

M I N U T E S

ADMINISTRATION COMMITTEE

December 15, 1981

The meeting of the Administration Committee of the Legislative Council was called to order by the Chairperson, Senator James E. Briles, at 2:30 p.m., Thursday, December 15, 1981 in Committee Room 22 of the State House, Des Moines, Iowa. Committee members present in addition to Chairperson Briles were:

Senator Calvin O. Hultman
Senator Lowell L. Junkins
Representative John H. Clark
Representative Lester D. Menke

Also present were:

Mr. Verne Lundquist, State Superintendent of Printing
Mr. Stan McCausland, Director, Department of General Services
Ms. Shirley Robinson, Legislative Liaison, State Department
of Transportation
Mr. Wayne Faupel, Code Editor
Ms. Phyllis Berry, Assistant Code Editor
Mr. Serge Garrison, Director, Legislative Service Bureau
Mr. Burnette Koebnick, Legislative Service Bureau
Mr. Dennis Prouty, Legislative Fiscal Bureau
Ms. Nancy Cramer, Legislative Fiscal Bureau
Representative John H. Connors
Representative James Johnson

Other legislative staff and interested persons were also in attendance.

Chairperson Briles asked for corrections or additions to the minutes of the last meeting. Senator Hultman moved that the minutes be approved as distributed. Senator Junkins seconded the motion and it was adopted by voice vote.

Chairperson Briles asked for the report on the acoustical problems in Rooms 116 and 118. Mr. Garrison noted that Mr. Anderson of the Communications Division of the Department of General Services is not in attendance but has submitted a letter to the Committee. A copy of the letter is attached and by this reference made a part of these minutes. The letter indicates that to add microphones, mixers, and control features to each of the rooms would cost between \$3,500 and \$4,000 per room. Mr. McCausland noted that the microphones would be voice-activated and that special amplifiers are needed. He also noted that there is a need for standard configurations since the microphones could not be moved.

Senator Hultman suggested that the Administration Committee should look at a system which will cost less. Representative Menke

suggested that perhaps new drapes would solve the problem. Senator Hultman responded that hanging new drapes in the two rooms would cost considerably more. Senator Junkins moved that Mr. McCausland be requested to put together some additional cost estimates and report back to the Administration Committee. Senator Hultman seconded the motion and it was adopted by voice vote. Mr. McCausland noted that he will review other systems to determine what is available as well as the time required for installation and report back to the Administration Committee.

Representative Johnson asked if he and Representative Connors could address the Committee. Chairperson Briles recognized Representative Johnson. Representative Johnson noted that he and Representative Connors have just attended a meeting of the House Administration Committee and they were briefed on the fire alarm system in the House and Senate by persons from the Department of General Services. It appears that the antiquated system needs updating and that serious questions exist as to its operational ability if the need arises. Senator Hultman moved that the Director of the Department of General Services evaluate the current fire alarm system in the House and Senate to determine the cost of replacing or repairing the system to provide an operational and reliable fire alarm system in the Senate and House chambers. The motion was seconded by Senator Junkins and adopted on a voice vote.

Chairperson Briles recognized Representative Menke for a report on the State House stonework. Representative Menke noted that he has met with Mr. McCausland and the consultants who have prepared a preliminary report. However, a complete detailed report is due in late January, 1982. He indicated that the preliminary report indicates that the costs of all of the necessary work could run anywhere from fourteen to twenty-five million dollars over a period of years. The project which is proposed is to redo the building in sections from top to bottom in anywhere from 12 to 14 packages or units. He emphasized that until the work is begun, the actual costs may not be determinable. He also noted that with the amount of work needed, it may even be feasible for the state to purchase the needed equipment with disposal of the equipment following the completion of the project.

Chairperson Briles inquired as to which part of the State House appears to be in the worst condition at the present time. Representative Menke responded that the southwest corner of the State House is in the worst condition, just outside the Senate chambers.

Representative Menke noted that a report to the Administration Committee is premature until the final report of the consultants is received. Mr. McCausland stated that it is estimated that the projected cost of phase one of the project will be between \$550,000 and \$650,000 and then the Department can seek bids. He also suggested that all stone which has deteriorated should be replaced with Indiana limestone. He pointed out that the Polk County Court House was constructed with Indiana limestone and appears to be in

excellent shape. He opined that the Carroll County limestone has not held up very well. He also suggested that the entire State House project should be bid in parts.

