration Committee.

The Committee adjourned at 12:40 p.m.

Respectfully submitted,

DIANE BOLENDER
Senior Research Analyst