

April 15, 1971

SUMMARY OF RECOMMENDATIONS
OF THE
GOVERNOR'S ECONOMY COMMITTEE

The following recommendations of the Governor's Economy Committee Report require legislative action for implementation and were not implemented by legislation enacted by the Sixty-third General Assembly. In addition, three recommendations which were designated by the Economy Committee as requiring administrative action for implementation are included because a state agency requested that a legislative directive be made. The estimated income, cost, or saving made by the Economy Committee which could be realized as a result of implementation of the recommendation is also included.

Under each recommendation is the number given by the Legislative Service Bureau to the Governmental Reorganization Study Committee's bill draft request which was made to implement the recommendation and the number of the senate file or house file given to the bill when introduced. In some instances the Study Committee took no action, deferred action, or rejected the recommendation; this action is also noted. As of April 15, thirteen of the bill drafts have been delivered to the chairman of the subcommittee which studied the recommendation in detail but have not yet been introduced. It has been determined that legislation is not required to implement five recommendations and, therefore, a bill was not drafted. Four recommendations designated as requiring executive action for implementation actually require legislation. The house files, senate files, or bill draft requests marked

with an asterisk (*) are not a result of the Governmental Reorganization Study Committee but will implement a recommendation.

Following each section heading of the Report is the subcommittee of the Study Committee which was assigned to study the section in detail.

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
EXECUTIVE BRANCH OVERVIEW (Subcommittee #1)			
2. Amend the constitution to make the Lieutenant Governor a member of the Executive Branch and elect him on the same ticket for the same term as the Governor. LSB 33 - Drafted; not introduced SJR 8*	Constitutional		
3. Establish a position of chief administrator in the office of the Governor to oversee the administrative activities of state government. Committee rejected. HF560*	Legislative	\$ 30,000	Annual Cost
4. Extend the term of office for the Secretary of State, Treasurer of State, Auditor of State, Attorney General, and Secretary of Agriculture to four years Committee deferred action. HJR 7*	Constitutional		
5. Establish a General Services Department under a director appointed by the Governor and approved by the Senate. LSB 58; SF 87-HF 129 SF 420*	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
8. Centralize control of state planes except military, district public safety patrol, and ISU training planes in the office of the Governor. Committee took no action. HF 523* - Modifies recommendation.	Legislative	\$ 28,000	Annual Savings
GOVERNOR'S OFFICE (Subcommittee #1)			
1. Stagger expiration dates of notary public commissions.	Legislative	\$ 700	Annual Savings
2. Transfer notary public license-issuing operations into the Secretary of State's office. 1 & 2 - LSB 34: SF 45-HF 18	Legislative	\$ 700	Annual Savings
4. Study the public information functions of state departments to centralize activities where feasible to eliminate duplication and establish job classifications. Committee approves if Governor finds study is necessary. HF 628*	Legislative	\$ 15,000 \$ 50,000	One-time Cost Annual Savings
5. Increase the Governor-elect's pre-inauguration allowance to cover reimbursement of travel expenses and payment of salary to three administrative assistants. LSB 35: SF 14-HF 4	Legislative	\$ 4,000	Annual Cost

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
2. Assign central mail unit, security police, and the supplies storeroom to the proposed General Services Department.	Legislative		
4. Transfer various duties delegated by statute to existing or proposed organizational entities. 2 & 4 - LSB 58: SF 87-HF 129	Legislative		
5. Transfer the bookkeeping operations to the Comptroller's office, evaluate the necessity of the various procedures, and study potential applications for data processing. Committee deferred action.	Legislative	\$ 5,000	Annual Savings
6. Delegate personnel responsibilities to the proposed Personnel Department. Committee rejected.	Legislative		
7. Transfer purchasing functions to the proposed central purchasing organization. LSB 58: SF 58-HF 129	Legislative		
8. Evaluate present policy regulating out-of-state travel for state employees and transfer responsibility for administration and approval to the department heads. LSB 37: SF 46-HF 19	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
LIEUTENANT GOVERNOR (Subcommittee #1)			
3. Provide constitutional authority for the Governor to assign certain duties of state to the Lieutenant Governor which can be performed only by the Governor.	Constitutional		
LSB 33 - Drafted; not introduced. SJR 8*			
AUDITOR OF STATE (Subcommittee #1)			
3. Give the Auditor's office power to approve the CPA firm which makes local audits and change auditors periodically.	Legislative		
Committee deferred action. HF 588*			
5. Combine the Divisions of Savings and Loan Audit and Industrial Audit.	Legislative	\$ 20,000	Annual Savings
Committee rejected. (See Department of Banking #5)			
7. Require Senate confirmation of accountants selected by the Auditor for auditing this office.	Legislative		
Committee took no action.			
EXECUTIVE COUNCIL (Subcommittee #1)			
1. Abolish the Executive Council, including the positions of secretary and deputy secretary.	Legislative	\$ 33,000	Annual Savings
Committee rejected.			

