

M I N U T E S

SERVICE COMMITTEE

December 21, 1982

The meeting of the Service Committee of the Legislative Council was called to order at 10:15 a.m., Tuesday, December 21, 1982 in Committee Room 22 of the State House, Des Moines. Committee members present were:

Speaker Delwyn Stromer, Chairperson
Senator Gary Baugher
Senator C. W. Hutchins
Representative John Connors
Representative Ingwer Hansen

Other persons present for the meeting were:

Mr. Dennis Prouty, Director, Legislative Fiscal Bureau
Mr. Serge Garrison, Director, Legislative Service Bureau
Mr. William Angrick, Citizens' Aide
Ms. Diane Bolender, Legislative Service Bureau

Representative Connors moved that the minutes of the November 11, 1982 meeting be approved as mailed to Committee members. The motion carried.

Mr. Prouty announced that the Legislative Fiscal Bureau presently has two vacancies with the resignations of Ms. Binnie LeHew and Ms. Nancy Cramer. He asked for approval to fill these vacancies by the employment of Ms. Tamara Fujinaka as a Legislative Fiscal Analyst to staff the Transportation and Law Enforcement Appropriations Subcommittee and Ms. Patricia Hipple as a Program Analyst in the Program Evaluation Division. He asked that they be employed at Pay Grade 24 and a starting salary of \$17,810 which is above the starting salary for Pay Grade 24, but recognizes previous work experience of the two persons. Representative Connors moved that the Service Committee recommend that the employment of Ms. Fujinaka and Ms. Hipple be approved by the Legislative Council. The motion was adopted.

Senator Hutchins moved that the Service Committee recommend that a Public Information Officer be jointly employed by the General Assembly on a nonpartisan basis. He distributed copies of a proposed listing of qualifications and duties for the Public Information Officer. He noted that the proposal directs that the Officer have obtained a bachelor's or master's degree from a college or university which emphasizes the ability to communicate. He proposed that the Public Information Officer be under the general supervision of the Director of the Legislative Service Bureau and that the tour guides be placed under the Public Information Officer's supervision. He asked that such a person be paid at Pay Grade 24, which is equivalent to the pay grade used for beginning research analysts in the House, Senate and Legislative

Service Bureau. In response to a question from other Committee members, Senator Hutchins acknowledged that he had visited with Mr. Garrison about the additional responsibilities placed on him and Mr. Garrison had agreed to perform whatever responsibilities the Legislative Council directs.

In response to a question about the location of the Public Information Officer, Chairperson Stromer suggested that the person have a desk somewhere on the rotunda area of the second floor of the State House in order to be visible, but also be provided a more secluded working area. It was agreed that the post office area is a possibility if it can be arranged that House and Senate post offices be provided at the rear of each chamber.

Representative Connors moved that the qualifications be amended to state that equivalent experience can be substituted for the college or university degree. Senator Baugher seconded the motion, and it carried.

Mr. Garrison asked for additional guidance from the Service Committee as to the number of persons the members anticipate would be employed in the Public Information Office in order to adequately monitor both the House and Senate. He suggested that the Public Information Office eventually could be provided with journalism students as interns. Senator Hutchins suggested that the Public Information Officer be employed as soon as possible and the employment of any additional personnel be delayed.

Senator Hutchins' motion to establish the Public Information Officer as an employee under the general supervision of the Director of the Legislative Service Bureau was adopted.

Chairperson Stromer announced that this is the last meeting of the 1981-1982 Service Committee. Representative Connors congratulated Chairperson Stromer on the fair and efficient way in which he presided over Committee meetings.

The Service Committee adjourned at 10:45 a.m.

Respectfully submitted,

DIANE BOLENDER
Senior Research Analyst

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