

M I N U T E S

ADMINISTRATION COMMITTEE

OF THE

LEGISLATIVE COUNCIL

July 6, 1979

The Administration Committee of the Legislative Council was called to order at 9:10 a.m. on Friday, July 6, 1979 in the Speaker's Conference Room of the State House in Des Moines. Members present for the meeting were:

Senator Calvin O. Hultman, Chairperson
Senator James Briles
Senator Lowell Junkins
Representative John Clark

Also attending the meeting were:

Chief Justice Ward Reynoldson, Iowa Supreme Court
Justice Mark McCormick, Iowa Supreme Court
Justice Robert Albee, Iowa Supreme Court
Chief Judge Leo Oxberger, Iowa Court of Appeals
Judge Allen Donielson, Iowa Court of Appeals
Judge Janet Johnson, Iowa Court of Appeals
Judicial Administrator William O'Brien
Treasurer of State Maurice Baringer
Robert Brammer, Attorney General's Office
Secretary of the Senate Frank Stork
Chief Clerk of the House David Wray
Director Serge Garrison, Legislative Service Bureau
Phil Burks, Legislative Service Bureau
Director Gerry Rankin, Legislative Fiscal Bureau
Wayne Faupel, Code Editor
Phyllis Barry, Deputy Code Editor
Stanley McCausland, Director of General Services

Senator Hultman stated that the information which the Administration Committee and the Legislative Council most urgently needs from Mr. McCausland at present is which offices or agencies are to be moved out of the Capitol building, where they are to be moved, and when the moves are to occur. Mr. McCausland stated that all of the fixtures and equipment needed to allow occupancy of the new Hoover State Office Building are now on hand. Accordingly, it is anticipated that both the portion of the Secretary of State's staff now housed on the ground floor of the Capitol and the Attorney General's office will shortly begin moving into the Hoover Building. (However, the Attorney General will retain the small office now occupied by the Solicitor General and the immediately adjoining reception area.) It is hoped that these moves can be completed by early August. In response to a specific inquiry from Senator Hultman, Mr. McCausland stated that without question the areas described will have been vacated by the Secretary of State and Attorney General before Labor Day.

Mr. McCausland continued that the present plans call for retention of the women's restroom on the north side of the west ground floor corridor, nearest the west (loading dock) door of the Capitol building. The State House mailroom will be relocated to the area immediately east of the women's restroom, on the north side of the west ground floor corridor, and the room next east of the new mailroom, nearest the cafeteria area, will become a press room. The balance of the area now occupied by the Secretary of State on the ground floor of the Capitol is to be turned over to the Judicial Branch in due course, to be used as the new quarters of the Supreme Court Clerk, however Mr. McCausland indicated he has agreed to assign this space for use by the Governor's Economy Committee until it completes its work, probably in October or November, 1979.

Chief Justice Reynoldson expressed surprise at Mr. McCausland's last statement, explaining that he had not previously heard about the intent to assign this space for temporary use by the Governor's Economy Committee. Mr. McCausland replied that he had not been present at the original meeting of the Economy Committee, but was told after the fact that it was vital that this group be allocated substantial office space in the Capitol building. Mr. McCausland added that it had been his original thought to place the Governor's Economy Committee in the Lucas State Office Building, but that Committee members had indicated that they urgently needed office space in the Capitol building so that there would be convenient access to members of the Governor's staff.

Chief Justice Reynoldson stated that temporary use by the Executive branch of the ground floor area in the northwest quadrant of the Capitol building, which is to be turned over to the Judicial branch, is not in accord with the January, 1978 space allocation agreement to which the Legislative and Judicial branches, Mr. McCausland and Treasurer Baringer are parties. In response to an inquiry from Senator Hultman, Mr. McCausland agreed that neither the planned ground floor press room nor temporary Executive branch use of the remainder of the ground floor area now occupied by the Secretary of State are contemplated by the space allocation agreement.

Senator Hultman inquired of Chief Justice Reynoldson what is the first step the Judicial branch wishes to take toward moving into the enlarged area which is to be made available to it within the Capitol building. Chief Justice Reynoldson replied that the vital first phase is to relocate the clerk's office in the ground floor area now occupied by the Secretary of State's staff. He added that it had been hoped that it would be possible to remodel this area before the clerk's office occupies it, but that the move would be initiated as soon as possible regardless of whether available funds and other circumstances permit the intended renovation.

