



MINUTES

JANUARY 2019 MEETING ADMINISTRATIVE RULES REVIEW COMMITTEE

MEMBERS PRESENT

Senator Mark Chelgren, Chair	Representative Megan Jones, Vice Chair
Senator Jim Carlin [by teleconference]	Representative Steven Holt
Senator Robert E. Dvorsky	Representative Amy Nielsen
Senator Pam Jochum	

EX OFFICIO, NONVOTING MEMBER: Sam Langholz, Administrative Rules Coordinator, Office of the Governor

LSA CONTACTS: Organizational staffing provided and minutes prepared by Jack Ewing, Administrative Code Editor, 515.281.6048, and Amber Shanahan-Fricke, Legal Counsel, 515.725.7354

BULLETINS NEEDED FOR THIS MEETING: 12/5/18, 12/19/18, 1/2/19

Procedural Business

Senator Chelgren convened the regular, statutory meeting of the Administrative Rules Review Committee (ARRC) at 9:02 a. m. on Tuesday, January 8, 2019, in Room 116, State Capitol, Des Moines, Iowa. The minutes of the December 7, 2018, meeting were approved. The next meeting was scheduled for Friday, February 8, 2019, at 9:00 a. m. Mr. Jack Ewing, Administrative Code Editor, provided a rule tracking report update. The meeting was adjourned at 11:34 a.m.

Fiscal Overview

Ms. Christin Mechler, Fiscal Legislative Analyst, presented the Legislative Services Agency (LSA) fiscal report. In regards to ARC 4207C, committee members commented that costs associated with this program go up exponentially. Committee members inquired why LSA only projected the costs into 2020. Ms. Mechler referred the question to Mr. Jess Benson, Fiscal Legislative Analyst. Mr. Benson indicated that the department is building the system at the county level. He stated that it is difficult to predict the costs for two years, let alone five years. Committee members requested that going forward, if it becomes clear that the growth is going to become exponential, or it is going to level off, or it is unpredictable, that it is made clear in the analysis rather than not commenting at all. Committee members posed the following questions. How much money do the counties currently have in reserves? How long will those reserves last to pay for this new addition? When those funds are exhausted, will the counties be faced with increasing property taxes? Mr. Benson indicated that mental health and disability service region funding gets very complicated very quickly. He stated that counties have over \$100 million in reserves and indicated that the problem is it is not all necessarily in the correct region or county. The fund balances are by region or by county. Committee members inquired whether there are some regions where the reserve is fairly low. Mr. Benson stated there is a requirement in Code to spend down fund balances. Mr. Benson stated that counties are working on spending down fund balances to build these new services. He stated that at some point in the next two years the counties are going to need additional resources to fund these services as they are fully implemented. He continued

Rulemaking type is indicated in parentheses following the ARC number. The acronyms have the following meanings: Notice of Intended Action (NOIA), Amended Notice of Intended Action (ANOIA), Notice of Termination (NOT), Adopted and Filed Emergency (AFE), Filed Emergency After Notice (FEAN), and Adopted and Filed (AF).

by stating that the majority of these services being funded are paid for by Medicaid; this is the non-Medicaid portion. Committee members inquired if the only option would be to raise property taxes. Mr. Benson responded that property tax levies are capped, so there is no outlet to raise property taxes. He stated that there was a mental health interim funding committee that met this interim to address this very issue.

HUMAN SERVICES DEPARTMENT

Representing the agency: Nancy Freudenberg, Theresa Armstrong

ARC 4165C (AF), Medical Assistance Provider Eligibility — Behavioral Health Services Providers, Psychologists, Amendments to Rules 77.22 and 77.26
No discussion on ARC 4165C.

ARC 4166C (AF), Subsidized Adoptions, Amendments to Chapter 201
Committee members raised concerns about the use of the word “shall” in subrule 201.10(7) which states: “When the child has resided out of the parental home for 30 consecutive days, the department shall request a renegotiation of the Adoption Subsidy Agreement with the parents to reduce or suspend payments as agreed to by the parents.” Committee members provided examples of situations where the parents were involved in the care of the child even though the child was residing outside of the parental home; for example, visiting grandparents or receiving treatment in a treatment facility. Ms. Freudenberg stated the proposed language allows the department to terminate, whereas currently they are not allowed to terminate. Ms. Freudenberg stated that the intent is to be able to terminate if the family is not involved in the care of the child. Committee members suggested that “shall” should be changed to “may.” Ms. Freudenberg stated the department will discuss the issue with program staff.
No action taken on ARC 4166C.