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
17. Establish parking regulations for the capitol complex with the security police empowered to enforce them.	Legislative		
21. Transfer responsibility for payment of telephone bills from the Executive Council to the Communications Section. #17 & 21 - LSB 58: SF 58-HF 129	Legislative		
COMPTROLLER (Subcommittee #1)			
9. Eliminate maintenance of a separate listing of Iowa Development Commission contracts and payments. Committee rejected.	Legislative	\$ 3,000	Annual Savings
11. Transfer the Director of Communications to the proposed General Services Department LSB 58: SF 58-HF 129	Legislative		
COMMITTEE FOR THE EMPLOYMENT OF THE HANDICAPPED (Subcommittee #5)			
1. Change the name of this agency to Committee for the Employment and Services of the Handicapped.	Legislative		
2. Change the title of executive secretary to director. 1 & 2 - LSB 70: SF 49-HF 9	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
CIVIL RIGHTS COMMISSION (Subcommittee #5)			
2. Eliminate the law degree requirement for compliance director. Memorandum - no legislation required.	Legislative		
DEPARTMENT OF AGRICULTURE (Subcommittee #5)			
1. Abolish the Marketing Division and Marketing Board. LSB 80: SF 88-HF 147	Legislative	\$ 85,000	Annual Savings
3. Retrain the present staff of food and restaurant inspectors to conduct both restaurant and food inspections and change inspection area boundaries from 13 for each group to 26 with one inspector for each area. Memorandum - no legislation required.	Legislative	\$ 20,000	Annual Savings
4. Remove the portion of code referring to location of the office of the State Entomologist. LSB 82: HF 22	Legislative		
5. Review and revise the license and inspection fees collected by the department to reflect more nearly the costs of issuance and inspections. Department recommended no increase in fees.	Legislative	\$ 240,000	Annual Income
6. Halt appropriations and office facilities of various agriculture associations.	Legislative	\$ 80,000	Annual Savings

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
7. Stop the appropriation and office facility for the Sheep Division	Legislative	\$ 14,500	Annual Savings
8. Discontinue state affiliation with the Dairy Industry Commission. Memorandum - Appropriation bills should be gradually decreased.	Legislative	\$ 1,000	Annual Savings
9. Permit field employees to receive overtime pay from the Meat and Poultry Division. Legislation is required. Committee took no action.	Executive	\$ 20,000	Annual Savings
14. Reorganize the department into the Divisions of Administration, Regulatory, and Laboratory. Legislation is required. LSB 87: SF 73 - HF 146.	Executive	\$ 1,000	Annual Savings
20. Review the trust fund balances available in commercial feed, restaurant inspection, pesticide, fertilizer, dairy trade practices and dairy industry; then transfer excess amounts to the general fund, and examine necessity for continuation of the trust fund system. Committee approved but did not specify review procedures to be recommended.	Legislative		

CONSERVATION COMMISSION (Subcommittee #4)

1. Abolish the existing divisions, reorganize the total effort in the central office and field, and change the commission's name to the Department of Natural Resources, Conservation, and Recreation. Committee approved. LSB 309* follows Committee drafting directions.	Legislative	\$ 400,000	Annual Savings
---	-------------	------------	----------------

