



MINUTES

Service Committee of the Legislative Council

July 12, 2016, Second Meeting of the 2015-2016 Biennium

MEMBERS PRESENT:

Senator Michael E. Gronstal, Chairperson
Senator Bill Dix

Speaker Linda L. Upmeyer, Vice Chairperson
Representative Chris Hagenow
Representative Mark D. Smith

MEETING IN BRIEF

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Glen Dickinson, Secretary to the
Legislative Council
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Organizational staffing provided
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Minutes prepared by: Ed Cook,
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- I. Procedural Business
- II. Budget and Personnel Reports
- III. Office of Ombudsman Administrative Rules
- IV. Materials Filed with the Legislative Services Agency



Service Committee of the Legislative Council

I. Procedural Business

Call to Order. Chairperson Senator Michael E. Gronstal called the July 12, 2016, meeting of the Service Committee of the Legislative Council to order at 1:04 p.m. in Room 22 of the State Capitol.

Committee Business. Upon motion by Representative Mark D. Smith, the committee elected Speaker Linda L. Upmeyer as Vice Chairperson of the committee by voice vote. Upon motion by Senator Bill Dix, the committee approved the minutes from the August 10, 2015, meeting of the committee by voice vote.

Executive Session. At 1:14 p.m., the Service Committee recessed and reconvened in executive session to discuss a personnel matter. At 1:46 p.m., the Service Committee reconvened in open session, indicating that no action was taken during the executive session on the personnel matter.

Adjournment. The meeting was adjourned at 1:47 p.m.

II. Budget and Personnel Reports

The committee received the proposed fiscal year 2017 budget and annual personnel report, including proposed promotions, of the Legislative Services Agency (LSA). Mr. Glen Dickinson, Director of the LSA, noted that the LSA proposed budget is more than the previous fiscal year because the Code of Iowa will be published this year. Mr. Dickinson did note that the information technology and personal services budget items were reduced from the previous fiscal year. The committee, by voice vote, recommended that the Legislative Council approve the fiscal year 2017 proposed budget and annual personnel report of the LSA.

The committee also received the proposed fiscal year 2017 budget and annual personnel report of the Office of Ombudsman from Ms. Kristie Hirschman, Acting Ombudsman. The committee received and filed the annual personnel report of the Office of Ombudsman and, by voice vote, recommended that the Legislative Council approve the fiscal year 2017 proposed budget of the Office of Ombudsman.

III. Office of Ombudsman Administrative Rules

Ms. Hirschman submitted proposed revisions to administrative rules governing the Office of Ombudsman to the Service Committee for the committee's review and comment. Ms. Hirschman noted that the Office would like to have the rules finalized within 60 to 90 days. Pursuant to Iowa Code section 2C.9, the Office of Ombudsman has authority to publish rules in the Iowa Administrative Code. Ms. Hirschman noted that the administrative rules have not been updated for 22 years and that the proposed revisions reflect, in part, the name change of the office, updated whistleblower provisions, and revised provisions governing access to certain sworn testimony records.



IV. Materials Filed with the Legislative Services Agency

1. Fiscal year 2017 budgets and annual personnel reports from the LSA and the Office of Ombudsman.
2. Proposed revisions to administrative rules by the Office of Ombudsman.

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