



MINUTES

International Relations Committee

Wednesday, February 1, 2017

MEMBERS PRESENT

Senator Charles Schneider, Vice Chairperson
Senator Jeff Danielson
Senator Julian B. Garrett
Senator Rita Hart

Representative Terry C. Baxter, Chairperson
Representative Ako Abdul-Samad
Representative Ashley Hinson
Representative Zach Nunn
Representative Art Staed

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I. Procedural Business

Background and Charge. The International Relations Committee was created by the Legislative Council in 1992. The committee's charge is as follows: develop goals and procedures that will facilitate international communication between the Iowa General Assembly and foreign governments on several different levels, including but not limited to interpersonal interaction between state legislators and legislative staff and foreign visitors, instruction about state and local democratic institutions, and the development of trade in foreign markets.

Call to Order. The meeting was called to order by Chairperson Baxter at 12:03 p.m., Wednesday, February 1, 2017, in Room 102 of the State Capitol Building in Des Moines.

Chairperson's Update. Chairperson Baxter discussed the gift policy e-mailed to members the prior week by staff and he recognized Representative Hinson for a report on the gift law guidelines. He also discussed his plan to work with the Governor, Lieutenant Governor, Secretary of Agriculture, and other officials and agencies to create a mechanism to increase the level of communication between offices, agencies, and officials who regularly meet with international visitors or who act as representatives of the state on official visits to other countries.

Adjournment. The meeting adjourned at 12:55 p.m.

II. Presentations: International Business Etiquette and Protocols; Cybersecurity

The committee received a presentation on international business etiquette and protocols from Ms. Debi Durham, Director, Iowa Economic Development Authority, and Ms. Kathy Hill, Team Leader, International Trade, Economic Development Authority; and a presentation on cybersecurity from Representative Nunn.

The following materials were presented to Chairperson Baxter by Ms. Durham and Ms. Hill, and are available for checkout at Chairperson Baxter's desk in the House Chamber:

- Put Your Best Foot Forward/Asia: A Fearless Guide to International Communication and Behavior.
- Put Your Best Foot Forward/Mexico & Canada: A Fearless Guide to International Communication and Behavior/NAFTA.
- Put Your Best Foot Forward/South America: A Fearless Guide to Communication and Behavior.

III. Materials Filed with the Legislative Services Agency

1. International Business Etiquette and Protocols, Powerpoint distributed by Ms. Durham and Ms. Hill, Economic Development Authority.
2. Gift Law for the International Relations Committee discussed by Representative Hinson and prepared by Mr. Tim McDermott, Legislative Services Agency.

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