

M I N U T E S

ADMINISTRATIVE COMMITTEE

of the

LEGISLATIVE COUNCIL

November 7, 1979

The meeting of the Administration Committee of the Legislative Council was called to order by the Committee Chairperson, Senator Calvin O. Hultman at 9:45 a.m. on Wednesday, November 7, 1979 in Committee 22 of the State House.

Members present in addition to Chairperson Hultman were:

Senator James Briles
Senator Lowell Junkins
Representative Roger Halvorson.

Also present were:

Mr. Wayne Faupel, Code Editor
Mr. Verne Lundquist, Superintendent of Printing, Department of General Services
Mr. Serge Garrison, Director of Legislative Service Bureau
Mr. Richard H. Kruse, AIA Associate, Hansen-Lind-Meyer, P.C.
Ms. Diane Bolender, Research Analyst, Legislative Service Bureau

Chairperson Hultman called for comments about renewal of the contract with Data Retrieval Corporation of America for updating the data base for the Code of Iowa for the 1979 and 1980 Sessions of the General Assembly. Mr. Lundquist distributed copies of the contract which had been signed in December of 1977 for the update from the 1977 and 1978 Sessions. He indicated that the new contract will be identical to the previous one, except that the dates will be changed and provision will be made that any changes in the data base made by Data Retrieval must be transmitted by certified letter to Mr. Lundquist's office. He commented that the cost will be as presented at the last Committee meeting. Representative Halvorson asked about the increase in cost. Mr. Lundquist responded that the cost is approximately 8 percent higher than the previous contract and the total cost will be about \$95,000 spread over a two-year period. Mr. Garrison noted that the cost for the computer update is reflected in the cost of the Code paid by subscribers.

Representative Halvorson moved that the Committee recommend that the Legislative Council approve the contract with Data Retrieval of America for the data base update with Mr. Faupel and Mr. Lundquist authorized to sign the contract. The motion carried.

Mr. Faupel noted that he has had many requests for a separate printing of the current usury laws and commented that conversations with Mr. Lundquist indicated that for a cost of approximately \$500, from 6,000 to 7,000 copies of the current law can be printed. Senator Briles moved that the Committee request that the Legislative Council approve printing 500 copies of the usury laws. The motion carried.

Mr. Lundquist inquired about billing for the mailing costs. Mr. Garrison read section 14.22 of the Code which states that all costs related to printing and distribution of the Code should be paid from a standing unlimited appropriation. With regard to distribution, Chairperson Hultman asked that copies of the reprint be sent only to those persons who request it.

Chairperson Hultman called upon Mr. Kruse for a report on the legislative renovation of the first floor of the Capitol Building. Mr. Kruse distributed copies of a brochure describing the preliminary plan proposing renovation and restoration of portions of the first floor of the Capitol Building. Copies of the brochure may be obtained upon request to the Legislative Service Bureau. He noted that there are two areas on the first floor (south of the east entrance and north of the east entrance) of the Capitol Building which will be made into legislative committee rooms. He noted that efforts have been made to restore the rooms to their original design as nearly as practicable and that personnel from Buildings and Grounds Division of the Department of General Services will be working with the architect to accomplish this purpose.

He asked Committee members to be aware that the mechanical system for the area is not within the scope of the work because Mr. McCausland has indicated that he will request funds from the General Assembly for a mechanical system for that entire quadrant of the Capitol Building.

Mr. Kruse briefly described several areas in which he wishes the Committee to give him further direction. He noted that questions will arise during the process of the renovation, and he asked Chairperson Hultman to appoint a three-member committee to approve design changes and other minor questions which may arise. He also noted that it is important that a qualified contractor obtain the bid for the renovation and that the contractor that is given the bid have his own employees perform the work rather than brokering the work out to other employees who may not have had experience in renovation. He also stressed the importance of requiring a statement from the bidders or some other means of determining whether the contractor has performed previous restoration projects and their dollar value. He called for comments from the Committee.

Senator Briles moved that Chairperson Hultman appoint a Design Committee which would be allowed to make decisions on the design and other minor matters which require decisions. Chairperson Hultman stressed that the committee should not make any decisions

which would change the dollar figure or the architectural plan. The motion carried and Chairperson Hultman appointed Senator Junkins, Representative Halvorson and Mr. McCausland as members of the Design Committee, subject to the approval of the Legislative Council.

Chairperson Hultman expressed the belief that there does not appear to be any problem in limiting the bidders to contractors who have had previous experience in restoration work as long as the specifications stay within the bidding law.

Representative Halvorson moved that the Committee recommend to the Legislative Council that the architectural firm be allowed to set requirements for bidding and proceed to let the project for bids. The motion carried.

It was noted that some marble currently used with the woodwork in the rooms will not be needed after the restoration.

The Committee adjourned at 10:00 a.m.

Respectfully submitted,

DIANE BOLENDER
Research Analyst