A brief discussion followed, in the course of which Chief Justice Reynoldson suggested that the Governor's Economy Committee might use legislative committee rooms A and B, in the old

Department of Agriculture area on the first floor of the Capitol, during the 1979 interim. Chief Clerk Wray responded that the total available floor area in these rooms is somewhat less than the minimum the Governor's Economy Committee has indicated it must have.

Senator Hultman then asked that the discussion be directed to the particular matter of air-conditioning in the parts of the Capitol building which are to be occupied by the Legislative and Judicial branches, and the effect of the cost of this air-conditioning upon the Judicial branch's other plans for renovation of the areas into which it will be moving. Mr. McCausland pointed out that the Capitol complex is now served by what he termed a chilled water loop, which permits air-conditioning capacity in one building to be used to help cool another. He said this development makes it feasible to air-condition the Capitol building itself by quadrants, eliminating some of the smaller individual office and area units which have been installed in the past. He indicated that it is currently his suggestion that the ground floor and first floor areas of the northeast and southeast quadrants of the Capitol building be air-conditioned in this manner, and that the estimated cost of this project is \$300,000 per quadrant.

Chief Justice Reynoldson stated that on June 20, 1979 he had directed a letter to Mr. McCausland requesting information and specifications regarding the master plan for heating and cooling those sections of the Capitol building which the Judicial branch will be occupying. (A copy of the letter is attached to and by this reference made a part of these minutes.) He said that on the day prior to the present meeting, a letter of response had been received from Mr. McCausland indicating that the General Assembly has engaged the firm of Hansen-Lind-Meyer to advise upon and plan for renovation of those areas of the State House which are or are expected to be occupied by the General Assembly. Mr. McCausland's letter had suggested that the Court's architect coordinate efforts with the Hansen-Lind-Meyer firm. That letter had also referred to the tentative plans for air-conditioning the northeast and southeast quadrant first and ground floor areas, to which Mr. McCausland had just referred, and had indicated that the cost of this project would be allocated among the various branches of government in proportion to the amount of space in the affected areas which each branch occupies. Chief Justice Reynoldson concluded that, on that basis, it would appear that this air-conditioning project would use up most of the appropriation to the Judicial branch made by House File 764 of the 1979 Session for the cost of renovating those parts of the Capitol building to be occupied by the Judicial branch.

A general discussion followed regarding methods by which the related problems of the cost of the contemplated air-conditioning project and of other work needed in areas of the Capitol building to be reassigned to the Judicial branch might be resolved.

Senator Hultman indicated it is his impression that the General Assembly did not contemplate the Judicial branch being required to use \$300,000, of the amount appropriated to it in 1979 for renovation, to pay for air-conditioning. At the conclusion of the discussion, Senator Hultman said he thought the most desirable and expeditious solution would be for the Legislative Council to underwrite the initial cost of preparing plans and specifications for the air-conditioning project, pursuant to its authority under chapter 2 of the Code, since the system will serve areas to be occupied by the General Assembly as well as those to be occupied by the Judicial branch. It should be understood by all involved that bids would not be sought nor a contract awarded until after the 1980 Session of the General Assembly has convened and has made an appropriation for the project. The Judicial and Executive branches could then use this appropriation to pay their respective portions of the project costs and reimburse the General Assembly for an appropriate share of the planning cost, based on the space occupied by each branch in the area to be served by the new air-conditioning installation.

Mr. Garrison having previously left the meeting to attend a meeting of the Legislative Council's Service Committee, a brief recess was called and Mr. Garrison was asked to return to the Administration Committee meeting. After being informed of the tenor of the discussion immediately preceding the recess, Mr. Garrison expressed the view that the procedure suggested by Senator Hultman is authorized by Section 2.43 of the Code.

The Administration Committee then reconvened, and the members present agreed unanimously to recommend to the Legislative Council the expenditure of up to \$50,000 under Section 2.43 of the Code for the preparation of plans and specifications for air-conditioning of the ground floor and first floor areas of the northeast and southeast quadrants of the Capitol building, with the Judicial and Executive branches of government to reimburse the General Assembly for their shares of these costs. Senator Hultman noted this procedure would permit the air-conditioning project to proceed with little or no loss of time, since it probably would not be possible to take bids and award a contract much before January 1, 1980 in any case.