ARC 4167C (AF), Subsidized Guardianship Program, Amendments to Chapter 204
No discussion on ARC 4167C.

ARC 4208C (AF), Retroactive Medicaid Coverage Benefit—Residents of Nursing Facilities, Amendment to Rule 75.25 and Subrule 76.13(3)
Committee members commented that this rulemaking that reinstates retroactive eligibility for individuals applying for Medicaid at nursing facilities is a great first step. Committee members went on to state that the department’s changes that eliminated the three-month retroactive eligibility for Medicaid were wrong. Finally, committee members stated that the General Assembly fixed part of the problem for nursing homes, but there is more work to be done for the hospitals.
No action taken on ARC 4208C.

ARC 4209C (AF), Medicaid—Health and Disability Waiver, Amendments to Rule 83.2
No discussion on ARC 4209C.

ARC 4219C (NOIA), State Supplementary Assistance — Assistance Standards Definition, Cost-of-Living Adjustments, Proposed Amendments to Rules 51.7 and 52.1 and Subrule 51.4(1)
No discussion on ARC 4219C.

ARC 4220C (AFE), State Supplementary Assistance — Assistance Standards Definition, Cost-of-Living Adjustments, Amendments to Rules 51.7 and 52.1 and Subrule 51.4(1)
No discussion on ARC 4220C.

ARC 4207C (AF), Mental Health and Disability Services Regions, Amendments to Chapter 25
Ms. Freudenberg stated that a change was made from the noticed rule to the adopted rule for the distance for access standard to change it from 100 miles to 120 miles to allow more flexibility. Committee members commented that the change makes sense, but asked why not exceed 120 miles because the legislation says 100 miles. Ms. Armstrong commented that the standard is reasonableness and the department thinks that two hours is reasonable; it allows access to service without overdeveloping services. Ms. Armstrong stated she did not think that the legislation stated 100 miles; she contended the legislation stated a reasonably close proximity standard.
No action taken on ARC 4207C.

ADMINISTRATIVE SERVICES DEPARTMENT

Representing the agency: Tami Wiencek

ARC 4180C (AF), Applicants for Executive Branch Positions—Disclosure Requirements, Amendments to Rules 50.1, 54.2, and 54.8

No discussion on ARC 4180C.

ARC 4181C (AF), Capitol Complex Operations, Amendments to Rule 100.3 and Subrule 100.4(12)

No discussion on ARC 4181C.

ARC 4182C (AF), Procurement Policies and Procedures, Amendments to Chapters 103, 117, and 118

No discussion on ARC 4182C.

AGRICULTURE AND LAND STEWARDSHIP DEPARTMENT

Representing the agency: Bernardo Granwehr

ARC 4150C (NOIA), Meat and Poultry Regulations, Proposed Amendments to Rules 76.1 to 76.4

Committee members and Mr. Granwehr engaged in a discussion about the impact of the rules, which were going to update references to federal regulations, on the citizens of Iowa. Committee members requested additional information about the effects of the rules. Other committee members stated that rulemakings should include detailed job and economic impact information even when the agency is adopting references to federal regulations. Committee members consulted Mr. Ewing for guidance. Mr. Ewing advised that approaches vary in detail by agency in describing references to federal regulations in rulemakings. Mr. Ewing stated that if the committee has a preference, the publications editing office can try to address the issue in the rulemaking at the intake stage, but ultimately it is the agency's call what they submit. The committee expressed a preference for more information.

Committee members inquired how difficult it is to find the federal rule and read through it for people in the general public that this federal rule impacts. Mr. Granwehr stated that he would be prepared to find information for the committee going forward. Mr. Granwehr stated that when rulemakings are noticed by the department, people read the rulemaking and provide comments to the department, but did not with this rulemaking. Committee members inquired whether the federal registry is in the Iowa Law Library. Mr. Granwehr was unsure. Mr. Granwehr stated that he was able to Google this federal regulation and readily find it.

No action taken on ARC 4150C.

ARC 4151C (NOIA), Noxious Weeds, Proposed Amendments to Chapter 58

No discussion on ARC 4151C.

