

M I N U T E S

SERVICE COMMITTEE OF THE LEGISLATIVE COUNCIL

January 16, 1986

PRELIMINARY BUSINESS

The meeting of the Service Committee was called to order at 11:25 a.m. by the Committee Chairman, Representative John H. Connors, on Thursday, January 16, 1985, in Committee Room 22 of the State House, Des Moines. In addition to Chairman Connors, Senator Lee Holt and Representative Delwyn Stromer were present. Prior to the Committee's adjournment Senator Bill Hutchins and Senator Joe Welsh were present.

Also present were:

Mr. Donovan Peeters, Director, Legislative Service Bureau
Mr. Burnette Koebernick, Deputy Director,
Legislative Service Bureau
Mr. Thane Johnson, Senior Research Analyst,
Legislative Service Bureau
Mr. Joe O'Hern, Chief Clerk of the House of Representatives
Mr. Dennis Prouty, Director, Legislative Fiscal Bureau
Mr. Bill Angrick, Citizens' Aide
Mr. Sandy Scharf, Director, Computer Support Bureau
Ms. Marie Thayer, Secretary of the Senate
Ms. Diane Bolender, Senior Research Analyst,
Legislative Service Bureau

Chairman Connors asked that, in the absence of a quorum, the members present meet as a subcommittee of the Service Committee. Action on minutes of the December 10, 1985 meeting was deferred.

COMPUTER SUPPORT BUREAU

Mr. Sandy Scharf announced that he had hired as a session-only computer operator, Mr. Ed Samame at pay grade 17, step 1, and a salary of \$6.50 per hour. He commented that Mr. Samame has been working for the Computer Support Bureau since January 1, 1986 since the position had previously been authorized by the Service Committee and the Legislative Council. Senator Holt moved that the Subcommittee recommend that the Service Committee receive and file the information, and the motion was adopted.

GRIEVANCE PROCEDURE AMENDMENT

Mr. Peeters commented that an amendment is needed to the Grievance Procedures for employees of the Legislative Service Bureau, Fiscal Bureau, and Office of Citizens' Aide. He explained that when the Comparable Worth Staff Committee was developing an appeals procedure for comparable worth, it reviewed the Grievance Procedures adopted by the Legislative Council and noted that the Procedures had not been amended to include the Computer Support Bureau. Representative Stromer moved that the Subcommittee recommend that the Service Committee recommend that the Legislative Council amend the Grievance Procedures to include the Computer Support Bureau, and the motion carried.

DEFERRED ITEMS

Mr. Peeters asked that the final report on the Code Publication and State Documents Study and a review of the request for a change in the status of a position of the Legislative Service Bureau be deferred until a future meeting. The Committee agreed.

LEGISLATIVE SERVICE BUREAU - PERSONNEL

Mr. Peeters stated that he has been conducting interviews for a session-only text processor and a session-only legal intern since employees for these positions were authorized at the last meeting of the Service Committee and the Legislative Council, but he has not made an employment decision pending a thorough review of the workload situation and budgetary situation of the Legislative Service Bureau. He also commented that he had provided Service Committee members with a copy of correspondence addressed to Chairman Hutchins and Vice-chairman Avenson regarding the proofreading workload of the Legislative Service Bureau. He commented that he has received approval from the Chairman, as allowed under statute, to employ two additional part-time proofreaders. Their approval was temporary, pending opportunity for review of the matter at the next meeting of the Service Committee and Legislative Council. The plan is to use the two proofreaders on a part-time basis as needed by the Legislative Service Bureau due to increased workload, particularly due to the government reorganization effort. He commented that he has identified two individuals, but has not yet hired them. In response to a question from Representative Stromer, Mr. Peeters responded that the cost of the additional proofreaders will come from the budget of the Legislative Service Bureau. He noted that part-time proofreaders may cost less money than paying overtime to the full-time proofreaders. Representative Stromer moved that the Service Committee receive and file the information, and the motion was adopted.

LEGISLATIVE BRANCH COMPARABLE WORTH STUDY

Mr. Peeters presented a progress report on the comparable worth study of the legislative branch of government. He commented that questionnaires have been completed by the permanent employees and are being reviewed by the supervisors. The session-only employees are in the process of completing their questionnaires. Mr. Gallentine, the Consultant from Arthur Young & Co. will be conducting interviews of selected individuals in February, and the report will be completed by April.

Mr. O'Hern commented that an administrative decision had been made that neither pages nor the agency heads will be participating in the comparable worth study. Mr. Peeters commented that the Office of Lieutenant Governor will also be added to the study since this office was not included in either the executive or judicial branch studies. Representative Stromer asked for clarification and noted that he had been informed that the Office of Lieutenant Governor received \$7,000 to implement comparable worth. Chairman Connors asked that this issue be resolved before a determination is made about whether the Office of Lieutenant Governor be included in the study.

ACTION BY FULL COMMITTEE

Senator Holt, noting that during the early part of the meeting a quorum was not present, moved that the items adopted by a subcommittee of the Service Committee be adopted by the Service Committee. The motion was adopted.

ADJOURNMENT

The Committee adjourned at 11:35 a.m.

NOTE: A RESPONSE FROM THE OFFICE OF LIEUTENANT GOVERNOR INDICATES THAT \$7,841 was placed in Lieutenant Governor Anderson's salary line item as salary adjustment money, but that was an error, and the money was removed from the budget on December 6, 1985.

Respectfully submitted,

Diane Bolender
Senior Research Analyst