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
12. Zone state-owned river-border land for recreation or industrial use.	Executive		
13. Investigate the propriety of charging an annual fee for industrial use of state-owned property. #12 & 13 - LSB 64: SF 95-HF 410	Legislative		
18. Increase fees for hunting and fishing licenses, trout stamps, and boat registration; require license for an owner hunting on his property; and set issuing fee at \$0.25. LSB 65: Boats - SF 96-HF 138 License and stamps - draft disapproved.	Legislative	\$1,400,000	Annual Income
26. Study laws relating to parks, streams, boats, forests, fish, game, and fur-bearing animals to modify existing provisions where needed. Committee approved. LSB 309* follows Committee drafting directions.	Legislative		
28. Revise allowable term of contracts to encourage private enterprise participation in recreational installations on public property. LSB 66: SF 110-HF 114	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
SOIL CONSERVATION COMMITTEE (Subcommittee #4)			
1. Abolish the committee and assign the staff to a soil conservation division of the proposed Department of Natural Resources, Conservation, and Recreation. Committee approved. SF 451* follows Committee drafting directions.	Legislative	\$ 30,000	Annual Savings
GEOLOGICAL SURVEY (Subcommittee #4)			
1. Abolish the Geological Board	Legislative		
2. Establish the Geological Survey as a division within the proposed Department of Natural Resources, Conservation, and Recreation. #1 & 2 - Committee approved. SF 451* follows Committee drafting directions.	Legislative		
NATURAL RESOURCES COUNCIL (Subcommittee #4)			
1. Study the fee structure for work performed to make this agency more nearly self-supporting. Committee approved. SF 451* follows Committee drafting directions.	Legislative	\$ 26,700	Annual Income
4. Provide a more descriptive title for the Iowa Natural Resources Council. Committee approved. SF 451* follows Committee drafting directions.	Legislative		
DEVELOPMENT COMMISSION (Subcommittee #5)			
3. Change limitations on expenses allowed for commission personnel. Memorandum - legislation is not required.	Legislative	\$ 1,000	Annual Cost

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
4. Repeal the act which establishes the Development Foundation Corporation. LSB 72: SF 50-HF 17	Legislative		
DEPARTMENT OF SOCIAL SERVICES (Subcommittee #3)			
21. Recofer partial cost of sustaining a child at state institutions from the child's personal income. LSB 44: SF 126	Legislative		
22. Charge 50% of costs to maintain boys at Eldora and girls at Mitchellville back to respective county of residence. Committee rejected.	Legislative		
24. Recover from the parents the cost of institutionalizing juvenile delinquents at Eldora and Mitchellville to the extent they are able to pay. LSB 45: SF 113	Legislative		
26. Limit service at the Iowa Soldiers Home to veterans only. LSB 47: HF 185.	Legislative	\$ 127,700	Annual Income
28. Establish a standard procedure for funding foster home services. Department requested legislative proposal. Committee took no action.	Executive		
29. Adopt face value of insurance policies of \$1,000 or less as a standard of eligibility in place of cash surrender value in public assistance categories. LSB 135: SF 27-HF 15	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
30. Make each county responsible for ADC, AD, and AB recipients living in the county regardless of length of residence. LSB 48: Drafted, not introduced.	Legislative		
33. Support a recommendation from various states to influence the federal government to transfer its food stamp program from USDA to HEW or to coordinate food and welfare policies and procedures so they can be followed by counties. LSB 432 - Drafted, not introduced.	Executive		
34. Enable the Department of Social Services to hire and discharge county office employees. LSB 49: Committee disapproved draft.	Legislative		
35. Reorganize social service field operations into 16 areas to substantially replace the present 10-area and 99-county system. Legislation is not required. However this recommendation cannot be implemented by executive action until legislation implementing recommendation #34 has been enacted.	Legislative	\$ 535,000	Annual Savings
38. Integrate the county-administered Soldiers' and Sailors' Relief Commission activities with other social service functions. LSB 51: HF 126	Legislative		
39. Develop improved procedures for further recovery of support in Aid to Dependent Children (ADC) cases. LSB 52: Drafted, not introduced.	Legislative	\$ 50,000	Annual Savings

