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1 SENATE RESOLUTION 1
2 BY COMMITTEE ON RULES AND ADMINISTRATION
3 A Senate Resolution relating to permanent rules of the
4 senate for the seventy-seventh general assembly.

5 BE IT RESOLVED BY THE SENATE, That the permanent
6 rules of the senate for the ~~seventy-sixth~~ seventy-
7 seventh general assembly be as follows:

8 RULES OF THE SENATE

9 Rule 1

10 Quorum

11 A constitutional majority shall constitute a quorum
12 of the senate. Any senator may insist a quorum be
13 present.

14 Rule 2

15 Adoption and Amendment of Rules

16 Whenever the senate is operating under temporary
17 rules, the rules may be amended or repealed, or
18 permanent rules may be adopted, by a constitutional
19 majority of the senators. After adoption of permanent
20 rules of the senate during any general assembly, the
21 rules may be amended or repealed by a constitutional
22 majority of the senators voting on a simple
23 resolution.

24 Rule 3

25 Rules of Parliamentary Procedure

26 In cases not covered by senate rules or joint
27 rules, Mason's Manual of Legislative Procedure shall
28 govern.

29 Rule 4

30 Sessions of the General Assembly

1 The election of officers, organization, hiring and
2 compensation of employees, and committees of the
3 senate shall carry over from the first to the second
4 regular sessions and to any extraordinary sessions of
5 the same general assembly.

6 All bills and resolutions introduced in the first
7 regular session of a general assembly which are not
8 withdrawn, lost, or indefinitely postponed shall carry
9 over into the second regular session and to any
10 extraordinary session of the same general assembly.
11 Appointments received from the governor for senate
12 confirmation during any session of a general assembly
13 shall be acted upon prior to adjournment of that
14 session as provided by section 2.32 of the Code.
15 Except as provided by this rule, upon the adjournment
16 of the first regular session and any extraordinary
17 session, each bill or resolution shall be
18 automatically referred back to the committee to which
19 it was originally assigned. The secretary of the
20 senate shall publish in the Journal a list of the
21 bills returned to committee under this rule. Within
22 seven days after the first committee meeting after the
23 convening of the second regular session, committees
24 shall either authorize the chair to refer such bills
25 and resolutions to a subcommittee for consideration,
26 indefinitely postpone further consideration of such
27 bills, or report them out to the floor and place them
28 on the calendar. If the subcommittee is different
29 than that appointed during the first session, the The
30 committee chair shall report to the senate the bill or

1 resolution number and the names of the subcommittee
2 members.

3 Bills and resolutions which have been voted upon on
4 final passage by either house in any session shall
5 remain on the calendar in the same status as at the
6 end of the session at any subsequent regular or
7 extraordinary session.

8

Rule 5

9

Regular Order of Daily Business

10 The following order shall govern, subject to any
11 special order:

- 12 1. Correction of the journal.
- 13 2. Senators to be excused.
- 14 3. Communications to the Senate.
- 15 4. Introduction of bills and resolutions.
- 16 5. Points of personal privilege.
- 17 6. Consideration of senate calendar.

18

Rule 6

19

Senate Calendar

20 1. Each legislative day the secretary of the
21 senate shall prepare a listing of bills to be known as
22 the "Senate Calendar".

23 2. The senate calendar may contain a listing under
24 the category "Special Order" which shall be placed at
25 the head of the calendar. Bills in such category
26 shall be those which are specifically set for debate
27 by the majority leader with the consent of the senate
28 on a certain date and time. Bills shall be listed by
29 the secretary in the order they are set for debate.

30 3. The senate calendar shall include separate

1 listings for any bills and resolutions in the
2 following categories:

- 3 a. Conference Committee Report
- 4 b. Bills in Conference Committee
- 5 c. House Amendment to Senate Amendment to House
6 File
- 7 d. House Refuses to Concur in Senate Amendment to
8 House File
- 9 e. Senate Files Amended by the House
- 10 f. Unfinished Business
- 11 g. Motions to Reconsider
- 12 h. Administrative Rules Nullification Resolutions
- 13 i. Veto Messages from the Governor

14 4. The secretary shall list bills and resolutions
15 in the above categories in the order they are
16 received. Upon their first publication in the
17 calendar, bills and resolutions in the above
18 categories may be called up for debate at any time by
19 the majority leader. Motions to reconsider shall be
20 called up as provided by Rule 24.

21 5. The senate calendar shall include a listing of
22 senate appropriations committee bills and bills
23 reported out by the senate appropriations committee.
24 The list shall be known as the "Appropriations
25 Calendar". The secretary shall list the bills in the
26 order they are received. Upon their first publication
27 in the calendar, bills on the appropriations calendar
28 may be called up for debate at any time by the
29 majority leader provided they are eligible under Rule
30 8.

1 6. The senate calendar shall include a listing of
2 bills which pertain to the levy, assessment or
3 collection of taxes sponsored by or initially assigned
4 to and reported out by the senate ways and means
5 committee. The list shall be known as the "Ways and
6 Means Calendar". The secretary shall list the bills
7 in the order they are received. Upon their first
8 publication in the calendar, bills on the ways and
9 means calendar may be called up for debate at any time
10 by the majority leader provided they are eligible
11 under Rule 8.

12 7. The senate calendar shall include a list of
13 bills and resolutions, known as the "Regular
14 Calendar", which shall consist of bills and
15 resolutions reported out by a senate committee. The
16 bills and resolutions reported out each day shall be
17 placed in the order of their file numbers and
18 following those reported out on previous days.
19 Priority shall be given to senate over house bills and
20 resolutions and to joint resolutions over bills. Upon
21 their first publication in the calendar, bills on the
22 regular calendar may be called up for debate at any
23 time by the majority leader, provided they are
24 eligible under Rule 8.

25 A bill reported out of committee which is
26 subsequently referred to the ways and means or
27 appropriations committee and then reported out of that
28 committee, shall be returned to the regular calendar
29 and retain its original place thereon.

30 8. The senate calendar shall include a listing of

1 the governor's appointees to state boards,
2 commissions, and other offices requiring senate
3 confirmation. This listing shall be known as the
4 "Confirmation Calendar". Names on the confirmation
5 calendar may be called up for confirmation at any time
6 by the majority leader provided they are eligible
7 under rule 59.

8 9. The majority leader, or in the absence of the
9 majority leader the assistant majority leaders, may
10 select from among the bills on the previous
11 legislative day's Senate calendar and from the bills
12 selected create a new listing which shall be known as
13 the "Debate Calendar". The debate calendar shall list
14 bills as the majority leader expects to take them up
15 during the following week. A bill or resolution on
16 the debate calendar may be debated only when eligible
17 under Rule 8.

18 10. The majority leader, or in the absence of the
19 majority leader the assistant majority leaders, may
20 create a list of bills or resolutions about which no
21 controversy is believed to exist which shall be known
22 as the "Proposed Noncontroversial Calendar". Bills or
23 resolutions included on this listing may be debated at
24 any time upon being called up for debate by the
25 majority leader. Any bill or resolution which
26 appeared on the previous day's Senate calendar may be
27 placed by any senator on the proposed noncontroversial
28 calendar, which shall be published. Any bill or
29 resolution on the proposed noncontroversial calendar
30 shall be stricken from the list if any senator files a

1 written objection with the secretary of the senate on
2 the first or second legislative day after it appears
3 on the proposed noncontroversial calendar. Any bill
4 stricken from the proposed noncontroversial calendar
5 shall be returned to its former place on the Senate
6 calendar. The secretary shall prepare the
7 noncontroversial calendar which shall consist of all
8 bills or resolutions on the proposed noncontroversial
9 calendar to which no objection was received.

10 11. If the senate shall not be in session on a day
11 assigned in paragraphs nine and ten for action upon a
12 calendar, such assigned action shall occur on the next
13 succeeding legislative day.

