

MINUTES

SERVICE COMMITTEE OF THE LEGISLATIVE COUNCIL

SEPTEMBER 22, 1992

PRELIMINARY BUSINESS

The Service Committee of the Legislative Council was called to order by Senator Michael Gronstal, Chairperson, at 11:10 a.m. in Room 22 of the State House, Des Moines, Iowa. Members present, in addition to Chairperson Gronstal, were:

Senator Wally Horn
Senator Jack Rife
Representative Kay Chapman
Representative John Connors

Also present were Ms. Diane Bolender, Director, Legislative Service Bureau; Mr. Tim Faller, Deputy Director, Legislative Fiscal Bureau; Ms. Holly Lyons, Legislative Fiscal Bureau; Mr. Sanford Scharf, Director, Legislative Computer Support Bureau; Mr. William Angrick II, Citizens' Aide/Ombudsman; and other interested persons and members of the legislative staff.

LEGISLATIVE FISCAL BUREAU PERSONNEL REPORT

Chairperson Gronstal recognized Mr. Tim Faller, Deputy Director of the Legislative Fiscal Bureau, for presentation of the Legislative Fiscal Bureau's personnel report. A copy of the report is on file in the Legislative Service Bureau. The Committee received and filed the report. Mr. Faller also introduced Mr. Brad Hudson, who has been employed by the Legislative Fiscal Bureau as a Legislative Analyst. The Committee welcomed Mr. Hudson.

LEGISLATIVE SERVICE BUREAU PERSONNEL REPORT

Chairperson Gronstal recognized Ms. Diane Bolender, Director of the Legislative Service Bureau, for presentation of the Legislative Service Bureau's personnel report. A copy of the report is on file in the Legislative Service Bureau. Ms. Bolender stated that her report consisted of notification of the names of those persons who received merit salary increases, the introduction of persons who were employed by the Legislative Service Bureau to fill vacant positions since the last Service Committee meeting, the discharge from employment of one legal counsel, and the resignation of one legal counsel. Ms. Bolender then introduced those persons employed to fill vacancies: Janet Hawkins, Assistant Indexer; Maryjo Grimes, Proofreader; Joanne Walroth, Assistant Editor I; and Jolene Lenth, Proofreader. The

Committee welcomed the new employees. The Committee received and filed the report of the Legislative Service Bureau.

OFFICE OF THE CITIZENS' AIDE/OMBUDSMAN PERSONNEL REPORT

Chairperson Gronstal recognized Mr. William Angrick II, Citizens' Aide/Ombudsman, for presentation of the Citizens' Aide/Ombudsman's personnel report. Mr. Angrick noted that Ms. Judith Milosevich had received a merit increase, Ms. Maureen (Kennedy) Lee had requested and received approval for a reduction of her employment to half-time to better attend to personal/family responsibilities, and Ms. Veda Gosch had joined the staff as an unpaid volunteer assigned to data entry of case statistics. The Committee received and filed the report.

LEGISLATIVE COMPUTER SUPPORT BUREAU PERSONNEL REPORT

Chairperson Gronstal recognized Mr. Sanford Scharf, Director of the Legislative Computer Support Bureau, for presentation of the Computer Support Bureau's personnel report. A copy of the report is on file in the Legislative Service Bureau. Mr. Scharf stated that his report consisted of notification of the names of two persons who had received merit salary increases. The Committee received and filed the report.

COMPUTER USER POLICY DIRECTION COMMITTEE REPORT

Chairperson Gronstal recognized Ms. Holly Lyons, Legislative Fiscal Bureau, for presentation of the report of the Computer User Policy Direction Committee. A copy of the report is on file in the Legislative Service Bureau. Ms. Lyons noted that a recommendation of the Computer User Policy Direction Committee contained in the report would require approval by the Committee prior to further action. The Committee approved the recommendation which directs the Legislative Fiscal Bureau to negotiate with the Department of Management to gain access to the legislative mainframe computer system by use of network gateway boards, requires the Department of Management to pay all costs of development, requires the Department of Management to provide the Legislative Branch with materials or information at least equal to the value of the access provided by the Legislative Branch, and allows the Legislative Fiscal Bureau to deny access to the Department of Management if the Department's responsibilities are not met. The Committee received and filed the remainder of the report.

ADDITIONAL BUSINESS

Chairperson Gronstal recognized Ms. Diane Bolender for additional business. Ms. Bolender noted that the Legislative Service Bureau would draft proposed changes to the Personnel Guidelines which will contain proposed procedures to comply with the new ethics

law and a proposed policy for drug and alcohol abuse, based upon the policy of the Executive Branch, for review by the Committee prior to the next meeting of the Service Committee.

Representative Connors complimented Ms. Bolender on her management of recent personnel matters.

ADJOURNMENT

Chairperson Gronstal asked if there was any further business to come before the Committee. There was no other business and the Committee adjourned at 11: 21 a.m.

Respectfully Submitted,

PATRICIA A. FUNARO
Legal Counsel

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