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
41. Close one of the four mental health institutions. Department requested legislative proposal. LSB 447: Drafted; not introduced.	Executive	\$1,000,000	Annual Savings
45. Dispose of the 1,650-acre farm operation at the Glenwood and Woodward State Hospital Schools. LSB 160: Drafted; not introduced.	Legislative	\$ 640,000	One-time Income
50. Limit Medicaid to the five basic services of in-patient hospital, out-patient hospital, skilled nursing home care, physician services, laboratory and X-ray services, plus limited pharmaceuticals. Committee rejected.	Legislative		
54. Reorganize the prison structure of Iowa including all state-operated institutions for men, women, juveniles, and county jails. LSB 61: SF 2-HF 3.	Legislative	\$8,200,000	One-time Savings
55. Recover costs of probation supervision from adult offenders. Committee rejected.	Legislative	\$ 190,000	Annual Savings
56. Recoup court costs from offenders before release on probation. Committee rejected.	Legislative	\$ 16,000	Annual Savings
58. Sell the 1,380-acre farm and dairy herd at Anamosa.	Legislative	\$ 566,000 \$ 38,000	One-time Income Annual Savings
59. Close out the 182-acre farm at the women's reformatory.	Legislative	\$ 95,550	One-time Income

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
60. Dispose of the 1,476-acre farm at the Release Center.	Legislative	\$ 596,850	One-time Income
61. Effect sale of 1,020-acre farm at the State Penitentiary.	Legislative	\$ 400,000	One-time Income
65. Discontinue use of the women's reformatory and sell the property. #58, 59, 60, 61, & 65 - LSB 160: Drafted; not introduced.	Legislative	\$ 305,800 \$ 60,550	Annual Savings One-time Savings
66. Place all inmates discharged from a penal institution under supervision for the minimum two-year period required for a parolee. Committee rejected.	Legislative	\$ 50,000	Annual Savings
67. Establish a director of marketing in Iowa State Industries. Department requested legislative proposal. Committee rejected.	Executive	\$ 145,200	Annual Income
76. Eliminate the present Board of Parole. Committee rejected.	Legislative	\$ 36,000	Annual Savings

DEPARTMENT OF HEALTH (Subcommittee #5)

- | | | | |
|---|-------------|--|--|
| 2. Move the license issuing functions to the proposed central license issuing section.
Committee approved. Legislation will be proposed after department of general services is established. | Legislative | | |
| 5. Change the law to allow the Commissioner of Health to be other than a doctor.
Committee rejected. | Legislative | | |

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
HIGHWAY COMMISSION (Subcommittee #2)			
1. Improve continuity of legal services to the Highway Commission. Committee rejected. SF 373*	Legislative		
6. Repeal or clarify the code so that commission members are encouraged to keep interested groups better informed of highway activities and construction programs. LSB 60: SF 15-HF 34	Legislative		
22. Consolidate area offices as leases expire or as offices are rebuilt under a capital improvement program to achieve optimum efficiency. LSB 61: HF 20	Legislative		
24. Develop a long-range capital improvement program to rebuild and improve existing facilities. Committee deferred action.	Legislative		
SUPERINTENDENT OF BUILDINGS AND GROUNDS (Subcommittee #1)			
3. Transfer the Superintendent of Buildings and Grounds from the Executive Council to the proposed General Services Department.	Legislative		
13. Transfer responsibility of purchasing supplies to the proposed central purchasing organization. #3 & 13 - LSB 58: SF 87-HF 129	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
14. Establish a five-year modernization program for all existing structures in the capitol complex and the Valley Bank Building. Committee took no action.	Legislative	\$1,000,000	Annual Cost

DEPARTMENT OF PUBLIC SAFETY (Subcommittee #2)