14 12. On any bill called up for debate from any
15 calendar, debate may continue from day to day until it
16 is adopted, fails, or is postponed or deferred. If
17 further debate is postponed or deferred without a time
18 to continue being set, except for bills on the debate
19 calendar, the bill shall be listed as unfinished
20 business. Bills which are returned to the committee
21 of first referral or to a different committee after
22 being considered by the senate and classified as
23 unfinished business shall be returned to the
24 unfinished business calendar by that committee when
25 the bill is reported out of committee. The unfinished
26 business date on the calendar shall be the date on
27 which the bill was returned to committee. Bills on
28 the debate calendar upon which further debate is
29 postponed or deferred without a time to continue being
30 set shall return to the regular calendar.

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Rule 7

Steering Committee

The senate may authorize the appointment of a steering committee. The majority leader shall appoint the majority party members to the steering committee. The minority leader shall appoint the minority party members to the steering committee. The function of the steering committee shall be to create its own calendar from the bills and resolutions on the regular calendar. Bills and resolutions on the steering committee calendar shall have priority over bills and resolutions on all other calendars, except the appropriations calendar.

Rule 8

When Eligible for Consideration

Bills, resolutions, and appointments shall be eligible for consideration by the senate as follows:

1. An appointment by the governor which requires senate confirmation shall be eligible on the legislative day after it is first printed in the senate calendar as provided by Rule 59.

2. A house or individually sponsored bill or resolution reported out by a committee shall be eligible on the legislative day after it is first printed in the senate calendar.

3. A committee bill or resolution sponsored by the appropriations committee shall be eligible on the legislative day after it is first printed in the senate calendar.

4. Any committee bill or resolution, other than a

1 bill or resolution sponsored by the appropriations
2 committee, shall be eligible on the third legislative
3 day it is printed in the senate calendar.

4 5. A bill that has been reported out to the senate
5 calendar, referred to a different committee and
6 reported out by that committee is eligible for
7 consideration by the senate on the day it would have
8 been eligible under subsection 2, 3, or 4, whichever
9 is applicable, as if the bill had been printed in the
10 calendar after having been reported out by the first
11 committee.

12 6. Any bill or resolution placed on the steering
13 committee calendar is eligible for consideration on
14 the day of its placement on that calendar.

15 When a bill or resolution on the calendar is not
16 yet eligible, the date when it will become eligible
17 shall be printed in the calendar.

18

Rule 9

19

Debate and Decorum

20 Before addressing the senate, the senator shall
21 request recognition by depressing the "speak" device
22 and, when recognized, rise and respectfully address
23 the chair.

24 The senator shall confine all remarks to the
25 question under debate and shall avoid discussing
26 personalities or implication of improper motives. No
27 questions except by the senator recognized shall be
28 entertained after a senator is recognized to give
29 final remarks.

30

Rule 10

1 Point of Personal Privilege

2 A point of personal privilege shall only be
3 recognized when there is no motion pending or other
4 business being considered by the senate. Senators
5 speaking on a point of personal privilege shall be
6 limited to ten minutes.

7 Rule 11

8 Introduction and Presentation of Guests

9 Only former members of the senate and former and
10 present members of Congress shall be presented to the
11 senate, except that the president of the senate may
12 present a visitor whose presence is of special
13 significance to the senate. The presence of school
14 groups accompanied by school officials shall be
15 announced by the president of the senate and shall be
16 recorded in the journal upon written request of a
17 member of the senate.

18 Rule 12

19 Form and Withdrawal of Motions, Amendments and Signatures

20 Motions need not be in writing unless required by
21 the president or by the senate. No motion requires a
22 second. Any amendment, motion (including a motion to
23 reconsider), or resolution may be withdrawn by the
24 mover if it has not been amended by the senate and if
25 no amendment is pending. All amendments to bills,
26 resolutions, and reports shall be in writing and filed
27 before being acted upon by the senate.

28 No amendment, resolution, bill, or conference
29 committee report shall be considered by the senate
30 without a copy of the amendment, resolution, bill, or

1 conference committee report being on the desks of the
2 entire membership of the senate prior to
3 consideration.

4 All amendments, reports, petitions or other
5 documents requiring a signature shall have the name
6 typed under the place for the signature. Once a
7 signature is affixed and the document containing the
8 signature filed with the recording clerk in the well,
9 that signature shall not be removed.

10 When an amendment to a main amendment is filed that
11 would negate the effect of the main amendment and
12 thereby leave the bill unchanged, the presiding
13 officer shall have the authority to declare the
14 amendment to the main amendment out of order, subject
15 to an appeal to the full senate.

16 When a house amendment to a senate file is before
17 the senate, an amendment to the house amendment shall
18 be considered an amendment in the first degree.

19 Regardless of its origin, an amendment in the third
20 degree shall be ruled out of order.

21 When a ruling on germaneness is issued by the
22 presiding officer, it shall be accompanied by an
23 explanation of the ruling.

24 Rule 13

25 Order and Precedence of Motions and Amendments

26 When a question is under debate, no motion shall be
27 received but to adjourn, to recess, questions of
28 privilege, to lay on the table, for the previous
29 question, to postpone to a day certain, to refer, to
30 amend, to postpone indefinitely, to defer, or

1 incidental motions. A substitute is not in order
2 unless it is in the form of a motion to substitute.
3 Such motions shall have precedence in the order in
4 which they are named. No motion to postpone to a day
5 certain, to refer, or postpone indefinitely, being
6 decided, shall be again allowed on the same day with
7 regard to the same question. A motion to strike out
8 the enacting clause of a bill shall have precedence
9 over all amendments and, if carried, shall be
10 considered equivalent to the rejection of the bill.

11 A motion to strike everything after the enacting
12 clause has precedence over a committee amendment and
13 all other amendments except one to strike the enacting
14 clause. A committee amendment has precedence over all
15 other amendments except as provided in this rule.

16 A motion to rerefer a bill to committee may specify
17 when the committee shall report the bill to the
18 senate. If the motion is adopted in such form, the
19 committee must report the bill by the date specified
20 with or without recommendation or the bill shall
21 automatically be returned to the calendar. When the
22 bill is returned to the calendar, it shall occupy the
23 same position it occupied at the time the bill was
24 rereferred to the committee. If the committee to
25 which the bill is rereferred submits an amendment in
26 its report, that committee amendment shall take
27 precedence over other amendments except if that
28 committee amendment is in conflict with amendments
29 previously adopted, the committee amendment shall not
30 be considered until consideration of motions to

1 reconsider the previously adopted amendments result in
2 removing the conflict. A committee may not file an
3 amendment to a bill ~~after-the-bill-has-been-voted-out~~
4 of-that-committee unless the bill is in the
5 committee's possession.

6 Rule 14

7 MOTIONS BEFORE THE SENATE

8 Motions before the senate shall be displayed on the
9 electronic voting system display boards.

10 Rule 15

11 Nondebatable Motions

12 The following motions are not debatable:

13 Adjourn

14 Recess

15 Call of the Senate

16 Lay on Table or Take from Table

17 Previous Question

18 Reconsider vote by which bill was placed on last reading.

19 A Motion to Reconsider and Lay the Motion to Reconsider
20 on the Table (Double-barreled Motion).

21 Rule 16

22 Division of the Question

23 Any senator may call for a division of a question,
24 which shall be divided if it includes propositions so
25 distinct that if one is taken away, a substantive
26 proposition shall remain in a technically proper form
27 for the decision of the senate. A motion to strike
28 out and insert is indivisible; but a motion to strike
29 out, if lost, shall not preclude amendments to the
30 matter attempted to be stricken or a motion to strike

1 out and insert.

2

Rule 17

3

The Previous Question

4 The previous question shall be in this form:

5 "Shall debate be closed on the pending question?" A

6 motion for the previous question may be adopted by a

7 majority of the senators present and voting. Its

8 effect shall be to put an end to debate and bring the

9 senate to a direct vote upon the pending question.

10 However, any senator who has not previously spoken on

11 the pending question and who, after the main question

12 is taken up and before the motion for the previous

13 question has been made, requested recognition by

14 depressing the "speak" device may speak no longer than

15 five minutes on the pending question. If action on

16 the pending question continues into another

17 legislative day or is deferred, the previous question

18 shall apply and the requests to be recognized shall be

19 honored.

