

M I N U T E S

ADMINISTRATION COMMITTEE
OF THE
LEGISLATIVE COUNCIL

November 4, 1981

The meeting of the Administration Committee of the Legislative Council was called to order by Chairperson, Senator James Briles, at 10:10 a.m., Wednesday, November 4, 1981 in the Speaker's Room of the State House, Des Moines, Iowa. Committee members present in addition to Chairperson Briles were:

Senator Calvin O. Hultman
Senator Lowell Junkins
Representative Lester Menke
Representative John Clark

Also present were:

Mr. Verne Lundquist, State Superintendent of Printing
Mr. Wayne Faupel, Code Editor
Ms. Phyllis Berry, Assistant Code Editor
Mr. Serge Garrison, Director, Legislative Service Bureau
Mr. Burnette Koebernick, Legislative Service Bureau
Ms. Debbie Dahab, Legislative Service Bureau
Mr. Dennis Prouty, Legislative Fiscal Bureau
Ms. Nancy Cramer, Legislative Fiscal Bureau

Other legislative staff and interested persons were also in attendance.

The minutes of the October 14 meeting were unanimously approved. The Chair then recognized Mr. Lundquist for a presentation concerning the contract for updating the data base for the 1983 Code of Iowa. Mr. Lundquist reported that it had been the hope that the state would be able to perform future updates but that it appears this will not be possible for 1983. He explained that the function has been performed in the past by Data Retrieval Corporation of Milwaukee. Mr. Lundquist explained that costs have increased since the last update was performed with terminal operator time up 19 percent and computer time up from 30 cents a second to \$1.90 a second, an increase of 600 percent. He cautioned that the amount of computer time necessary for the update is minimal so that while these increases appear staggering the actual effect on the total costs of the project may be minor. Mr. Lundquist requested that the Committee and the Council give him the authority to negotiate a contract with Data Retrieval for updating the data base for the 1983 Code with the qualification that he return to the Council with the final terms of the contract for the Council's approval. In response to a question from Senator Hultman, Mr. Lundquist explained that his recommendations reflect the only option the state has at this point regarding the Code

update. Senator Hultman moved that the Administration Committee recommend that the Legislative Council authorize the State Superintendent of Printing to negotiate a contract with Data Retrieval Corporation of Milwaukee for updating the data base for the 1983 Code with the final terms of the contract subject to Council approval. The motion passed.

Mr. Lundquist then explained that after the update is completed, the new Code must be typeset. He indicated that he had been unhappy with the performance of those firms that had been awarded the typesetting contract in the past. Mr. Lundquist explained that there are currently two firms in Iowa with the interest and capabilities to perform the typesetting function and that he would like the authority to negotiate with these two firms without actually issuing a request for bids with the goal being obtaining the best product for the best price. He added that, in his opinion, this procedure would be well within the requirements of the state bidding statute. Senator Hultman moved that the Administration Committee recommend that the Legislative Council authorize the State Superintendent of Printing to negotiate with the two Iowa-based firms for typesetting the 1983 Code with recommendations regarding a contract to be made to the Administration Committee and the Council in December. Senator Hultman qualified his motion by adding that such negotiations shall not violate state bidding requirements. The motion passed.

Code Editor Wayne Faupel, then explained the request he had received from the Iowa State Association of Counties for printing a supplement to the 1981 Code reflecting changes made by Senate File 130 relating to county home rule. Senator Hultman observed that a supplement had been printed when the criminal code was enacted and asked if the state recovered the costs of issuing that supplement. Mr. Lundquist responded that the state did not fully recover its costs in that case which were around \$7,000 for 5,000 copies. Mr. Lundquist suggested that between \$1,600 and \$1,700 could be saved by delaying publication of the supplement and using applicable portions of the Code update to be performed by Data Retrieval rather than updating those sections of the Code specifically for the supplement at an additional expense. Senator Hultman moved that the Administration Committee recommend that the Legislative Council authorize the State Superintendent of Printing to proceed with arrangements for issuing a supplement to the 1981 Code reflecting changes made by Senate File 130 relating to county home rule and that recommendations and estimates for issuing the supplement in the most cost-efficient manner be presented to the Committee and the Council in December. Mr. Lundquist inquired whether the Committee would consider charging for the supplement. Senator Briles responded that those persons who are entitled by statute to free distribution of the Code and any supplements should not be charged for receiving the county home rule supplement. Senator Hultman suggested that a decision on distribution policies be delayed until cost estimates are presented. He added that the

Committee may want to consider recommending that the supplement be provided to certain persons and officials only upon request. The Hultman motion was adopted.

Chairperson Briles then recognized Representative Menke for a report of the Stonework Subcommittee. Representative Menke stated that the Subcommittee met with Director of General Services Stanley McCausland and the project consultants in late October and that the Subcommittee has no progress to report on the project pending the issuance of a final report and recommendations by the consultants. Senator Hultman moved that the Administration Committee request that the Council authorize per diem and expenses for the Stonework Subcommittee to attend the next meeting between the state and the project consultants with a full report of cost estimates and the extent of repairs necessary to be made to the Administration Committee in December. The motion passed.

Mr. Denny Prouty of the Legislative Fiscal Bureau then distributed copies of a proposed request for proposals for the Department of Transportation study mandated by Senate File 561. Mr. Prouty suggested that the Committee might want to consider and discuss that portion of the request for proposals dealing with the scope of the study. He explained that the mandated areas of study in Senate File 561 were consolidated into four separate areas, each of which may be bid separately by interested consultants. Mr. Prouty also pointed out that the first page of the request is a proposed timetable for the study which calls for submission of the final report at the end of March as opposed to the statutory January 11 deadline.

In response to a question from Senator Hultman, Mr. Prouty distributed the packet of information provided by the Department of Transportation in response to the request for information on past studies conducted by or for the Department in similar areas. Senator Hultman then reviewed the procedure as described in the timetable and concluded that at its December meeting the Council will have a choice of awarding the contract based on the bids received or deciding that the study cannot be conducted within the dollar amounts appropriated. He added that at that meeting the Council must, if it decides to proceed with the study, make a decision on changing the statutory reporting deadline. Senator Hultman then moved that the Administration Committee recommend that the Council approve the timetable and draft request for proposals as presented and that Mr. Prouty and the Legislative Fiscal Bureau be designated the project coordinators. The motion was adopted.

Senator Hultman then presented a letter to the Administration Committee from the Senate Rules and Administration Committee regarding the poor acoustics in Senate Committee Room 116 located on the first floor and requesting that the Administration Committee examine the problem and take action to improve the public address system in Room 116 before the beginning of the 1982 Legislative

Session. He explained that the new legislative committee rooms are wired for a public address system and that this may be the solution to the problem. Chairperson Briles appointed Senators Hultman and Junkins and Representative Menke as a Subcommittee to examine acoustical problems in both first floor committee rooms 116 and 118 with recommendations to be made at the next Committee meeting. In response to an expression of concern from Senator Junkins that time limitations may prevent action before the 1982 Session, Mr. Garrison volunteered to make some initial contacts regarding the problem on behalf of the Subcommittee. There being no further business to come before the Subcommittee at that time, the meeting was adjourned at 10:40 a.m.

Respectfully submitted,

DEBBIE DAHAB
Research Analyst