1. Place the head of administrative services under the merit system. Committee rejected.	Legislative		
7. Issue motor vehicle license plates for five years or longer on a staggered monthly basis with colored annual validation decals. Committee rejected.	Legislative	\$1,800,000	Annual Savings
9. Raise the penalty for late vehicle registration. LSB 42: SF 56-HF 96	Legislative		
10. Increase title and lien fees to bring them more nearly in line with costs of issuance. LSB 92: SF 11-HF 12	Legislative	\$ 459,000	Annual Income
12. Tighten and strengthen requirements for qualifications of private investigators. Committee took no action.	Legislative		
15. Discontinue licensing of vehicle manufacturers and their representatives. Committee took no action.	Legislative	\$ 2,555	Annual Cost

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
17. Clarify legislation concerning responsibility for collection of property tax on mobile homes when not being used as vehicles. Committee took no action.	Legislative	\$ 15,000	Annual Savings
DEPARTMENT OF PUBLIC DEFENSE (Subcommittee #4)			
2. Eliminate the Civil Defense Advisory Council. Committee rejected.	Legislative	\$ 2,500	Annual Savings
COMMISSION OF AERONAUTICS (Subcommittee #2)			
1. Discontinue all functions except those related to economic development and transfer those to the Development Commission. Committee rejected. HF 523* - modifies recommendation.	Legislative	\$ 190,000 \$ 18,000	Annual Savings One-time Savings
LIQUOR CONTROL COMMISSION (Subcommittee #2)			
1. Create a position of general manager or director to be responsible for administration.	Legislative	\$ 25,000	Annual Cost
2. Restructure the commission to increase membership and eliminate operating responsibilities.	Legislative	\$ 26,000	Annual Savings
3. Reassign duties of the secretary to clerical personnel.	Legislative	\$ 22,000	Annual Savings
11. Amend the code to provide a realistic basis for authorizing retail sale of liquor in small towns.	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
28. Give more authority to the commission regarding suspension of licenses. #1, 2, 3, 11 & 28 - LSB 59:	Legislative		
SF 55-HF 172			
36. Establish a waiting period and new criteria for membership in the IPERS plan. Committee rejected.	Legislative		
DEPARTMENT OF BANKING (Subcommittee #4)			
5. Assign responsibility for examination of industrial loan to the department. LSB 67: SF 44 - HF 7	Legislative		
COMMERCE COMMISSION (Subcommittee #5)			
2. Establish a uniform procedure for appealing decisions of the commission. LSB 76: SF 72-HF 235	Legislative		
3. Direct all income to the general fund and require appropriations for expenses. Committee deferred action.	Legislative		
4. Update the code relating to the commission's functions. LSB 448: SCR 10	Legislative		
5. Provide authority to the commission to grant permits to motor carriers in specified situations without hearings. LSB 77: Sf 89-HF 136	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
6. Charge a fee for reinspection of bonded warehouse facilities. LSB 78: SF 48-HF 2	Legislative	\$ 500	Annual Income
INDUSTRIAL COMMISSIONER (Subcommittee #4)			
1. Transfer the Industrial Commissioner from the Executive Branch to the Judicial Branch.	Legislative		
2. Assign responsibility for determining validity of state employees' claims to the proposed Personnel Department.	Legislative	\$ 5,000	Annual Savings
3. Add a claim adjuster to the proposed Personnel Department to handle claims of state employees. #1, 2 & 3 - LSB 158: Drafted; not introduced.	Legislative	\$ 5,000	Annual Savings
4. Restructure the commission so one division is responsible for routine claims and another for arbitration cases. Committee took no action.	Legislative		
5. Restrict eligibility in the state's program of workmen's compensation benefits to state employees. Committee took no action. SF 474* and HF 509* - modify recommendation	Legislative		
BUREAU OF LABOR (Subcommittee #4)			
1. Increase the certificate of inspection fee on insured boilers from \$2 to \$5. LSB 68: SF 98-HF 186	Legislative	\$ 600	Annual Income

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
3. Adopt a bill to ensure all employers pay reasonable wages for services performed. Committee took no action. SF 422* - modifies recommendation.	Legislative		
4. Eliminate the accident report that must be filed within 48 hours. Committee took no action.	Legislative	\$ 3,600	Annual Savings

DEPARTMENT OF MINES AND MINERALS (Subcommittee #4)