20 When the motion applies to an amendment, the

21 senator proposing the amendment shall have five

22 minutes to close debate on the amendment.

23 The senator handling the measure under

24 consideration shall have ten minutes to close debate

25 on the main question.

26

Rule 18

27

Call of the Senate

28 Ten senators may file in writing a call of the

29 senate on any single item of legislative business. A

30 call of the senate requires the presence of every

1 senator and is in order at any time prior to the vote
2 being announced by the president. The sergeant-at-
3 arms shall return promptly all absent senators.
4 Debate on the item may continue while absent senators
5 are returning, but no vote on the item is in order on
6 it until all have returned. Adoption of a motion to
7 recess or adjourn to a specific time will not lift the
8 call. The call may be lifted, or a senator may be
9 excused from the call without lifting the call, by a
10 vote of a constitutional majority of the senators.
11 Those senators excused prior to the filing of the call
12 are excused from the call.

13

Rule 19

14

Committee of the Whole

15 The senate may resolve itself into a committee of
16 the whole senate when it wishes to permit more free
17 and informal discussion. Persons other than senators
18 may appear and present information.

19 Any senator may move "that the senate now resolve
20 itself into a committee of the whole to consider" a
21 stated subject.

22 The president of the senate shall be chair of the
23 committee of the whole unless otherwise ordered by the
24 senate.

25 The procedure in committee of the whole is subject
26 to the rules of the senate. The previous question and
27 the motion to reconsider shall be in order.

28 The committee of the whole cannot take any final
29 action and its power is limited to recommendation to
30 the senate. The proceedings of the committee of the

1 whole, including any roll call vote, shall be printed
2 in the journal.

3 Any senator may at any time, except while voting or
4 while a senator has the floor, move that "the
5 committee rise" which is equivalent to a motion to
6 adjourn.

7 After adoption of the motion to rise, the chair may
8 report to the senate in the same manner as other
9 committee reports are given.

10 Rule 20

11 Last Reading and Passage of Bills

12 When a motion to place a bill on its last reading
13 is lost, the same motion shall be in order at any
14 later time. After the last reading of a bill, no
15 amendment shall be received. The vote on final
16 passage shall be taken immediately without debate.

17 Rule 21

18 Engrossment of Bills

19 An engrossment is a proofreading and verification
20 in order to be certain that a bill before the senate
21 is identical with the original bill as introduced with
22 all amendments which have been adopted correctly
23 inserted.

24 In an engrossed bill, all obvious typographical,
25 spelling or other clerical errors are corrected and
26 section or paragraph numbers and internal references
27 are changed as required to conform the original bill
28 to any amendments which have been adopted. All such
29 corrections or changes shall be reported in the
30 journal by the secretary of the senate. The engrossed

1 bill shall be placed in the bill file with the
2 original bill and amendments.

3 Rule 22

4 Manner of Voting

5 On voice vote, the question shall be distinctly put
6 in this form: "Those in favor of (the question) say
7 "aye"." "Those opposed to (the question) say "no"."

8 A non-record or record roll call vote may be
9 requested by any senator or ordered by the president
10 any time before the results are announced. A non-
11 record roll call shall be requested by asking for a
12 "division". A record roll call shall be requested by
13 asking for a "roll call". Upon request for a non-
14 record or record roll call vote, the president shall
15 announce that such a non-record or record roll call
16 vote has been requested and shall state the question
17 to be put to the senate. The president then shall
18 direct the secretary of the senate to receive the
19 votes.

20 Senators present may cast their votes, either by
21 operating the voting mechanism located at their
22 assigned desk or by signaling the president if they
23 are unable to vote at their assigned desk. The
24 president shall enter the votes of senators signaling
25 their votes.

26 After sufficient time has elapsed for all senators
27 present to record their votes, the president shall
28 direct the secretary of the senate to close the voting
29 system. The president shall still enter the senators'
30 votes at any time prior to directing the secretary of

1 the senate to lock the voting system. The president
2 shall then immediately announce the vote.

3 During a non-record or record roll call vote, both
4 individual votes and vote totals shall be indicated
5 openly on the display boards. On non-record roll
6 calls, only vote totals shall be printed in the
7 journal.

8 In the event the electronic voting system is not in
9 operating order, the president shall direct the
10 secretary of the senate to take the non-record or
11 record roll call by calling the names of the senators
12 in alphabetical order.

13 Rule 23

14 Duty of Voting

15 Every senator present when a question is put shall
16 vote "aye", "no" or "present" unless previously
17 excused by the senate. Upon demand being made by any
18 senator, the secretary of the senate shall call in
19 alphabetical order the names of the senators not
20 voting or voting "present". Those senators called
21 shall vote "aye" or "no" unless the senator states a
22 personal interest in the question or concludes that he
23 or she should not vote under the senate code of
24 ethics.

25 Rule 24

26 Reconsideration

27 When a main motion ~~or-main-question~~ has been
28 decided by the senate, any senator having voted on the
29 prevailing side may move to reconsider the vote on the
30 same or next legislative day. Motions to reconsider a

1 the vote by which on a bill or joint resolution was
2 adopted on final passage shall be in writing and filed
3 with the secretary of the senate. A

4 Notwithstanding any time limitations applicable to
5 motions to reconsider main motions, a motion to
6 reconsider the vote on an amendment to a main motion
7 or main question may be made at any time before final
8 disposition of the motion to be amended. Such motion
9 shall be in writing and filed with the secretary of
10 the senate. A motion to reconsider an amendment to a
11 main motion or main question shall be taken up for
12 consideration only prior to the disposition of the
13 main question motion or upon reconsideration of the
14 main question motion. A

15 A constitutional majority by a record roll call is
16 necessary to reconsider a bill or joint resolution.
17 During three legislative days from the date the motion
18 to reconsider a bill or resolution is filed, only the
19 mover may call it up. Thereafter, any senator may
20 call up the motion. If a date for adjournment has
21 been set by resolution of the senate, any senator may
22 call up a motion to reconsider at any time within
23 three days prior to the date set for adjournment.

24 If the motion to reconsider a bill or resolution
25 prevails, motions to reconsider amendments thereto
26 shall be in order and shall be disposed of without
27 delay.

28 A motion that any action taken by the senate be
29 reconsidered and the motion to reconsider be laid upon
30 the table shall be a single and indivisible motion,

1 known as the double-barreled motion, which, if
2 carried, shall have the effect of preventing
3 reconsideration unless a motion to take from the table
4 prevails. A constitutional majority is necessary for
5 the double-barreled motion to prevail on a bill or
6 joint resolution. The double-barreled motion can only
7 be made from the floor after the vote is announced and
8 the member who moved the final reading shall have
9 priority in making it.

10 A motion to reconsider and lay on the table shall
11 have priority over a motion to reconsider if they are
12 both filed on the same legislative day.

13 In the event that a motion to reconsider is pending
14 at the end of the first session or any extraordinary
15 session of any general assembly, or the general
16 assembly adjourns sine die, and the motion has not
17 been voted upon by the senate, it shall be determined
18 to have failed.

19 Rule 25

20 Suspension of Rules and Taking from Table

21 No standing rule or rules incorporated by reference
22 under Rule 3 or order of the senate shall be rescinded
23 or suspended, nor shall any matter, tabled upon
24 motion, be taken up, except by an affirmative vote of
25 a constitutional majority of the senate.

26 INTRODUCTION AND FORM OF BILLS

27 Rule 26

28 Time and Method of Introducing Bills and Amendments

29 All bills to be introduced in the senate shall be
30 typed in proper form by the legislative service bureau

1 and shall be filed with the recording clerk.

2 All amendments shall be typed in proper form and
3 filed with the recording clerk not later than 4:30
4 p.m., or adjournment, whichever is later, in order to
5 be listed in the following day's clip sheet.

6 An "impact amendment" is an amendment which
7 reasonably could have an annual effect of at least one
8 hundred thousand dollars or a combined total effect
9 within five years after enactment of five hundred
10 thousand dollars or more on the aggregate revenues,
11 expenditures or fiscal liability of the state or its
12 subdivisions.

