

M I N U T E S
ADMINISTRATION COMMITTEE
OF THE
LEGISLATIVE COUNCIL

June 12, 1984

The meeting of the Administration Committee of the Legislative Council was called to order by the Chairman, Representative John H. Connors, at 1:20 p.m., Tuesday, June 12, 1984, in Committee Room 22, State House, Des Moines, Iowa. Members present in addition to Chairman Connors were:

Senator Donald V. Doyle
Representative Dale M. Cochran
Representative Lester Menke

Also present were legislative staff, representatives of the news media, and other interested persons.

Chairman Connors noted that the first agenda item is a request by Mr. Serge H. Garrison, Director, Legislative Service Bureau, for purchase of carpeting for the offices of the Legislative Service Bureau as outlined in Mr. Garrison's letter to the Committee, dated May 30, 1984. Mr. Garrison briefly outlined the major points of the request, noting that Triplett Office Essentials Corporation has made an offer which is below the estimate of the Department of General Services. He added that the carpeting project will not exceed a cost of \$15,000. A copy of Mr. Garrison's letter to the Committee is attached as a part of the Report of the Administration Committee to the Legislative Council.

There being no comments on the proposal, Representative Menke moved that the Committee recommends to the Legislative Council the acceptance of the bid of Triplett Office Essentials Corporation for carpeting for the Legislative Service Bureau offices not to exceed \$15,000 as proposed in Mr. Garrison's letter to the Committee dated May 30, 1984. The motion was seconded by Senator Doyle and adopted.

The second agenda item was a request from the Code Consultants office for \$6,000 additional funding for furniture. Mr. Garrison stated that the Legislative Council has authorized \$23,000 for furniture previously. In reply to a question by Chairman Connors, Mr. Garrison stated that he does not know all details requiring the additional funding and suggested that the Committee defer action on the request until Ms. Phyllis Barry, Deputy Code Editor, arrives at the meeting. There being no objections Chairman Connors deferred further discussion on the request.

The next agenda item concerned publication of an election law manual by the Office of Code Editor. Mr. Garrison commented that the election law manual publication is separate from the Code and

Session Law publications and requires Legislative Council approval. In reply to a question by Representative Menke, Mr. Garrison replied that previously the election law manual has been sold for the cost of publication excluding labor costs but with a change in the law labor costs will be included so time will not be a lose to the state. Representative Menke moved that the Committee recommends to the Legislative Council the approval of the publication of an election laws manual for sale for the cost of publication including labor. The motion was seconded by Senator Doyle and adopted.

Chairman Connors again recognized Mr. Garrison for comments concerning a proposed contract for the composition or typesetting for the 1985 Code of Iowa. Mr. Garrison referred the Committee members to two letters, one from Mr. Vern Lundquist, Superintendent of Printing, and the other from Mr. Robert D. Worley, President, Compositors, Inc., relating to the renewal of a contract for composition of the 1985 Code of Iowa. He stated that Mr. Lundquist recommends the renewal of the Code composition contract with Compositors, Inc., at the price of \$3.62 per page. The previous contract was \$3.85 per page. A copy of the two letters are attached as a part of the Report of the Administration Committee to the Legislative Council. In reply to a question by Senator Doyle, Mr. Garrison stated that a new index to the Code is being prepared. He added that changes are being made in the index, but there are many improvements yet to be made.

There being no further comments, Representative Cochran moved that the Committee recommends to the Legislative Council the renewal of a contract with Compositors, Inc., for composition of the 1985 Code of Iowa as proposed in the letter from Mr. Robert Worley, President, Compositors, Inc., dated June 4, 1984. The motion was seconded by Senator Doyle and adopted.

Chairman Connors recessed the Committee meeting at 1:30 p.m. to await Ms. Barry to provide additional information concerning the furniture funding proposal.

Being that Ms. Barry did not arrive before the beginning of the Legislative Council meeting, Chairman Connors adjourned the meeting at 1:35 p.m.

Respectfully submitted,

SERGE H. GARRISON
Director

THANE R. JOHNSON
Senior Research Analyst

R E P O R T
ADMINISTRATION COMMITTEE
of the

LEGISLATIVE COUNCIL

June 12, 1984

The Administration Committee of the Legislative Council met at 1:20 p.m. on Tuesday, June 12, 1984, to consider proposals for the purchase of carpeting for the Legislative Service Bureau offices, additional furniture for the Code Editing Office, authorization for the publication of an election law manual, and renewal of a contract for composition of the 1985 Code of Iowa.

The Committee makes the following recommendations:

1. That the Legislative Council accept the bid of Triplett Office Essentials Corporation for carpeting for the Legislative Service Bureau offices for not to exceed \$15,000 as proposed in the attached letter from Mr. Serge H. Garrison dated May 30, 1984.

2. That the Legislative Council approve the publication of an election laws manual for sale for cost of publication including labor.

3. That the Legislative Council accept renewal of a contract with Compositors, Inc., for composition of the 1985 Code of Iowa as proposed in the attached letter from Mr. Robert Worley, President, Compositors, Inc.

4. That further action on the proposal for additional funding for furniture for the Code Editing Office be deferred pending additional information on the proposal.

Respectfully submitted,

REPRESENTATIVE JOHN H. CONNORS
Chairman

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