



MINUTES

Service Committee of the Legislative Council

June 25, 2014, Second Meeting of the 2013-2014 Biennium

MEMBERS PRESENT:

Senator Michael E. Gronstal,
Vice Chairperson
Senator Bill Dix
Senator Pam Jochum

Speaker Kraig Paulsen,
Chairperson
Representative Mark D. Smith
Representative Linda L. Upmeyer

MEETING IN BRIEF

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Glen Dickinson, Secretary to the
Legislative Council
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Organizational staffing provided
by: Richard Johnson, Legal
Services Division Director
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- I. Procedural Business
- II. Budget and Personnel Reports
- III. Educational Leave Policy
- IV. Materials Filed With the Legislative Services Agency



Service Committee of the Legislative Council

I. Procedural Business

Call to Order. Chairperson Paulsen called the June 25, 2014, meeting of the Service Committee of the Legislative Council to order at 9:02 a.m. in Room 22 of the State Capitol.

Committee Business. Upon motion by Senator Gronstal, the committee approved, by voice vote, the minutes from the July 18, 2013, meeting of the committee.

Adjournment. The meeting was adjourned at 9:08 a.m.

II. Budget and Personnel Reports

The committee received the proposed fiscal year 2015 budget and annual personnel report, including proposed promotions, for the Legislative Services Agency (LSA). Mr. Glen Dickinson, Director of the LSA, noted that the LSA budget item for office supplies was reduced to reflect that membership dues for the Council of State Governments (CSG), National Conference of State Legislatures (NCSL), and the American Legislative Exchange Council (ALEC) would no longer be included in the LSA budget. In addition, he noted that this year's printing budget is higher as the bound volumes of the Iowa Code would be published this year. Mr. Dickinson commented that moneys received from Iowa Code publication sales exceed the out-of-pocket costs of publishing the Iowa Code and that the moneys are deposited in the state treasury and not in the LSA's account. The committee also received the proposed fiscal year 2015 budget and annual personnel report, including proposed promotions, for the Office of Ombudsman. The committee, by voice vote, recommended that the Legislative Council approve the 2015 proposed budgets and annual personnel reports of the LSA and the Office of Ombudsman.

III. Educational Leave Policy

Chairperson Paulsen noted that two employees of the LSA have requested educational leave and education financial assistance with attendance costs to be reimbursed by the LSA. Chairperson Paulsen noted, in consultation with Senator Gronstal, that a need exists for the General Assembly to develop a policy regarding educational leave and the payment or reimbursement of attendance costs going forward. Chairperson Paulsen indicated that the two employees, if authorized by Mr. Dickinson, may be granted educational leave with the understanding that attendance costs may or may not be paid or reimbursed depending on the policy adopted and applied to the two employees. Senator Gronstal noted that care should be taken in setting an educational leave policy going forward in order to avoid making decisions solely on a case-by-case basis.

IV. Materials Filed With the Legislative Services Agency

Fiscal year 2015 budgets and annual personnel reports from the LSA and the Office of Ombudsman.