13 An impact amendment to a bill which has been on the
14 special order calendar for at least three full
15 legislative days prior to its consideration shall not
16 be taken up by the senate unless:

17 1) a fiscal note is attached, and the amendment is
18 filed at least one legislative day prior to the date
19 set for consideration of the bill; or

20 2) the amendment is an appropriation or other
21 measure where the total effect is stated in dollar
22 amounts.

23 Rule 27

24 Limit on Introduction of Bills

25 No bill or joint resolution, except bills and joint
26 resolutions cosponsored by the majority and minority
27 floor leaders, shall be introduced in the senate after
28 4:00 p.m. on Friday of the ~~seventh~~ sixth week of the
29 first regular session of a general assembly unless a
30 written request for drafting the bill has been filed

1 with the legislative service bureau before that time.
2 After adjournment of the first regular session, bills
3 may be prefiled at any time before the convening of
4 the second regular session. No bill shall be
5 introduced after 4:00 p.m. on Friday of the second
6 week of the second regular session of a general
7 assembly unless a written request for drafting the
8 bill has been filed with the legislative service
9 bureau before that time. However, standing committees
10 may introduce bills and joint resolutions at any time.
11 A bill which relates to departmental rules sponsored
12 by the administrative rules review committee and
13 approved by a majority of the members of the committee
14 in each house may be introduced at any time and must
15 be referred to a standing committee which must take
16 action on the bill within three weeks. Senate and
17 concurrent resolutions may be introduced at any time.
18 No bill, joint resolution, concurrent resolution or
19 senate resolution shall be introduced at any
20 extraordinary session unless sponsored by a standing
21 committee, the majority and minority floor leaders,
22 or the committee of the whole.

23

Rule 28

24 Introduction, Reading and Form of Bills and Resolutions

25 Every senate bill and resolution shall be
26 introduced by one or more senators or by any standing
27 committee of the senate and shall at once be given its
28 first reading.

29 If the senate is in session when a bill or
30 resolution is introduced, the first reading shall

1 consist of reading its file number, the title and
2 sponsor of the bill. If the senate is not in session
3 but a journal is published for the day, the first
4 reading shall consist of a journal entry of the bill's
5 file number, title, sponsor and the notation "Read
6 first time under Rule 28."

7 Any bill or resolution approved for introduction by
8 a standing committee during an interim period between
9 sessions of one General Assembly shall be introduced
10 without further action by the committee at the next
11 succeeding regular session of the same General
12 Assembly and placed immediately upon the regular
13 calendar.

14 Every bill and resolution referred to committee
15 shall have received two readings before its passage.

16 The subject of every bill shall be expressed in its
17 title.

18 Rule 29

19 Explanations

20 No bill, except appropriation committee bills and
21 simple or concurrent resolutions, shall be introduced
22 unless a concise and accurate explanation is attached.
23 The chief sponsor or a committee to which the bill has
24 been referred may add a revised explanation at any
25 time before the last reading, and it shall be included
26 in the daily clip sheet.

27 Rule 30

28 Resolutions

29 A "senate resolution" is a resolution acted upon
30 only by the senate which expresses sentiment or is

1 used for the appointment of special committees within
2 the senate. A senate resolution requires the
3 affirmative vote of a majority of the senators present
4 and voting. A senate resolution shall be filed with
5 the secretary of the senate. A senate resolution
6 shall be printed in the bound journal after its
7 adoption and in the daily journal upon written request
8 to the secretary of the senate by the sponsor of the
9 resolution.

10

Rule 31

11

Nullification Resolutions

12 A nullification resolution may be introduced by a
13 standing committee, the administrative rules review
14 committee, or any member of the senate. A
15 nullification resolution introduced by the
16 administrative rules review committee or a member of
17 the senate shall be referred to the same standing
18 committee it would be referred to if it was a bill.

19 Any nullification resolution may be referred to the
20 administrative rules review committee by a majority
21 vote of the standing committee which introduced it or
22 to which it was referred. The administrative rules
23 review committee may seek an agreement with the
24 affected administrative agency wherein the agency
25 agrees to voluntarily rescind or modify a rule or
26 rules relating to the subject matter of the
27 nullification resolution. An agreement to voluntarily
28 rescind or modify an administrative agency rule shall
29 be in writing and signed by the chief administrative
30 officer of the administrative agency and a majority of

1 the administrative rules review committee members of
2 each house and shall be placed on file in the offices
3 of the chief clerk of the house, the secretary of the
4 senate and the secretary of state. If an agreement is
5 not reached, or the nullification resolution is not
6 approved by a majority of the administrative rules
7 review committee members of each house, within two
8 weeks of the date the resolution is referred to the
9 committee, the resolution shall be placed on the
10 calendar. If the nullification resolution is approved
11 by the administrative rules review committee it shall
12 be placed on the calendar. A nullification resolution
13 is subject to a motion to withdraw the nullification
14 resolution as provided in rule 42.

15 A nullification resolution is debatable, but cannot
16 be amended on the floor of the senate.

17

Rule 32

18

Resolutions, Applicable Rules

19 All rules applicable to bills shall apply to
20 resolutions, except as otherwise provided in the
21 rules.

22

Rule 33

23

Study Bills

24 1. A study bill is any matter which a senator
25 wishes to have considered by a standing committee or
26 appropriations subcommittee for introduction as a
27 committee bill or resolution. The term "study bill"
28 includes "proposed bills" provided for in Rule 37 and
29 departmental requests prefiled in the manner specified
30 in section 2.16 of the Code.

1 2. A study bill shall bear the name of the member
2 who wishes to have the bill considered. A study bill
3 submitted proposed by a state agency shall bear the
4 name of the agency. A committee chair may submit a
5 study bill in the name of that committee.

6 3. Upon first receiving a study bill from a
7 senator, a committee chairperson shall submit three
8 copies to the secretary of the senate. Study bills
9 received in the secretary of the senate's office
10 before 3:00 p.m. shall be filed, numbered, and
11 reported in the journal for that day. Study bills
12 received in the secretary of the senate's office after
13 3:00 p.m. shall be filed, numbered, and reported in
14 the journal for the subsequent day. The secretary
15 shall number such bills in consecutive order. The
16 secretary shall maintain a record of all study bills
17 and their assigned number. Committee records shall
18 refer to study bills by the number assigned by the
19 secretary.

20 4. The secretary shall file a report in the
21 journal of each study bill received. The report shall
22 show the study bill number, its title or subject
23 matter and the committee which is considering it. If
24 a study bill is referred to a subcommittee, then the
25 committee chairperson shall report in the journal the
26 names of the subcommittee members to which it is
27 assigned.

28 5. If a committee bill or resolution is introduced
29 which was not previously the subject of a study bill
30 in the sponsoring committee, the majority leader may

1 re-refer the bill back to the committee.

2 6. A study bill not prepared by the legislative
3 service bureau may be submitted to a standing
4 committee, but shall not be considered by the full
5 committee unless reviewed and typed in proper form by
6 the legislative service bureau.

7 COMMITTEES AND COMMITMENT

8 Rule 34

9 Committee Appointments

10 Committee appointments shall be made by the
11 majority leader for majority party members, after
12 consultation with the president, and by the minority
13 leader for minority party members, after consultation
14 with the president. No senator shall serve on more
15 than five standing committees. The majority leader,
16 after consultation with the president, shall designate
17 the chairperson and vice-chairperson of each standing
18 committee. The minority leader, after consultation
19 with the president, shall designate the ranking member
20 of each standing committee from the minority
21 membership of that committee.

22 Rule 35

23 Standing Committees

24 The names of the standing committees of the senate
25 shall be:

26 Agriculture

27 Appropriations

28 Business and labor relations

29 Commerce

30 ~~Communications-and-information-policy~~

- 1 Education
- 2 ~~Environment-and-energy-utilities~~
- 3 Human resources
- 4 Judiciary
- 5 Local government
- 6 Natural resources & Environment
- 7 Rules and administration
- 8 Small business, economic development, and tourism
- 9 State government
- 10 Transportation
- 11 Ways and means

12 Rule 36

13 Committee on Rules and Administration

14 The committee on rules and administration shall
15 recommend rules and rule changes to the senate, shall
16 hire senate employees, shall recommend salary scales
17 for all senate employees, and shall oversee senate
18 budget and administration matters.

