



MINUTES

Administration Committee of the Legislative Council

June 27, 2000

MEMBERS PRESENT:

Representative Steve Sukup, Chairperson

Senator Robert Dvorsky
Senator John Jensen
Senator Jack Rife

Representative Libby Jacobs
Representative Pam Jochum

MEETING IN BRIEF

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- I. **Procedural Business.**
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I. Procedural Business.

Call to Order and Adjournment. The meeting was called to order by Chairperson Sukup at 1:04 p.m. on Tuesday, June 27, 2000, in the Reagan Conference Room, State Capitol, Des Moines, Iowa. The meeting was adjourned at 1:55 p.m.

II. Opening Statement.

Chairperson Sukup provided a brief history of the formation and function of the Administration Committee. He stated that issues regarding public relations with visitors to the Capitol Complex and matters of security impacting the comfort and safety of visitors and state government employees had been brought to the attention of some Legislative Council members in recent months. He further noted that based upon concerns raised regarding the adequacy of security measures and practices currently in place, and potential security improvements, the present meeting was scheduled.

III. Security Systems Information.

Representatives from Control Installations of Iowa, Inc. (CI³) presented information relating to present and future technical solutions for improved security at the Capitol Complex. Mr. Wayne Hansen, President, provided an overview of the operation and clientele of CI³, and emphasized that the company has the technological capability to address not only security needs within the complex, but a broad spectrum of additional security and physical plant functions such as lighting, air quality, intercom, fire, telephone, and card access.

Mr. Corey Wellburg, Project Manager, described the security installation upgrading project currently underway for the Capitol building. The project will integrate the current system configuration with an Internet connection and secured line to the Terrace Hill Security Office, resulting in a centralized base or switchpoint through which all security system address buttons will be routed. Mr. Wellburg presented several schematics illustrating the security system address button configuration operating within the Capitol building.

Mr. Jason Glover, Director of Security Sales, addressed the potential for coordinating the new security system with future security enhancements. Specifically, the system could be integrated with a card access system which would be able to electronically grant admittance based upon "reading" a card at the entry point, and could also provide for verification of access card validity, automated door locking and unlocking, and video camera surveillance.

Mr. Mark Willemsen, Legislative Facilities Manager, provided additional information relating to the genesis of the current security system upgrading project. Mr. Willemsen explained that separate security systems have existed for the Governor's office and the court system, with the latter routed through a coordination center in Minneapolis. The security system upgrade currently underway was commenced with the objectives to put a more reliable system in place for the Governor's office and to integrate the court system, utilizing technology which could ultimately encompass security operations for all buildings on the Capitol Complex. The project will integrate the existing 32 security

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system address buttons within the Capitol Complex into one controller at the main security station at Terrace Hill, with a mid-summer estimated completion date.

IV. Capitol Security Procedures and Recommended Changes in Security.

Major Royce Anthony and Captain Steve Lambert, Capitol Police, discussed current Capitol security procedures and offered suggestions for improving security within the Capitol Complex. Major Anthony indicated that at present the Capitol building is an open access facility, which is consistent with the building's public purpose as the State Capitol, but which renders the building vulnerable to potential security threats. Major Anthony also indicated that there are currently 26 officers assigned to the Capitol Complex, working in three shifts, and that the number of Capitol Police officers has been reduced significantly over the past several years. Captain Lambert added that most of the buildings on the Capitol Complex have some form of card-activated limited access, that the Hoover Building is employing security video surveillance on a trial basis, and that Hoover and Lucas Building employees possess employee identification badges. He indicated that none of these procedures are utilized in the Capitol building itself. He also indicated that alcove parking near the ground-level Capitol entrances will be eliminated in the near future, and that the Capitol Police typically exhibit a two- to three-minute emergency response time.

Major Anthony and Captain Lambert advocated consideration of incorporating card-activated employee access, video surveillance, employee identification badges, and a central check-in point monitored by a uniformed officer within the Capitol building security plan. Major Anthony estimated it would cost approximately \$150,000 per building to install security cameras and place an officer or receptionist at a designated public entrance to monitor visitors, and that implementation of recommended security enhancements is largely a budgetary issue, rather than a lack of consensus regarding what additional measures are needed. He further noted that a report from the United States Secret Service containing recommendations for steps to improve security at the Capitol and ensure the safety of the Governor has been awaited for over a year, and when received should provide additional suggestions. Major Anthony also stated that a Critical Incident Response Plan has been developed and is awaiting the approval of the Department of Public Safety.

V. Security Procedures Used in Other States.

Ms. Nicole Haatvedt, Legal Counsel, Legislative Service Bureau, distributed and discussed a memorandum relating to Capitol Complex security measures employed in other states, including:

- Creation of a Security Oversight Committee
- Monitoring of entrances to buildings, including limiting the number of entrances and posting of security personnel, use of access cards or badges for nonpublic entrances, and walk-through magnetometers and package/parcel x-ray machines
- Security cameras
- X ray of mail

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- Duress alarms linked to a security control center and personal mobile transmitting devices carried by employees
- Increased security staffing
- Limiting vehicle access around the perimeter of buildings
- Employee security training
- Emergency medical equipment and training

VI. Committee Discussion.

There was general agreement among Committee members that increased security measures are needed, but that they must be balanced against and consistent with the public nature of the Capitol building. Committee members also agreed that potential security improvements depend primarily on budget allocation issues rather than a lack of consensus regarding appropriate measures to be utilized. The Legislative Service Bureau was requested to provide an update regarding current security practices. Committee members requested a copy of the United States Secret Service report as soon as it is received. Additionally, Mr. Willemsen was requested to develop a breakdown of proposed security enhancements based upon anticipated cost and a proposed timeline for gradual implementation.

Ms. Elizabeth Issacson, Chief Clerk, Iowa House of Representatives, requested input regarding an appropriate publication number for daily and bound House and Senate journals. She indicated that the publication number has been contractually agreed to until next year, at which point outside bids will be solicited.

Chairperson Sukup stated that the meeting has provided Committee members with a good opportunity to receive input regarding current and proposed security measures, and that the Committee will continue to monitor security enhancement progress and issues.

VII. Materials on File With the Legislative Service Bureau.

- A.** Control Installations of Iowa, Inc. (CI³) Capitol Security Information and Summary Packet.
- B.** Capitol Security Measures in Other States -- Memorandum -- Nicole Haatvedt, Legal Counsel, Legislative Service Bureau.
- C.** Proposal for Capitol Complex Security -- Security Review Committee Recommendations.

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