Senator Hultman inquired as to whether it has been determined whether the leaf on the dome is gold. He noted that Nevada and California found out that the gold on the capitol domes was in fact not gold. Mr. McCausland responded in the negative pointing out that Iowa is again nearing the point where it will again be necessary to cover the dome and suggested that the state should consider buying some gold leaf each year for several years. This procedure would eliminate the need to make a large purchase in one year and might also aid the state in buying the gold leaf at a variable price. Representative Menke inquired as to whether this might create a problem with the variance in the gold color. Mr. McCausland stated that he had not considered the problem because he was not aware that the color of gold varies.

Chairperson Briles recognized Mr. Verne Lundquist for a presentation concerning the contract for updating the data base for the 1983 Code of Iowa. Mr. Lundquist noted that he has completed negotiations with Data Retrieval of Milwaukee for the update. The cost per word this year is .0033 cents which is an increase of .0003 cents per word over the 1981 Code prices. He noted that the contract provides that the price may be increased only after 90 days written notice to the state. He also recommended that the contract be approved.

Representative Menke inquired as to how many words are involved in the project. Mr. Lundquist estimated that approximately 800,000 words are involved. He indicated that the cost last year was about \$74,000 and he anticipates that the cost this year will be from \$76,000 to \$78,000. Mr. Garrison inquired as to the accuracy of the data base developed by Data Retrieval. Mr. Lundquist responded that Data Retrieval has been very good. Senator Hultman stated that he has received a letter from the Iowa State Bar Association indicating its concern that the Code and the Session Laws be timely published. Mr. Lundquist stated that he would like to see the Code published by December also but recognized that this has not been the case in recent years. Ms. Berry indicated that it could be published sooner if the Code Editor's office would receive the pages earlier to proof. Senator Hultman pointed out that the last volume of the 1981 Code was not delivered until March, 1981.

Mr. Lundquist noted that the current procedure is that the new laws are codified by the Code Editor who sends them to Data Retrieval in Milwaukee for updating. The tape is returned to the Code Editor who then sends the tape to St. Paul, Minnesota where a printer typesets the Code. The page proofs are returned to the Code Editor's office where the page proofs are proofed and if errors exist, they are returned to the typesetter for corrections. After the page proofs are corrected, the pages are sent to a publisher in Moline, Illinois where the printing of the Code is done. Senator Hultman emphasized his concern that this entire

process must be done more timely in order to obtain a published Code as soon as possible.

Senator Hultman inquired as to why the state computer system is not used for the data base. Mr. Lundquist responded that this can be done but there will be some additional costs. Mr. Garrison pointed out that if a state data base were developed, the data base could be updated when a bill is enrolled. He also suggested that if this route is taken, it will take approximately two years to develop the data base and program. Senator Junkins asked whether there would be any savings to the state. Mr. Garrison stated that it would cost about \$75,000 to develop plus the time needed. Mr. Lundquist also noted that if the state developed its own system, it would be possible to have a data base for drafting purposes and one for publication of the Code.

Chairperson Briles suggested that a Subcommittee should further study the matter and announced the appointment of a subcommittee consisting of Representative Menke as Chairperson and Senator Hultman and Senator Junkins. Senator Junkins suggested that the subcommittee must review the alternatives available on the basis of cost, staff, and equipment needs.

Senator Hultman moved that Administration Committee recommend that the Legislative Council approve a contract between the State Superintendent of Printing and Data Retrieval Corporation of Milwaukee for an update of the computer data base for the 1983 Code. The motion was seconded by Representative Clark and approved by voice vote.

Mr. Lundquist noted that the next item he has for the Committee to consider is a contract for typesetting for the 1983 Code. He stated that he prepared and submitted specifications for typesetting to four firms. These firms include W. C. Brown of Dubuque, Iowa; Data Retrieval Corporation of Milwaukee, Wisconsin; Compositors, Inc. of Cedar Rapids, Iowa; and Clarinda Co. of Clarinda, Iowa. Only two firms responded with prices on the project. The bids were \$4 per page from Data Retrieval Corporation and \$3.85 per page from Compositors, Inc. Mr. Lundquist indicated that he recommends that the contract be let to Compositors, Inc. of Cedar Rapids, Iowa to set the type for the 1983 Code. Mr. Lundquist noted that the contractor for the typesetting of the 1981 Code was Comp-U-Type of St. Paul, Minnesota. Ms. Berry noted that Comp-U-Type has been the problem in the past with getting the Code printed in a timely manner and noted that the Code Editor's office is pleased to see a change in typesetters. Mr. Lundquist also stated that Compositors, Inc. has done work for the Superintendent of Printing before and has done an excellent job.