19 The committee on rules and administration will
20 select, for senate approval, an individual to serve as
21 secretary of the senate.

22 Upon authorization being given by the committee on
23 rules and administration, the minority party members
24 of the committee will select, for senate approval, an
25 individual to serve as assistant parliamentarian.

26 The committee shall have the following standing
27 subcommittees:

- 28 1. Joint Rules
- 29 2. Senate Rules
- 30 3. Administrative Services

1 4. Caucus Services.

2 The majority leader shall serve as chair of the
3 rules and administration committee and as chair of the
4 standing subcommittee on caucus services. The
5 president of the senate shall serve as vice-chair of
6 the rules and administration committee, and as chair
7 of the subcommittee on administrative services.

8 Rule 37

9 Appropriations Committee

10 The appropriations committee shall receive bills
11 committed to it and shall assign each to one of the
12 appropriations subcommittees.

13 ~~There shall be ten~~ The appropriations
14 subcommittees which shall be named:

15 Administration & Regulation

16 Agriculture and Natural Resources

17 Claims

18 Economic Development

19 Education

20 Health and Human Rights

21 Human Services

22 Justice System

23 ~~Regulation~~ Oversight & Communications

24 Transportation and Safety, Infrastructure &

25 Capitals

26 The appropriations subcommittees shall receive
27 bills assigned to them or may originate proposed bills
28 within the subcommittee's jurisdiction as defined by
29 the appropriations committee for consideration by the
30 appropriations committee. Each subcommittee may

1 submit amendments to bills together with the
2 subcommittee's recommended action to the
3 appropriations committee.

4 If a bill or proposed bill is submitted to the
5 appropriations committee by an appropriations
6 subcommittee the appropriations committee may:

- 7 1. report the bill or approve the proposed bill
8 for introduction by the appropriations committee;
- 9 2. report the bill with any appropriations
10 committee-approved amendments incorporated;
- 11 3. draft a new bill for sponsorship by the
12 appropriations committee and report it; or
- 13 4. re-refer it together with the appropriations
14 committee's objections to the appropriations
15 subcommittee from which it was originally referred or
16 which originated the draft bill.

17 The appropriations committee and subcommittees may
18 meet jointly with the appropriations committee of the
19 house of representatives.

20 Rule 38

21 First Reading and Commitment

22 Upon the first reading of an individual bill or
23 resolution, or a house committee bill or resolution,
24 the president shall refer the bill or resolution to an
25 appropriate standing committee unless otherwise
26 ordered by the senate. If the bill or resolution is a
27 senate committee bill or resolution, the president
28 shall place it on the calendar after its first
29 reading. If the subject of the bill or resolution is
30 not germane to the title of the committee presenting

1 it, the president ~~or~~ of the senate may refer it to a
2 committee deemed appropriate.

3 All bills carrying an appropriation for any purpose
4 or involving the expenditure of state funds shall be
5 referred to the committee on appropriations.

6 All bills pertaining to the levy, assessment or
7 collection of taxes or fees shall be referred to the
8 committee on ways and means.

9 Any bill which provides for a new state board,
10 commission, agency or department or makes separate or
11 autonomous an existing state board, commission, agency
12 or department, shall be referred to the committee on
13 state government. This rule shall also apply when
14 such a provision is added to a bill or resolution by
15 amendment adopted by the senate. If the bill or
16 resolution is so referred after being sponsored or
17 reported out by another committee, and if the
18 committee on state government does not report out the
19 bill or resolution within ten legislative days after
20 referral, the bill or resolution shall automatically
21 be restored to the calendar with the same priority it
22 had immediately before referral.

23 Rule 39

24 Rules for Standing Committees

25 The following rules shall govern all standing
26 committees of the senate. Any committee may adopt
27 additional rules which are consistent with these
28 rules:

29 1. A majority of the members shall constitute a
30 quorum.

1 2. The chair of a committee shall refer each bill
2 and resolution to a subcommittee within seven days
3 after the bill or resolution has been referred to the
4 committee. The chair may appoint subcommittees for
5 study of bills and resolutions without calling a
6 meeting of the committee, but the subcommittee must be
7 announced at the next meeting of the committee. No
8 bill or resolution shall be reported out of a
9 committee until the next meeting after the
10 subcommittee is announced, except that the chair of
11 the appropriations committee may make the announcement
12 of the assignment to a subcommittee by placing a
13 notice in the journal. Any bill so assigned by the
14 appropriations committee chair shall be eligible for
15 consideration by the committee upon report of the
16 subcommittee but not sooner than three legislative
17 days following the publication of the announcement in
18 the journal.

19 When a bill or resolution has been assigned to a
20 subcommittee, the chair shall report to the senate the
21 bill or resolution number and the names of the
22 subcommittee members and such reports shall be
23 reported in the journal. Subcommittee assignments
24 shall be reported to the journal daily. Reports filed
25 before 3:00 p.m. shall be printed in the journal for
26 that day; reports filed after 3:00 p.m. shall be
27 printed in the journal for the subsequent day.

28 Where standing subcommittees of any committee have
29 been named, the names of the members and the title of
30 the subcommittee shall be published once and

1 thereafter publication of assignments may be made by
2 indicating the title of the subcommittee.

3 3. No bill or resolution shall be considered by a
4 committee until it has been referred to a subcommittee
5 and the subcommittee has made its report unless
6 otherwise ordered by a majority of the members.

7 4. The rules adopted by a committee, including
8 subsections 2, 3, 9, 10, 11, and 12 of this rule, may
9 be suspended by an affirmative vote of a majority of
10 the members of the committee.

11 5. The affirmative vote of a majority of the
12 members of a committee is needed to sponsor a
13 committee bill or resolution or to report a bill or
14 resolution out for passage.

15 6. The vote on all bills and resolutions shall be
16 by roll call unless a short-form vote is unanimously
17 agreed to by the committee. A record shall be kept by
18 the secretary.

19 7. No committee, except a conference committee or
20 the steering committee, is authorized to meet when the
21 senate is in session.

22 8. A subcommittee shall not report a bill to the
23 committee unless the bill has been typed into proper
24 form by the legislative service bureau.

25 9. A bill or resolution shall not be voted upon
26 the same day a public hearing called under subsection
27 10 is held on that bill or resolution. ~~The presence~~
28 ~~or participation of a member of the legislature,~~
29 ~~official of the state, state department head, member~~
30 ~~of the press, legislative staff member assigned to the~~

~~1 committee, or a person invited by the committee is not~~
~~2 considered a public hearing.~~

3 10. Public hearings may be called at the
4 discretion of the chair. The chair shall call a
5 public hearing upon the written request of one-half
6 the membership of the committee. The chair shall set
7 the time and place of the public hearing.

8 11. A subcommittee chair must notify the committee
9 chair not later than one legislative day prior to
10 bringing the bill or resolution before the committee.
11 The committee cannot vote on a bill or resolution for
12 at least one full day following the receipt of the
13 subcommittee report by the chairperson.

14 12. A motion proposing action on a bill or
15 resolution that has been defeated by a committee shall
16 not be voted upon again at the same session meeting of
17 the committee.

18 13. Committee meetings shall be open.

19

Rule 40

20

Voting in Committee

21 All committee meetings shall be open at all times.
22 Voting by secret ballot is prohibited. Roll call
23 votes shall be taken in each committee when final
24 action on any bill or resolution is voted, unless a
25 short-form vote is unanimously agreed to by the
26 committee. A roll call vote also shall be taken in
27 each committee at the request of a member upon any
28 amendment or motion. All results shall be entered in
29 the minutes which shall be public records. Records of
30 these votes shall be made available by the chair or

1 the committee secretary at any time. This rule also
2 applies to the steering committee and appropriations
3 subcommittees.