1. Transfer the Department of Mines and Minerals to the Bureau of Labor Committee approved. SF 451* follows Committee drafting directions.	Legislative		
2. Establish a fee rate structure to defray costs. Committee took no action.	Legislative	\$ 50,000	Annual Income

REAL ESTATE COMMISSION (Subcommittee #4)

1. Establish a fee schedule for subdivision filings, both initial and additional, sufficient to cover costs of verifying pertinent information concerning the project.	Legislative	\$ 10,000	Annual Income
2. Provide a sufficient number of trained, experienced personnel as employees on a contract basis to conduct on-site inspections of subdivided land located outside the state. #1 & 2 - LSB 157: SF 111-HF 220	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
COMMISSIONER OF INSURANCE (Subcommittee #4)			
1. Increase fees for insurance agents' licenses. Requires legislative action. HF 365*; HF 505*	Executive Committee took no action	\$ 300,000	Annual Income
2. Equalize the tax basis for all medical insurance associations. Committee took no action. SF 299* - HF 530*	Legislative	\$1,200,000	Annual Income
4. Discontinue publication of legal notices containing statements of condition of insurance companies. Committee took no action.	Legislative	\$ 3,000	Annual Savings
5. Permit proposed rate changes to become effective on date of application. Committee took no action.	Legislative		
6. Discontinue the prerequisite that Iowa insurance companies deposit securities with the commission and authorize the commissioner to require deposits in banks if he deems necessary. Committee took no action.	Legislative	\$ 7,500	Annual Savings

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
DEPARTMENT OF PUBLIC INSTRUCTION (Subcommittee #5)			
9. Change the term and fee of the temporary teacher's certificate.	Legislative	\$ 18,000	Annual Income
10. Increase the fee for the professional certificate.	Legislative	\$ 128,000	Annual Income
11. Raise the fee for the permanent professional certificate. #9, 10, & 11 - LSB 79: SF 97-HF 144	Legislative		
BOARD OF REGENTS (Subcommittee #5)			
1. Include personnel in the Board of Regents' merit system under the state's system. Committee rejected.	Legislative		
STATE ARCHAEOLOGIST (Subcommittee #5)			
1. Abolish the office of the State Archaeologist. Committee took no action.	Legislative	\$ 15,000	Annual Savings
2. Loan specimens and artifacts collected by the State Archaeologist to the Department of History and Archives for display in the Iowa Historical Museum. Committee took no action.	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
LIBRARIES (Subcommittee #5)			
1. Appoint a Library Board to act as the governing body for all libraries, and provide for appointment of an executive director. LSB 74: SF 74-HF 179	Legislative	\$ 15,000	Annual Cost
2. Eliminate the requirements that a lawyer must serve as law librarian and the medical librarian be a doctor of medicine. LSB 75: SF 47-HF 16	Legislative		
3. Transfer supervisory authority for the Department of History and Archives to the proposed Historical Board. Committee took no action. HF 458*	Legislative		
HISTORICAL SOCIETY (Subcommittee #5)			
2. Establish the State Historical Board to act as the governing body of the Historical Society and the Department of History and Archives. Committee rejected. LSB 74: SF 74-HF 179. HF 458*	Legislative		
3. Increase the fee for certified census records. Committee took no action. SF 290* - HF 369*; HF 458*.	Legislative	\$ 10,000	Annual Income