ENGINEERING AND LAND SURVEYING EXAMINING BOARD

Representing the agency: Robert Lampe

ARC 4206C (AF), Review of Rules—Administration, Licensure, Professional Development, Discipline, Peer Review, Surveying, Amendments to Chapters 1, 3 to 5, and 7 to 12

No discussion on ARC 4206C.

REAL ESTATE APPRAISER EXAMINING BOARD

Representing the agency: Brandy March

ARC 4169C (AF), Real Estate Appraiser Qualification Criteria, Amendments to Chapters 1, 3 to 6, and 15

No discussion on ARC 4169C.

UTILITIES DIVISION

Representing the agency: Matthew Oetker

ARC 4171C (AF), Electric Utility Services, Amendments to Chapter 20
No discussion on ARC 4171C.

ARC 4173C (NOIA), Natural Gas Safety Standards, Proposed Amendments to Subrules 10.12(1), 19.2(5), 19.5(2), and 19.8(3)
No discussion on ARC 4173C.

CORRECTIONS DEPARTMENT

Representing the agency: Cord Overton

ARC 4153C (NOIA), Areas of Responsibility; Risk Assessments, Proposed Amendments to Rules 1.2, 1.7, 1.8 and Subrules 38.2(3), 42.1(4), and 43.1(18), and Paragraphs 44.1(5)“c” and 45.1(2)“b”
No discussion on ARC 4153C.

ARC 4152C (AFE), Areas of Responsibility; Risk Assessments, Amendments to Rules 1.2, 1.7, and 1.8, Subrules 38.2(3), 42.1(4), and 43.1(18), and Paragraphs 44.1(5)“c” and 45.1(2)“b”
No discussion on ARC 4152C.

ARTS DIVISION

Representing the agency: Chris Kramer

ARC 4197C (NOIA), Artsafe and Art in State Buildings Programs, Rescission of Chapters 12 and 13
No discussion on ARC 4197C.

ECONOMIC DEVELOPMENT AUTHORITY

Representing the agency: Jennifer Klein, Kristin Hanks-Bents

ARC 4148C (NOIA), Alternate Energy Revolving Loan Program, Proposed Adoption of Chapter 405
No discussion on ARC 4148C.

ARC 4149C (NOIA), Iowa Energy Center Grant Program, Proposed Adoption of Chapter 404
Committee members clarified that the Iowa Energy Center was operating under the authority of Iowa State but without administrative rules. Ms. Hanks-Bents confirmed that was the case.
No action taken on ARC 4149C.

ARC 4203C (NOIA), Iowa Export Trade Assistance Program, Proposed Amendments to Chapter 72
No discussion on ARC 4203C.

IOWA FINANCE AUTHORITY

Representing the agency: Mark Thompson

ARC 4168C (AF), Manufactured Housing Program Fund, Adoption of Chapter 45
Mr. Joe Kelly, representing the Iowa Manufactured Housing Authority, thanked the authority for listening to the Iowa Manufactured Housing Authority. Mr. Kelly stated that he thinks the authority has developed a system that will work.
No action taken on ARC 4168C.

ARC 4196C (NOIA), Changes to Address of Authority, Proposed Amendments to Chapters 1, 7, 9, 13, 15 to 18, 22, 30, 31, 37, and 44
No discussion on ARC 4196C.

ARC 4210C (AF), Private Activity Bond Allocation, Amendments to Chapter 8
No discussion on ARC 4210C.

ARC 4211C (AF), Wastewater and Drinking Water Treatment Financial Assistance Program, Amendments to Chapter 28
No discussion on ARC 4211C.

EDUCATION DEPARTMENT

Representing the agency: Nicole Proesch, Tom Cooley, Gwen Nagel

ARC 4155C (NOIA), Summer College Credit Program, Proposed Amendment to Rule 22.33
No discussion on ARC 4155C.

ARC 4156C (NOIA), Supplementary Weighting, Proposed Amendments to Chapter 97
Committee members inquired why Item 11 removes the requirement for a curriculum director to be properly licensed. Mr. Cooley indicated that currently the Board of Educational Examiners does not have a license requirement for this position. As such, it does not make sense to have a reference for a license requirement at this time.
No action taken on ARC 4156C.

