

M I N U T E S

ADMINISTRATION COMMITTEE

June 6, 1983

The meeting of the Administration Committee of the Legislative Council was called to order by the Chairman, Representative John H. Connors at 1:00 p.m., Monday, June 6, 1983, in Committee Room 22 of the State House, Des Moines, Iowa. Committee members present, in addition to Chairman Connors, were:

Senator Donald V. Doyle  
Senator Lowell L. Junkins  
Representative Dale M. Cochran  
Representative Lester D. Menke

Also present were Serge Garrison, Director, Legislative Service Bureau, Burnette E. Koebernick, Senior Legal Counsel, Legislative Service Bureau, a number of other Iowa legislative staff persons, news media representatives, and other interested persons.

Chairman Connors asked whether there are any corrections or additions to the minutes of the March 2, 1983 meeting of the Administration Committee. Representative Cochran moved that the minutes be approved as distributed and the motion was adopted on a unanimous voice vote.

Chairman Connors stated that the purpose of the meeting is to review those duties which the Administration Committee will have in the next few weeks. Chairman Connors recognized Mr. Serge Garrison, Director of the Legislative Service Bureau.

Mr. Garrison stated that the issue of primary concern at this time is to find appropriate space for the Public Information Office. He suggested that the Administration Committee assist in finding appropriate space for and the implementation of the Public Information Office and welcomed any suggestions the Administration Committee members might have as well as requesting the assistance of the Administration Committee in developing guidelines for the operation of the Public Information Office.

Chairman Connors recognized Representative Cochran. Representative Cochran stated that a Public Information Office was first established in 1975 and when that office was eliminated, many groups were unhappy with the demise of the organization and looked to the General Assembly to reestablish the office. He noted that a definite need exists for a Public Information Office and suggested that the direction taken by the Legislative Council in establishing a joint Public Information Office was the appropriate direction to follow. He emphasized that it is important for a Public Information Office to be accessible and visible to be most useful to the general public. He pointed out that in the past many good publications have been published and distributed regarding the State House and the General Assembly and that many of these publications are no longer available. He also suggested that the Public Information Office might consider the use of interns during the legislative session in the future.

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Chairman Connors noted that the Computer Subcommittee has recommended that the Service Committee and the Administration Committee meet with two providers of computer services prior to the next Legislative Council meeting to determine which provider may best serve the needs of the Legislative Service Bureau, Legislative Fiscal Bureau, and the General Assembly.

There being no further business, the meeting of the Administration Committee was adjourned at 1:10 p.m.

Respectfully submitted,

BURNETTE E. KOEBERNICK  
Senior Legal Counsel