

MINUTES
ADMINISTRATION COMMITTEE

June 14, 1995

PRELIMINARY BUSINESS

The June 14, 1995, meeting of the Administration Committee was called to order by Acting Chairperson Senator Tony Bisignano at 11:20 a.m. in Room 22 of the State Capitol in Des Moines, Iowa. Members present, in addition to Senator Bisignano were:

Senator Eugene Fraise
Representative Libby Jacobs
Representative Pam Jochum

Also attending were Ms. Diane E. Bolender, Director, Legislative Service Bureau, Mr. Mark W. Johnson, Legal Counsel, and other staff of the Legislative Service Bureau, Legislative Fiscal Bureau, House and Senate administrative offices, Computer Support Bureau, and House and Senate caucus and research staffs, and other interested persons.

MEETING AGENDA

The meeting agenda consisted of the following:

1. Election of Chairperson
2. Update on Electronic Version of Administrative Code
3. Report on Sales of other Electronic Information
4. Report on Legislative Bill Drafting System Project
5. Update on State Capitol Fire and Life Safety

COMMITTEE AGENDA

1. Election of Chairperson. Speaker Pro Tempore Harold Van Maanen was elected unanimously as chairperson of the Committee for the 1995-1996 biennium.

2. Update of Electronic Version of Administrative Code. Ms. Bolender updated the Committee on the progress of the project to produce the Administrative Code and Bulletin in an electronic format. She indicated that the rules of four departments appear on the initial CD-ROM disk.

3. Report on Sales of other Electronic Information. Mr. Johnson referred to a memorandum provided to the Committee and briefly described the procedure followed when the Legislative Service Bureau is contacted about the availability of the Iowa Code database and indicated that the requests resulting from these contacts are within the jurisdiction of the

Administration Committee. He indicated that an agreement was recently entered into with Lexis-Nexis and that a request would probably be received from West Publishing for certain information in the near future. A copy of the memorandum is on file in the Legislative Service Bureau.

Ms. Leslie Hickey, Legal Counsel, Legislative Service Bureau, reviewed a memorandum provided to the Committee concerning public access to computerized information and agency-created software. She noted that the memorandum discusses the scope of Iowa's public records law, applicable case law, confidential records, copyright issues, and charging of user fees. Mr. Dennis Prouty, Director, Legislative Fiscal Bureau and Chair of the Computer User Policy Direction Committee, also addressed the subject of public accessibility to public records and identified several issues which involve policy decisions on which direction is sought from the Administration Committee. A copy of the memorandum and issues identified is on file in the Legislative Service Bureau. The Committee will continue to review the public policy implications involved with these issues.

4. Report on Legislative Bill Drafting System Project. Ms. Bolender updated the Committee on the legislative bill drafting system project, a project between the Iowa General Assembly and Unisys, and indicated that Phase 1 had been completed and Phase 2 was commencing. Phase 1 involves a determination of what is needed for the system. Phase 2 involves designing that system. She indicated that Phase 2 of the project should be completed by October 1995. Mr. Sandy Scharf, Director, Computer Support Bureau, also informed the Committee regarding limitations of the existing system.

5. Update on State Capitol Fire and Life Safety. Acting Chairperson Bisignano invited the members of the Capitol Projects Committee to join the Administration Committee in a joint meeting to receive information regarding fire and life safety issues and projects involving the Capitol Building. Mr. Mark Willemssen updated the Joint Committee on the progress of existing projects and responded to questions. Mr. Willemssen indicated that projects completed included the installation of door closers, slip resistant carpet at the south tunnel entrance, alteration of public restrooms to meet Americans with Disabilities Act requirements, and painting in the basement cafeteria area. He indicated that panels had arrived for the lactation room which is to be located in the Capitol's basement women's restroom, but that wall brackets for installation of the panels had not yet arrived. Mr. Willemssen informed the Committees that the installation of signage and electrical work to be completed in the Capitol's basement were still left to complete. Mr. Willemssen responded to a question that the sprinkler system project would be bid by late summer with installation to commence late summer or early fall. The Joint Committee discussed the issue of which committee should have jurisdiction over the Capitol Building renovation and utilization of space. The Joint Committee recommended that Chairperson Millage, Capitol Projects Committee, and acting Chairperson Bisignano, Administration Committee, meet with Speaker Corbett and Senator Horn to determine the responsibilities and duties of each committee regarding the Capitol Building renovation and utilization of space, that the two committees continue to meet jointly as necessary concerning these issues, and that representatives from all other affected offices in the Capitol Building and

the Department of General Services be invited to meet with the committees at a joint meeting for the purpose of developing a plan related to this issue.

6. Printing "Under the Golden Dome". Upon the motion of Senator Jensen, the Joint Committee recommended that the Legislative Council approve the expenditure of \$45,000 for the preparation and printing of the pamphlet "Under the Golden Dome".

ADJOURNMENT

There being no further business to come before the Joint Committee or the Administration Committee, the Administration Committee adjourned at 12:16 p.m.

RESPECTFULLY SUBMITTED,

MARK W. JOHNSON
Legal Counsel

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