ARC 4157C (NOIA), Suicide Prevention, Identification of Adverse Childhood Experiences, Strategies to Mitigate Toxic Stress Response, Proposed Amendments to Chapter 14
No discussion on ARC 4157C.

ARC 4158C (NOIA), Use of Online Learning and Telecommunications for Instruction by Schools, Proposed Amendments to Chapter 15

Committee members stated that the reference in the rulemaking to Senate File 2131 is a stray reference. Ms. Proesch confirmed this rulemaking does not implement that bill.

Committee members inquired when the application review process for private providers would be established. Ms. Nagel indicated that the department is in the final process; the department has the application created and will get it formatted into an electronic format by the next year. Committee members inquired how quickly the applications will be approved and a list will be available. Ms. Nagel indicated that it will be an ongoing process; it will depend on the applicant's knowledge of the process. Ms. Nagel indicated that applications may trickle in; there may be upwards of 50. She hoped that the initial group will be approved quickly, but then it may take a little while to review the applications. Ms. Nagel indicated that the department does not have additional staff devoted exclusively to this project.

Committee members inquired whether it would make sense to license curriculum directors from the opinion of the department. Ms. Proesch stated she would get back to the committee on that issue.
No action taken on ARC 4158C.

ARC 4159C (NOIA), Open Enrollment—Participation in Cocurricular or Extracurricular Activities, Proposed Amendments to Chapter 17

Committee members inquired whether there are certain extracurricular or cocurricular activities that cost substantially more than \$200 per activity. Ms. Proesch stated that she imagined there were. Committee members asked the department to recommend to the General Assembly whether "\$200 or the actual cost" was more reasonable.

No action taken on ARC 4159C.

ARC 4160C (NOIA), Financial Management of Categorical Funding, Proposed Amendments to Chapter 98
No discussion on ARC 4160C.

ARC 4163C (AF), Career and Technical Education, Amendment to Rules 46.1, 46.6, 46.7, 46.9, and 46.10 and Subrule 46.11(4)

No discussion on ARC 4163C.

ARC 4164C (AF), Supplemental Career Information Systems for Use in Career and Academic Planning, Amendment to Subrule 49.6(4)
No discussion on ARC 4164C.

EDUCATIONAL EXAMINERS BOARD

Representing the agency: Joanne Tubbs

ARC 4147C (NOIA), Code of Professional Ethics and Conduct—Violations of Contractual Obligations, Proposed Amendment to Subrule 25.3(5)
No discussion on ARC 4147C.

INSPECTIONS AND APPEALS DEPARTMENT

Representing the agency: Deborah Svec-Carstens

ARC 4162C (NOIA), Design and Construction Standards for Nursing Facilities, Proposed Amendments to Rules 61.6 and 61.9 and Subrule 61.2(3)
In response to questions from committee members, Ms. Svec-Carstens explained that existing facilities would be grandfathered into these requirements and would not have to comply unless they engaged in major renovations. She further explained that the grandfathering would apply when a grandfathered facility is taken over by another entity.
No action taken on ARC 4162C.

RACING AND GAMING COMMISSION

Representing the agency: Brian Ohorilko

ARC 4194C (AF), Problem Gambling; Test Sample; Iowa-Foaled Horse Allowance, Proposed Amendments to Rules 10.1 and 10.7, Subrules 5.4(12) and 10.2(7), and Paragraphs 10.4(5)“g” and 10.5(1)“a”
No discussion on ARC 4194C.

ENVIRONMENTAL PROTECTION COMMISSION

Representing the agency: Jim McGraw

ARC 4178C (NOIA), Air Quality, Proposed Amendments to Chapters 20, 22, 23, and 25
No discussion on ARC 4178C.

ARC 4221C (ANOIA), Air Quality, Proposed Amendments to Chapters 20, 22, 23, and 25
No discussion on ARC 4221C.

PUBLIC HEALTH DEPARTMENT

Representing the agency: Susan Dixon

ARC 4193C (AF), Concussion or Other Brain Injury Return-to-Play Protocol, Adoption of Chapter 54
Committee members expressed appreciation for the department’s work on this rulemaking.
No action taken on ARC 4193C.