4 The committee shall not authorize the introduction
5 of a committee bill or resolution until the members
6 have received final copies of the bill or resolution
7 with amendments or changes incorporated, and typed
8 into proper form by the legislative service bureau.
9 The committee may, by unanimous consent, dispense with
10 this requirement when only nonsubstantive amendments
11 or changes are necessary to correct the bill or
12 resolution, or when a study bill or individually
13 sponsored bill is voted out as a committee bill with
14 no change in the text of the bill or the title.

15 The legislative service bureau shall file a report
16 with the committee members detailing the amendments or
17 changes and this report shall become a part of the
18 committee report.

19 Rule 41

20 Announcement of Committee Meetings

21 It shall be in order for the chair of any committee
22 to announce to the senate the time and place of
23 committee meetings. The announcement shall include a
24 proposed agenda for the meeting. The sergeant-at-arms
25 shall post at the rear of the chamber the daily
26 schedule of committee meetings.

27 Rule 42

28 Withdrawal of Bills and Resolutions from Committee

29 The secretary of the senate shall note on each bill
30 and resolution the date of its reference to committee.

1 No bill or resolution shall be withdrawn from any
2 committee within fifteen legislative days after the
3 bill or resolution has been referred to the committee
4 and thereafter only upon written petition for the
5 withdrawal of such bill or resolution signed by a
6 constitutional majority of the senators, except as
7 provided in Rule 37 38. Only senators may circulate
8 such a petition.

9 Rule 43

10 Committee Reports

11 All committees shall file a report with the
12 ~~secretary of the senate~~ of committee meetings. Such
13 reports shall contain the following information:

14 a. The time the meeting convened;

15 b. Those senators who were present and absent at
16 the time the meeting convened, as well as the time any
17 senator, who was not present at the time the meeting
18 convened, arrives for the meeting;

19 c. The vote on any bill or resolution reported out
20 of the committee for floor action;

21 d. The title of the bill;

22 e. The file number of the bill or resolution (if
23 known);

24 f. Whether the committee recommends that the bill
25 or resolution be passed, amended and passed,
26 indefinitely postponed, or considered without
27 committee recommendation;

28 g. An indication of other bills or matters
29 discussed;

30 h. Such other matters as the committee chair shall

1 direct; and

2 i. The time the meeting adjourned.

3 No committee report shall be read, but all
4 committee reports shall be printed ~~by the secretary~~ in
5 the journal. Upon printing, all committee reports
6 shall then stand approved unless the senate directs
7 otherwise.

8

Rule 44

9 Bills or Resolutions Recommended for Indefinite Postponement

10 ~~When a question is postponed indefinitely, it shall~~
11 ~~not be again acted upon during that session of the~~
12 ~~general assembly. -- However, no~~ No senate bill or
13 resolution recommended for indefinite postponement
14 shall be considered in the absence of the chief
15 sponsor or, if a house bill or resolution, in the
16 absence of the senator representing the district in
17 which the sponsor resides. When a question is
18 postponed indefinitely, it shall not be again acted
19 upon during that session of the general assembly.

20

GENERAL RULES

21

Rule 45

22

Admission to Senate Chamber

23 The persons who shall have access to the senate
24 chamber, and the times access shall be available, and
25 the rules governing their activities in the chamber
26 shall be as prescribed by the rules and administration
27 committee pursuant to a written policy adopted by the
28 committee and filed with the secretary of the senate.

29

Rule 46

30

Legislative Interns and Aides

1 Legislative interns for senators shall be allowed
2 on the floor of the senate in accordance with Rule 45;
3 provided that each intern first has obtained a name
4 badge from the secretary of the senate. The secretary
5 of the senate shall issue an appropriate badge to all
6 interns for senators.

7 In addition, those persons designated as "aides to
8 senators" shall be allowed on the floor of the senate.
9 The secretary of the senate shall issue an appropriate
10 badge for such individuals.

11 Rule 47

12 Clearing of Lobby and Gallery

13 In case of disturbance or disorderly conduct in the
14 lobby or gallery, the presiding officer may order it
15 cleared.

16 Rule 48

17 Presentation of Petitions

18 Each petition shall contain a brief statement of
19 its subject matter and the name of the senator
20 presenting it. Petitions shall be filed with the
21 secretary of the senate and ~~shall-be~~ noted in the
22 journal.

23 Rule 49

24 Distribution of Printed Material

25 No general distribution of printed material in the
26 senate shall be allowed unless authorized by the
27 secretary of the senate or by a senator.

28 Rule 50

29 Concerning the Printing of Papers

30 Any paper, other than that contemplated by Section

1 10, Article III of the Constitution of the State of
2 Iowa, presented to the senate may, with the consent of
3 a constitutional majority, be printed in the journal.

4 Rule 51

5 Reprinting of Documents

6 When any bill has been substantially amended by the
7 senate, the secretary of the senate shall order the
8 bill reprinted on paper of a different color. All
9 adopted amendments inserting new material shall be
10 distinguishable.

11 The secretary of the senate may order the printing
12 of a reasonable number of additional copies of bills,
13 resolutions, amendments or journals.

14 OFFICERS AND EMPLOYEES

15 Rule 52

16 Duties of the President

17 The senate shall elect, from its membership, a
18 president. The president shall call the senate to
19 order at the hour to which the senate is adjourned.
20 Unless otherwise ordered by the senate, the president
21 shall proceed with the regular order of daily
22 business. The president shall preserve order and
23 decorum and decide all questions of order and
24 corrections to the journal, subject to an appeal to
25 the senate. The president shall direct voting as
26 provided in rule 22. When a ruling on germaneness is
27 issued by the presiding officer, it shall be
28 accompanied by an explanation of the ruling. The
29 president of the senate shall be the chair of the
30 committee of the whole unless otherwise ordered by the

1 senate, under rule 19.

2 Upon the first reading of an individual bill or
3 resolution, or a house committee bill or resolution,
4 the president shall refer the bill or resolution to
5 the appropriate standing committee unless otherwise
6 ordered by the senate. If the bill or resolution is a
7 senate committee bill or resolution, the president
8 shall place it on the calendar after its first
9 reading. If the subject of the bill or resolution is
10 not germane to the title of the committee presenting
11 it, the president of the senate may refer it to the
12 appropriate committee.

13 The president shall sign legislative enactments
14 upon their enrolling ~~as provided under Joint Rule 14~~.

15 The president of the senate shall serve as a member
16 of the legislative council and the senate rules and
17 administration committee. The president shall serve
18 on the rules and administration committee as chair of
19 the standing subcommittee designated to supervise the
20 secretary of the senate and other employees of the
21 administrative services division of the senate.

22 Rule 53

23 The President Pro Tempore

24 The senate shall elect, from its membership, a
25 president pro tempore. When the president is absent,
26 the president pro tempore shall preside, except when
27 the chair is filled by temporary appointment by the
28 president or the majority leader.

29 The president pro tempore, when presiding, shall
30 perform duties as prescribed in rule 52, paragraphs 1

1 and 2.

2 The president pro tempore shall serve as a member
3 of the legislative council and as a member of the
4 senate committee on rules and administration.

5 Rule 54

6 Secretary of the Senate

7 The secretary of the senate shall be an officer of
8 the senate and shall:

9 1. Serve as chief administrative officer of the
10 senate.

11 2. Have charge of the secretary's desk.

12 3. Be responsible for the custody and safekeeping
13 of all bills, resolutions, and amendments filed,
14 except while they are in the custody of a committee.

15 4. Have charge of the daily journal.

16 5. Have control of all rooms assigned for the use
17 of the senate.

18 6. Keep a detailed record of senate action on all
19 bills and resolutions.

20 7. Insert adopted amendments into bills before
21 transmittal to the house of representatives and prior
22 to final enrollment.

23 8. Prescribe the duties of and supervise all
24 senate employees.

25 9. Authorize all expenditures of funds within the
26 senate budget.

27 The secretary of the senate shall also act as
28 senate parliamentarian and shall:

29 1. Advise the presiding officer of the senate
30 about parliamentary procedures during deliberations of

1 the senate.

2 2. Perform other duties as prescribed by the
3 committee on rules and administration.

4 3. Process the handling of amendments when filed
5 and during the floor consideration of bills.

6 Rule 55

7 Legal Counsel

8 The legal counsel shall be a contractual employee
9 of the senate and shall:

10 1. Serve as attorney and counselor for the senate.