The Administration Committee then turned to the matter of relocation of the office of the Code Editor. Senator Hultman briefly summarized the discussion of this matter which had occurred at the Administration Committee's previous meeting on June 12, noting that the transfer of the Code Editor's office from the Judicial to the Legislative branch of government had not been anticipated by the January, 1978 space allocation agreement and that it has always been the intention of the Judicial branch to reassign the space now occupied by the Code Editor's office to the Court of Appeals. Originally, this would simply have required the Judicial branch to find some other space in which to locate the Code Editor's office, but that responsibility now rests with the Legislative branch. Chief Justice Reynoldson noted that the space

presently occupied by the Code Editor's office is inadequate and poorly suited for the purpose.

Mr. Faupel expressed the view that it is very important for the Code Editor's office to be located in the Capitol building, with ready access to both the Governor's Departmental Rules Coordinator and the Legislature. He suggested that the agency be relocated in the two private offices to be vacated by the Attorney General's staff in the area immediately south of the east first floor entrance to the Capitol building. However, it was pointed out that only one of these offices (the one corresponding to that currently occupied by the Solicitor General north of the east first floor entrance) is actually a permanent office in terms of the original structure of the Capitol building. The other private office referred to by Mr. Faupel is formed by what are essentially temporary walls which, it is anticipated, will be removed in order to create a new legislative committee room out of that area and the area currently occupied by the private office of the Treasurer of State.

Mr. McCausland said there is space available, in which the Code Editor's office might be located, in the Lucas State Office Building just beyond the end of the tunnel connecting that building with the Capitol building. Treasurer Baringer suggested that the Code Editor's office might eventually be located in some of the space now used as the Legislative Dining Room.

There was also discussion regarding the old Department of General Services office area, and whether any of that area might be available for relocation of the Code Editor's office. Mr. McCausland indicated that this area is now occupied by the offices of Mr. Gene Vernon, the Governor's public employee collective bargaining specialist, and Mr. Brice Oakley, the Departmental Rules Review Coordinator, and his staff. Chief Justice Reynoldson stated that one of the Governor's executive assistants had indicated to him that the Governor would not object to having both Mr. Oakley and his staff and the Code Editor's office move to the Lucas Building or elsewhere outside the Capitol building.

After some further discussion, Senator Hultman appointed a subcommittee of the Council's Administration Committee, consisting of Representative Clark as Chairperson and Senators Briles and Junkins, to look into the matter of available space in the Capitol building, the Lucas State Office Building, and elsewhere, and make a recommendation regarding relocation of the office of the Code Editor. Senator Hultman asked that the subcommittee report at or before the next meeting of the Administration Committee.

The Administration Committee next took up the matter of the Legislative Fiscal Bureau's office space problems. Senator Hultman recognized Mr. Rankin, who reiterated the office space needs he had described to the Legislative Council at its most recent meeting. (See minutes of Legislative Council's June 12, 1979 meeting, pages 5-6.) It was noted that the loss of the present Fiscal Director's

Conference Room would complicate the problems of holding conference committee meetings while either house of the General Assembly is in session. Senator Junkins indicated he is willing to reassign the present Fiscal Director's Conference Room to the Legislative Fiscal Bureau, but that if this is to be done the two new legislative committee rooms to be located in the spaces now occupied by the Attorney General and his staff should both be considered joint committee rooms rather than one being under the jurisdiction of each house, as has been discussed in the past.

Senator Junkins then moved that the Administration Committee recommend to the Legislative Council that the portion of the area formerly known as the Fiscal Director's Conference Room which has not already been converted into office space be assigned to the Legislative Fiscal Bureau as the location for the new Program Evaluation Division, and that the new committee rooms on the first floor of the Capitol building each be designated a joint committee room. The motion was adopted by a unanimous voice vote.

Senator Hultman asked that Senate Secretary Stork and Chief Clerk Wray consult regarding the steps necessary to make these committee rooms available for use by the General Assembly during the 1980 Session and report to the Administration Committee at its next meeting.

Mr. McCausland reported that pursuant to concerns which had earlier been expressed to him by members of the Legislative Council and other legislators, he had obtained information from the Palladium Corporation of Boise, Idaho regarding the possible installation of 5 fabric chute type fire escapes on the upper floors of the Capitol building. The total cost of these installations would be \$59,700. Mr. McCausland presented to the Administration Committee a letter received from President Tom R. Tracy of the Palladium Corporation, and accompanying descriptive material. The letter and material are on file with the Legislative Service Bureau. Senator Hultman asked that Mr. McCausland present this information to the Legislative Council at its meeting on the afternoon of the present day, and Mr. McCausland agreed to do so.

The Administration Committee meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Philip E. Burks
Senior Research Analyst