MEDICINE BOARD

Representing the agency: Kent Nebel

ARC 4204C (NOIA), Training Requirements for Chronic Pain Management and End-of-Life Care for Permanent or Special License Renewal; Definition of “Opioid,” Proposed Amendments to Rule 11.1 and Subrule 11.4(1)

In response to a question from committee members, Mr. Nebel stated he would look into differences in the respective definitions of “opioid” used by the Board of Medicine and the Board of Nursing. He stated that the boards tried to coordinate on this matter.

No action taken on ARC 4204C.

ARC 4213C (AF), Supervision of Physician Assistants at Remote Medical Sites, Amendment to Subrule 21.4(6)

No discussion on ARC 4213C.

PHARMACY BOARD

Representing the agency: Andrew Funk

ARC 4172C (ANOIA), Universal Practice Standards — Protection from Exposure to Hazardous Drugs, Proposed Amendment to Rule 8.5

Ms. Erin Cubit made a public comment on behalf of the Iowa Hospital Association. She stated that protecting health care personnel from exposure to hazards is a top priority for hospitals and acknowledged that the federal standards are important. But she explained that there are two issues that make compliance with the federal standards difficult: the cost of compliance and the amount of time allowed for compliance. Ms. Cubit and Ms. Jennifer Nutt, also representing the Iowa Hospital Association, explained why compliance by hospitals would be problematic. They described the financial cost, the high demand for contractors to do the necessary remodeling, and the need for additional supplies and education of workers. Ms. Nutt described specific costs that would be borne by certain hospitals and asked that the compliance date be moved back at least 18 months.

Mr. Casey Ficek made a public comment on behalf of the Iowa Pharmacy Association. He thanked the board for clarifying the enforcement date, but he said association members had told him that compliance by that date would be difficult. He asked that the board include a process whereby pharmacies could establish plans for compliance over time rather than require immediate compliance on December 1, 2019.

Committee members asked Mr. Funk what the board’s preferred solution to the concerns raised by the commenters would be. He stated that the board would prefer a delay in enforcement, but noted that the compliance date is a federal requirement and explained that affected parties have had notice about the date. Committee members asked if the board would prefer to implement a delay on its own or have the committee impose a session delay on the rulemaking. He stated that he would need to ask the board for an answer. Committee members told him to communicate to the board that the committee recommends an 18-month delay on enforcement, and he agreed to do so.

No action taken on ARC 4172C.

ARC 4188C (AF), Board Membership and Responsibilities, Amendments to Chapter 1

No discussion on ARC 4188C.

ARC 4189C (AF), Dispensing and Electronic Transfer of Prescriptions by Pharmacy Technicians, Amendments to Rules 3.21, 3.23, 6.7, and 6.9 and Subrule 3.22(1)

No discussion on ARC 4189C.

ARC 4205C (NOIA), Iowa Prescription Monitoring Program, Proposed Amendment to Chapter 37

No discussion on ARC 4205C.

ARC 4190C (AF), Wholesale Distributor Licenses, Amendment to Chapter 17

No discussion on ARC 4190C.

ARC 4191C (AF), Limited Distributor Licenses, Adoption of Chapter 42

In response to a question from committee members, Mr. Funk explained that the new chapter of rules would apply to a wheelchair or other medical device if a prescription was written for the device.
No action taken on ARC 4191C.

ARC 4192C (AF), Third-Party Logistics Provider Licenses, Adoption of Chapter 43

No discussion on ARC 4192C.

Additional Committee Discussion

Committee members recommended that agency representatives slow down their presentations and explain acronyms for the benefit of new committee members in the future.

TRANSPORTATION DEPARTMENT

Representing the agency: Sara Siedsma

ARC 4161C (NOIA), Minors' School Licenses; Licensing Information and Forms; Waiver of Accompanying Driver for Intermediate Licensee, Proposed Amendments to Chapter 602

Committee members asked if these rules generally apply equally to public and private schools. Ms. Siedsma explained that the rules do not exactly apply equally under the enabling legislation because transportation for public schools is tied to school districts, while it is not always known how close a private school student lives to their school.

No action taken on ARC 4161C.

WORKFORCE DEVELOPMENT DEPARTMENT

Representing the agency: David Steen

ARC 4174C (NOIA), Eligibility Requirements for Vocational Training Programs, Proposed Amendment to Subrule 24.39(2)

No discussion on ARC 4174C.

ARC 4199C (NOIA), Federal Payment Offset of Covered Unemployment Compensation Debt, Proposed Amendment to Rule 25.17

No discussion on ARC 4199C.