11 2. At the request of the majority and minority
12 leaders, research any legal issue in which the senate
13 has an interest. However, the legal counsel shall not
14 issue nor venture any opinions on unresolved questions
15 of law unless permitted by both the majority and
16 minority leaders.

17 Rule 56

18 Sergeant-at-Arms

19 The sergeant-at-arms shall be an employee of the
20 senate and shall:

21 1. Wear the appropriate badge of his or her
22 office.

23 2. Attend the senate during its sessions.

24 3. Aid in the enforcement of order under the
25 direction of the president of the senate and the
26 secretary of the senate.

27 4. Execute the commands of the senate.

28 5. See that no unauthorized person disturbs the
29 contents of the senators' desks.

30 6. Supervise the doorkeepers, the assistant

1 sergeant-at-arms, and pages.

2 7. Announce all delegations from the governor or
3 house.

4 8. Supervise the seating of visitors and press
5 representatives.

6 Rule 57

7 Senate Secretaries

8 Every senator shall be permitted to employ for each
9 session of a general assembly a personally selected
10 secretary.

11 Rule 58

12 Use of Electronic Voting System

13 Any officer or employee of the senate, other than a
14 duly elected member of the senate, who operates the
15 electronic voting machine mechanism located at the
16 desk of said member of the senate shall be subject to
17 immediate termination from employment. The provisions
18 of this paragraph only shall apply during the taking
19 of a roll call vote or division utilizing the
20 electronic voting system.

21 CONFIRMATION OF APPOINTMENTS

22 Rule 59

23 Appointments

24 The secretary of the senate shall:

25 a. send, to each appointee submitted by the
26 governor for senate confirmation, a copy of a senate
27 questionnaire as approved by the rules and
28 administration committee;

29 b. receive completed questionnaires from
30 appointees and forward copies of the completed

1 questionnaires to appropriate committee members;
2 c. maintain "Confirmation Calendar" categories on
3 the senate calendar as directed under this rule,
4 senate rule 6, and by the committee on rules and
5 administration. No appointee shall be listed as
6 eligible on the confirmation calendar until the
7 secretary has received the appointee's completed
8 senate questionnaire.

9 As soon as possible after the convening of a
10 session, and again within one week following March 15,
11 the secretary of the senate shall publish in the
12 senate journal the names of all nominees submitted for
13 confirmation. The secretary of the senate shall
14 maintain a file of all appointments received from the
15 governor for confirmation. The file shall contain a
16 description of the duties and the compensation for
17 each nominee. The file shall show the date an
18 appointment was received from the governor, the date
19 the appointment was published in the journal, whether
20 the nominee has been introduced, whether a committee
21 report has been filed, when the senate questionnaire
22 was sent to the appointee, and shall include a copy of
23 the appointee's completed senate questionnaire, upon
24 receipt.

25 INVESTIGATING COMMITTEES. All appointments
26 received from the governor shall be referred to the
27 rules and administration committee by the secretary of
28 the senate on the same day they are published in the
29 senate journal. The rules and administration
30 committee shall establish an en bloc confirmation

1 calendar which must be filed with the secretary of the
2 senate. Within three (3) legislative days after
3 receiving an appointment, the committee shall either
4 place a nominee on the en bloc confirmation calendar
5 or assign the nominee to an appropriate standing
6 committee for further investigation, publishing notice
7 of such assignment in the senate journal for the next
8 legislative day. If the rules and administration
9 committee fails to take action on a nominee within the
10 three days, the nominee shall automatically be placed
11 on the en bloc confirmation calendar.

12 Within the three (3) legislative days after an
13 appointment has been referred to the rules and
14 administration committee, any ten senators may require
15 that the nominee be assigned to an appropriate
16 standing committee by filing a written, signed request
17 therefor with the chairperson of the rules and
18 administration committee. The committee chair shall
19 refer the appointment to a subcommittee within one (1)
20 legislative day after a standing committee receives an
21 appointment for further investigation, publishing
22 notice of such assignment in the senate journal for
23 the next legislative day. Within ten (10) legislative
24 days after a standing committee receives an
25 appointment for further investigation the subcommittee
26 shall file its report with the standing committee.

27 Within fourteen (14) legislative days after a
28 standing committee receives an appointment for further
29 investigation, the committee shall conduct an
30 investigation of the nominee and file its report

1 thereon with the secretary of the senate, who shall
2 then place the nominee on the en bloc calendar or
3 individual confirmation calendar as directed by the
4 committee. The failure of a committee to file its
5 report within the prescribed time means that the
6 nominee is to be automatically placed, without
7 recommendation, upon the individual confirmation
8 calendar.

9 ~~Any senator within five (5) legislative days~~
10 ~~following a nominee's name being published in the~~
11 ~~journal may request that said nominee be introduced to~~
12 ~~the full senate by filing a written request with the~~
13 ~~secretary of the senate. In any event, all nominees~~
14 ~~who are referred by the rules and administration~~
15 ~~committee to a standing committee shall be introduced~~
16 ~~to the full senate prior to a vote on confirmation of~~
17 ~~the nominee. Any individual nominated to head a~~
18 ~~department or agency of state government must be~~
19 ~~introduced to the full senate prior to a vote on~~
20 ~~confirmation of the nominee. Additionally, any five~~
21 ~~(5) senators may request that any nominee be~~
22 ~~introduced to the senate by filing a written request~~
23 ~~with the secretary of the senate within ten (10)~~
24 ~~legislative days of the nominee's name appearing in~~
25 ~~the journal. Any individual nominated to a position~~
26 ~~requiring senate confirmation may request to be~~
27 ~~introduced to the full senate by notifying the~~
28 ~~secretary of the senate at least one (1) legislative~~
29 ~~day in advance of their appearance. If an individual~~
30 is nominated both to fill a vacancy for an unexpired

1 term and is also nominated for reappointment to that
2 position during the same session, a single
3 introduction is sufficient for eligibility for
4 confirmation to both terms.

5 HEARINGS. Any member of a committee investigating
6 an appointment may, within five (5) legislative days
7 after the committee receives the appointment, obtain
8 a hearing with the nominee by filing a written request
9 with the secretary of the senate who shall forward it
10 to the chair of the standing committee and the chair
11 of the subcommittee. Notice of the hearing shall be
12 published in the journal at least two (2) legislative
13 days prior to the hearing. At the hearing, which
14 shall be before the subcommittee, the nominee may be
15 questioned as to his or her qualifications to fulfill
16 the office to which nominated and further questioned
17 as to his or her viewpoints on issues facing the
18 office to which nominated. Any senator may at the
19 discretion of the chair of the subcommittee be
20 permitted to submit oral questions. The public may, at
21 the discretion of the investigating committee, be
22 permitted to submit oral or written statements as to
23 the qualifications of the nominee.

24 Also, within five (5) legislative days after the
25 subcommittee receives an appointment for
26 investigation, any senator may submit written
27 questions to be answered by the nominee prior to
28 consideration of the nominee's confirmation by the
29 senate.

30 INFORMATIONAL MEETINGS. After a nominee has been

1 placed on the calendar and prior to the vote on
2 confirmation, any senator may request an informational
3 meeting on the nomination which shall be held before
4 the subcommittee.

5 VOTING ON CONFIRMATIONS. Upon the motion of the
6 majority leader or his or her designee, the nominees
7 on the en bloc confirmation calendar shall be
8 confirmed en bloc by the affirmative vote of two-
9 thirds of the members elected to the senate. The
10 journal shall reflect a single roll call accompanied
11 by a statement of the names of those individuals
12 subject to the en bloc confirmation vote.

13 Prior to an en bloc vote, any senator may request,
14 either in writing or from the floor, an individual
15 vote on any nominee on the en bloc confirmation
16 calendar. The senate shall vote separately on the
17 nominee.

18 Nominees on the individual confirmation calendar
19 shall be confirmed by a two-thirds vote; however, the
20 senate shall take a separate roll call on each
21 nominee, unless by unanimous consent, it determines to
22 take one vote on all nominees under consideration. In
23 any case, the journal shall reflect a single roll call
24 vote for each nominee.