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
CAR DISPATCHER (Subcommittee #1)			
1. Abolish the office of the Car Dispatcher, and transfer functions and activities to the proposed General Services Department.	Legislative	\$ 50,000	Annual Savings
4. Transfer responsibility for purchasing all standard vehicles to the proposed centralized purchasing organization.	Legislative		
9. Eliminate individual purchase detail on the monthly departmental billing print out and revise it to include only a summary of charges, for each car and department, by cost code. Requires legislative action.	Executive		
10. Utilize the monthly report furnished to the Car Dispatcher's office on each vehicle as the principal source of cost information for administrative purposes. #1, 4, 9, & 10 - LSB 58: SF 87-HF 129.	Legislative		
MERIT EMPLOYMENT DEPARTMENT (Subcommittee #1)			
1. Change the name of the department to the Personnel Division and assign it to the proposed General Services Department. Committee rejected.	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
2. Change the name of the Merit Employment Commission to the Personnel Advisory Board and require at least two of its members to have background and experience in personnel administration. Committee deferred action.	Legislative		
5. Centralize personnel administration for state employees by combining most personnel functions now vested in state agencies. LSB 431: Drafted, not introduced.	Legislative	\$ 100,000	Annual Savings
17. Improve the fringe benefit program. LSB 446: Drafted, not introduced.	Legislative	\$2,000,000	Annual Cost
20. Allow payment to potential professional employees for interview and moving expenses. LSB 38: SF 12-HF 11	Legislative		
22. Pay actual expenses considered reasonable and necessary to state employees and discontinue per diem allowance. Memorandum - No legislation required.	Legislative		
23. Allow state employees to receive advances or draws to cover travel expenses when performing state work. LSB 40: SF 13-HF 5.	Legislative		

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
24. Establish mandatory retirement at age 65 and make provisions for early retirement. LSB 41: Drafted; not introduced.	Legislative		
PRINTING BOARD			
1. Abolish the Printing Board and transfer its responsibilities as well as those of the Superintendent of Printing and centralized printing to the proposed General Services Department.	Legislative	\$ 12,000	Annual Savings
4. Place the Superintendent of Printing under the merit system.	Legislative		
7. Dispose of printed matter stored in the attic of the heating plant.	Legislative	\$ 5,400	Annual Savings
8. Store surplus forms and publications in a central location with responsibility for their control and distribution delegated to the supplies storeroom under the proposed General Services Department.	Legislative	\$ 3,000	Annual Savings
9. Make the supplies storeroom responsible for paper stock and envelope inventory.	Legislative		
12. Transfer responsibility for purchasing paper from the Printing Board to the proposed central purchasing organization.	Legislative	\$ 20,000	Annual Savings
#1, 4, 7, 8, 9, & 12 - LSB 58: SF 87-HF 129.			

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
PURCHASING			
1. Establish a centralized purchasing organization within the proposed General Services Department to consolidate purchasing activities.	Legislative	\$2,000,000	Annual Savings
5. Establish uniform bid procedures.	Legislative		
10. Establish a procedure for approving contracts and purchases valued at over \$2,000.	Legislative		
11. Establish signing authority levels.	Legislative		
#1, 5, 10 & 11 - LSB 58: SF 87 - HF 129.			
INSURANCE AND BONDS (Subcommittee #1)			
2. Assign responsibility for establishing methods, maintaining records, and securing contracts to the proposed General Services Department. LSB 429: HCR 32.	Legislative		
4. Review and standardize the bonding procedures for state employees. LSB 430: HCR 33.	Legislative		
5. Discontinue payment of premiums on surety bonds covering motor fuel distributors. Committee took no action.	Legislative	\$ 50,000	Annual Savings

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
CENTRAL LICENSE ISSUING (Subcommittee #1)			
1. Establish a central state license issuing unit in the proposed General Services Department. Committee took no action.	Executive	\$ 26,000	Annual Savings
3. Review and revise state license fees to cover associated costs.	Legislative		
4. Change sections of the code pertaining to application, examination, and license fees to eliminate trust funds; transfer balances to the general fund and make changes to the accounting system required for matching federal funds.	Legislative		
5. Review the value of professional and occupational licensing boards, combine those in related fields, and eliminate any found unnecessary.	Legislative		
#3, 4, & 5 - LSB 428: Drafted, not introduced.			

RECORDS MANAGEMENT

- | | | | |
|--|-------------|--|--|
| 1. Enact a State Records Act, replacing certain provisions in the code, to provide for implementation of a records management program. | Legislative | | |
|--|-------------|--|--|

RECOMMENDATIONS	ACTION REQUIRED	ESTIMATED AMOUNT	SAVINGS, INCOME OR COST
2. Pass legislation to transfer authority for records preservation and destruction from the Board of Trustees to the proposed General Services Department. LSB 245: HF 597	Legislative	\$ 350,000	Annual Savings