LABOR SERVICES DIVISION

Representing the agency: Kathleen Uehling

ARC 4179C (NOIA), ASME Code Cases for Regulated Objects—Adoption by Reference, Proposed Adoption of Subrule 91.1(2)

No discussion on ARC 4179C.

ARC 4198C (NOIA), Federal Occupational Safety and Health Standards for Crane Operator Training—Adoption by Reference, Proposed Amendment to Rule 26.1

No discussion on ARC 4198C.

ARC 4212C (AF), Hoistway Lighting and Conduit, Proposed Adoption of Rules 71.1 and 72.10 and Subrules 72.13(7) and 73.8(8)

No discussion on ARC 4212C.

REVENUE DEPARTMENT

Representing the agency: Tim Reilly

ARC 4170C (AF), Assessment/Sales Ratio Study—Supplementary Tools, Amendments to Rule 71.12

Committee members asked what “other data” means in the language of this rulemaking. Mr. Reilly explained that he was not sure, but that the department takes matters of data privacy seriously and that the phrase would not refer to information that is overly personal in nature.

No action taken on ARC 4170C.

ARC 4175C (NOIA), Flood Mitigation Program—Use of Moneys from a Flood Mitigation Fund, Proposed Amendments to Rule 238.4

No discussion on ARC 4175C.

ARC 4176C (NOIA), Surcharge for Enhanced 911 Service—Update of Terminology, Proposed Amendments to Rules 40.3, 40.39, and 224.8, Subrule 224.4(7), and Paragraph 18.20(1)“c”

No discussion on ARC 4176C.

ARC 4177C (NOIA), Deferred Life Estates and Remainder Interest, Proposed Amendment to Subrule 86.14(9)

No discussion on ARC 4177C.

ARC 4195C (AF), State-Imposed and Locally Imposed Hotel and Motel Taxes, Amendments to Chapters 103 and 241 and Rescission of Chapters 104 and 105

No discussion on ARC 4195C.

ARC 4201C (NOIA), Delivery Sales of Alternative Nicotine Products or Vapor Products, Proposed Amendments to Chapter 82

No discussion on ARC 4201C.

ARC 4217C (AF), Water Service Excise Tax, Adoption of Chapter 97

No discussion on ARC 4217C.

ARC 4200C (NOIA), Sourcing of Taxable Services, Tangible Personal Property, and Specified Digital Products, Proposed Amendments to Chapter 223

No discussion on ARC 4200C.

ARC 4202C (NOIA), Local Option Sales and Services Tax, Proposed Amendments to Rules 107.1 to 107.17

No discussion on ARC 4202C.

ARC 4216C (AF), Personal Transportation Service, Amendment to Rule 26.80

Committee members asked questions regarding the resolution of the uncertainty discussed at the December 7, 2018, committee meeting about whether sales tax should be collected by transportation companies or their drivers. Mr. Reilly explained that, so long as a transportation company makes drivers available and provides a payment system, the transportation company will collect the tax. He explained that if a driver separately provides the service on their own without involvement from the company, the driver would collect the tax. He stated that the department’s intent had not changed since the December 7 meeting, but the department had clarified the language on this issue in the rulemaking. Committee members thanked the department for clarifying this matter.

Ms. Kate Walton made a public comment on behalf of Uber. She thanked the department for working with Uber on this matter and noted she is still reviewing the department’s separate rulemaking of marketplace facilitators.

No action taken on ARC 4216C.

ARC 4218C (AF), Exemptions Primarily Benefiting Manufacturers and Other Persons Engaged in Processing, Amendments to Rules 211.1 and 230.15 and Rescission of Subrule 230.2(1)

Committee members asked questions regarding the resolution of the concerns expressed at the December 7, 2018, committee meeting about blood banks being newly subject to sales tax pursuant to this rulemaking. Mr. Reilly explained that the Iowa Code makes clear that blood banks are subject to sales tax as provided in the rulemaking. Mr. Reilly clarified that the tax at issue relates to purchases made by blood banks. Committee members urged Mr. Reilly to discuss resolution of this issue statutorily with legislators in the future, and he agreed to do so.

No action taken on ARC 4218C.

Additional Committee Discussion

Senator Chelgren stated that he had been honored to serve on the committee.