

M I N U T E S  
SERVICE COMMITTEE  
OF THE  
LEGISLATIVE COUNCIL

November 7, 1979

A meeting of the Service Committee of the Legislative Council was called to order by Chairperson William Harbor at 1:15 p.m., November 7, 1979, in Committee Room 22 of the State House. Members present were:

Representative William H. Harbor, Chairperson  
Senator Bob Rush  
Representative Greg Cusack

Also present were:

Ms. Phyllis Berry, Deputy Code Editor  
Mr. Serge Garrison, Director of the Legislative Service Bureau  
Mr. Bill Angrick, Citizen's Aide  
Ms. Diane Bolender, Legislative Service Bureau

Chairperson Harbor noted that a quorum was not present for the meeting but indicated that the members present could discuss the issues and obtain a consensus of opinion. He called for comments from Ms. Berry concerning changes in employment status of employees of the Code Editor. Ms. Berry indicated that the Code Editor requested approval for the following:

1. Employ one full-time proofreader at grade 16, step 3.
2. Transfer one temporary employee from proofreader (grade 15, step 5) to full-time employment as an administrative assistant I (grade 20, step 2).
3. Transfer from temporary status to full-time permanent status the administrative rules indexer (from grade 37, step 0 to grade 35, step 2).

Ms. Berry commented that these changes will not increase the number of employees but are merely filling a vacancy and keeping a temporary employee as a full-time employee.

Senator Rush asked Ms. Berry whether the office of Code Editor is familiar with a recent Attorney General's opinion which questioned the operation of the office, especially the lack of an index for the Administrative Code. Ms. Berry noted that the Office had maintained an index which was not published and was not as comprehensive as it could have been. She noted that an attorney has recently been employed as an indexer and it is anticipated that the index will be completed as of a certain date, published, and

then periodic supplements to the rules will be issued. Senator Rush asked Ms. Berry to convey to Mr. Faupel his concern about the completion of an index to the Administrative Code. He also urged Ms. Berry to familiarize herself with the Attorney General's opinion.

Representative Stromer entered the meeting so that a quorum was present. Senator Rush moved that the Service Committee recommend that the Legislative Council adopt Ms. Berry's requests on employment status of employees as presented to the Committee. In response to a question from Representative Stromer, Ms. Berry stated that the changes can be funded from the budget of the Code Editor. Senator Rush's motion carried.

Mr. Garrison stated that Tom McSweeney, employed as a Legal Counsel I, after having worked at the Legislative Service Bureau for two weeks, has submitted his resignation and intends to return to his previous employment. He also noted that Mr. Larry Burch who had resigned in September has agreed to return to employment at the Legislative Service Bureau for the 1980 legislative session. He asked that Mr. Burch be employed as a temporary exempt employee at the grade at which he was previously employed (grade 37, step 2). He expressed hope that Mr. Burch will agree to continue as a permanent employee as he is a valuable employee with his knowledge and experience in the usury and commerce areas.

Mr. Garrison also noted that his Executive Administrator, Dorothy Benton Clarke is retiring as of December 1. He indicated that he does not plan to hire a replacement prior to the legislative session. Representative Cusack moved that the Service Committee recommend that the Legislative Council approve Mr. Garrison's employment request for Larry Burch. The motion carried.

Chairperson Harbor asked for an update on the working conditions at the Office of Citizen's Aide. Mr. Angrick described the current situation which includes below normal temperatures and less than adequate working conditions. He indicated that the Capitol Security Division of the Department of Public Safety has not yet vacated the second floor of the building in which the Office of Citizen's Aide is located.

The Committee adjourned at 1:40 p.m.

Respectfully submitted,

Diane Bolender  
Research Analyst