Senator Hultman moved that the Committee recommend that the Legislative Council authorize the State Superintendent of Printing to contract with Compositors, Inc. of Cedar Rapids, Iowa to provide the typesetting for the 1983 Code update at a cost of \$3.85 per page. The motion was seconded by Senator Junkins and it was adopted by voice vote.

Mr. Lundquist stated that he has one additional item for the Committee's consideration. This item relates to the publication of a Code Supplement on County Home Rule. He indicated that he submitted the project out for bid and received responses from three firms. The Supplement is based upon 3,000 copies and 250 pages. Bids were received from Wallace-Homestead of Des Moines, Garner Publishing of Des Moines and W. C. Brown of Dubuque. The low bid was \$5,310 from W. C. Brown of Dubuque plus an additional \$1,000 for typesetting. Senator Junkins inquired as to why a Code Supplement is not published annually. Mr. Lundquist responded that it would be possible and an idea to further explore. Senator Hultman suggested that the Subcommittee might look at this idea as well.

Representative Menke asked whether it is Mr. Lundquist's intent to sell copies of the Code Supplement to recover some of the costs of publication. Mr. Lundquist responded in the affirmative noting that he feels he must distribute the free copies as required under section 18.97 of the Code.

Senator Hultman moved that the Committee recommend to the Council that the Legislative Council authorize the State Superintendent of Printing to contract with W. C. Brown of Dubuque, Iowa for the typesetting and printing of 3,000 copies of the 1981 Code Supplement which will contain the County Home Rule statute, Senate File 130, to be sold at the cost of publication plus postage. The motion was seconded by Representative Menke and adopted by voice vote.

Senator Hultman moved that copies of the 1981 Code Supplement be provided free to those persons specified in section 18.97 and only upon request to other persons. The motion was seconded by Representative Menke and adopted by voice vote.

Chairperson Briles informed the Committee that he has received a note from Mr. Stan McCausland, Director of the Department of General Services that Rooms 116 and 118 can be equipped with ten microphones in each room at a cost of approximately \$2,000 per room. Senator Junkins moved that the Committee recommend that the Legislative Council approve the expenditure of not more than \$4,000 or \$2,000 each for Committee Rooms 116 and 118 to resolve the acoustical problems in those rooms by installing not more than ten microphones in each room. The motion was seconded by Senator Hultman and adopted by voice vote.

Chairperson Briles recognized Dennis Prouty of the Legislative Fiscal Bureau to review bids and recommendations relating to the Department of Transportation study pursuant to Senate File 561. Mr. Prouty noted that requests for proposal went out to 17 firms. Following a bidders conference, bids were received from four vendors. The proposals received from the four vendors were reviewed by personnel of the Legislative Fiscal Bureau, Legislative Service Bureau, and the Department of General Services. He noted

that all bids call for a summary study and report. Following the evaluation, Response II was recommended. Mr. Prouty pointed out that pursuant to a statutory mandate contained in the appropriations bill, House File 850, the Department of Transportation has implemented a pilot project on the use of road contractors for highway maintenance services. He further noted that the Department of Transportation has also conducted an inventory of excess right-of-way parcels owned by the Department. Mr. Prouty also noted that services were provided on the study proposal by the Department of General Services and a fee of 1.2 percent of project is received by the Department for their services. Senator Junkins noted that consultant services are not needed in the two areas the Department of Transportation are working on. Senator Hultman also suggested that the study envisioned by Senate File 561 was a comprehensive study of the Department and the proposals submitted by the vendors are only for a summary study. Senator Hultman suggested that the Legislative Council should consider changing the current law to obtain the type of study needed.

Senator Hultman moved that the Administration Committee recommend that the Legislative Council recommend that the Sixty-ninth General Assembly be urged to repeal the present law providing for the study or appropriate the necessary funds to conduct the study envisioned by the General Assembly.

Senator Junkins moved a substitute motion that the Administration Committee recommend that the Legislative Council recommend that the Sixty-ninth General Assembly be urged to recommend that the study be properly funded to do the type of study envisioned by the members of the General Assembly. The Junkins substitute motion was adopted on a voice vote with Representative Menke voting in the negative.

There being no further business, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,

BURNETTE E. KOEBERNICK
Senior Legal Counsel