25 If an individual is nominated both to fill a
26 vacancy for an unexpired term and is also nominated
27 for reappointment to that position, and such
28 appointment and reappointment appear on the senate
29 calendar as eligible at the same time, a single vote
30 is sufficient for confirmation to both terms.

1 Rule 60

2 Time of Committee Passage and Consideration of Bills

3 1. This rule does not apply to concurrent or
4 simple resolutions, joint resolutions nullifying
5 administrative rules, senate confirmations, or bills
6 passed by both houses in different forms. Subsection
7 2 of this rule does not apply to appropriations bills,
8 ways and means bills, legalizing acts, administrative
9 rules review committee bills, bills cosponsored by the
10 majority and minority floor leaders of the senate,
11 bills in conference committee, and companion bills
12 sponsored by the majority floor leaders of both houses
13 after consultation with the respective minority floor
14 leaders. For the purposes of this rule, a joint
15 resolution is considered as a bill. To be considered
16 an appropriations or ways and means bill for the
17 purposes of this rule, the appropriations committee or
18 the ways and means committee must either be the
19 sponsor of the bill or the committee of first referral
20 in the senate.

21 2. To be placed on the calendar in the senate a
22 senate bill must be first reported out of the
23 committee of first referral by Friday of the ~~10th~~ 9th
24 week of the first session and the ~~8th~~ 7th week of the
25 second session. A house bill must be first reported
26 out of the committee of first referral by Friday of
27 the ~~13th~~ 12th week of the first session and the ~~11th~~
28 10th week of the second session to be placed on the
29 senate calendar.

30 3. During the ~~11th~~ 10th week of the first session

1 and the 9th 8th week of the second session, the senate
2 shall consider only bills originating in the senate
3 and unfinished business. During the ~~14th~~ 13th week of
4 the first session and the ~~12th~~ 11th week of the second
5 session, the senate shall consider only bills
6 originating in the house and unfinished business.
7 Beginning with the ~~15th~~ 14th week of the first session
8 and the ~~13th~~ 12th week of the second session, the
9 senate shall consider only bills passed by both
10 houses, bills exempt from subsection 2 and unfinished
11 business.

12 4. A motion to reconsider filed and not disposed
13 of on an action taken on a bill or resolution which is
14 subject to a deadline under this rule may be called up
15 at any time before or after the day of the deadline by
16 the person filing the motion or after the deadline by
17 the majority floor leader, notwithstanding any other
18 rule to the contrary.

19 BE IT FURTHER RESOLVED, That should a system of
20 deadlines for the time of committee passage and
21 consideration of bills be adopted by joint action of
22 the senate and house at any time during the seventy-
23 sixth seventy-seventh general assembly, those
24 provisions shall supersede the provisions of this rule
25 60.

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SENATE RESOLUTION 1

BY COMMITTEE ON RULES AND ADMINISTRATION

A Senate Resolution relating to permanent rules of the senate for the seventy-seventh general assembly.

BE IT RESOLVED BY THE SENATE, That the permanent rules of the senate for the ~~seventy-sixth~~ seventy-seventh general assembly be as follows:

RULES OF THE SENATE

Rule 1

Quorum

A constitutional majority shall constitute a quorum of the senate. Any senator may insist a quorum be present.

Rule 2

Adoption and Amendment of Rules

Whenever the senate is operating under temporary rules, the rules may be amended or repealed, or permanent rules may be adopted, by a constitutional majority of the senators. After adoption of permanent rules of the senate during any general assembly, the rules may be amended or repealed by a constitutional majority of the senators voting on a simple resolution.

Rule 3

Rules of Parliamentary Procedure

In cases not covered by senate rules or joint rules, Mason's Manual of Legislative Procedure shall govern.

Rule 4

Sessions of the General Assembly

~~_____~~ = New Language by the Senate
AS AMENDED AND ADOPTED BY THE SENATE JANUARY 28, 1997

1 The election of officers, organization, hiring and
2 compensation of employees, and committees of the
3 senate shall carry over from the first to the second
4 regular sessions and to any extraordinary sessions of
5 the same general assembly.

6 All bills and resolutions introduced in the first
7 regular session of a general assembly which are not
8 withdrawn, lost, or indefinitely postponed shall carry
9 over into the second regular session and to any
10 extraordinary session of the same general assembly.
11 Appointments received from the governor for senate
12 confirmation during any session of a general assembly
13 shall be acted upon prior to adjournment of that
14 session as provided by section 2.32 of the Code.
15 Except as provided by this rule, upon the adjournment
16 of the first regular session and any extraordinary
17 session, each bill or resolution shall be
18 automatically referred back to the committee to which
19 it was originally assigned. The secretary of the
20 senate shall publish in the Journal a list of the
21 bills returned to committee under this rule. Within
22 seven days after the first committee meeting after the
23 convening of the second regular session, committees
24 shall either authorize the chair to refer such bills
25 and resolutions to a subcommittee for consideration,
26 indefinitely postpone further consideration of such
27 bills, or report them out to the floor and place them
28 on the calendar. If the subcommittee is different
29 than that appointed during the first session, the The
30 committee chair shall report to the senate the bill or

1 resolution number and the names of the subcommittee
2 members.

3 Bills and resolutions which have been voted upon on
4 final passage by either house in any session shall
5 remain on the calendar in the same status as at the
6 end of the session at any subsequent regular or
7 extraordinary session.

8 Rule 5

9 Regular Order of Daily Business

10 The following order shall govern, subject to any
11 special order:

- 12 1. Correction of the journal.
- 13 2. Senators to be excused.
- 14 3. Communications to the Senate.
- 15 4. Introduction of bills and resolutions.
- 16 5. Points of personal privilege.
- 17 6. Consideration of senate calendar.

18 Rule 6

19 Senate Calendar

20 1. Each legislative day the secretary of the
21 senate shall prepare a listing of bills to be known as
22 the "Senate Calendar".

23 2. The senate calendar may contain a listing under
24 the category "Special Order" which shall be placed at
25 the head of the calendar. Bills in such category
26 shall be those which are specifically set for debate
27 by the majority leader with the consent of the senate
28 on a certain date and time. Bills shall be listed by
29 the secretary in the order they are set for debate.

30 3. The senate calendar shall include separate

1 listings for any bills and resolutions in the
2 following categories:

3 a. Conference Committee Report

4 b. Bills in Conference Committee

5 c. House Amendment to Senate Amendment to House
6 File

7 d. House Refuses to Concur in Senate Amendment to
8 House File

9 e. Senate Files Amended by the House

10 f. Unfinished Business

11 g. Motions to Reconsider

12 h. Administrative Rules Nullification Resolutions

13 i. Veto Messages from the Governor

14 4. The secretary shall list bills and resolutions
15 in the above categories in the order they are
16 received. Upon their first publication in the
17 calendar, bills and resolutions in the above
18 categories may be called up for debate at any time by
19 the majority leader. Motions to reconsider shall be
20 called up as provided by Rule 24.

21 5. The senate calendar shall include a listing of
22 senate appropriations committee bills and bills
23 reported out by the senate appropriations committee.
24 The list shall be known as the "Appropriations
25 Calendar". The secretary shall list the bills in the
26 order they are received. Upon their first publication
27 in the calendar, bills on the appropriations calendar
28 may be called up for debate at any time by the
29 majority leader provided they are eligible under Rule
30 8.

1 6. The senate calendar shall include a listing of
2 bills which pertain to the levy, assessment or
3 collection of taxes sponsored by or initially assigned
4 to and reported out by the senate ways and means
5 committee. The list shall be known as the "Ways and
6 Means Calendar". The secretary shall list the bills
7 in the order they are received. Upon their first
8 publication in the calendar, bills on the ways and
9 means calendar may be called up for debate at any time
10 by the majority leader provided they are eligible
11 under Rule 8.

12 7. The senate calendar shall include a list of
13 bills and resolutions, known as the "Regular
14 Calendar", which shall consist of bills and
15 resolutions reported out by a senate committee. The
16 bills and resolutions reported out each day shall be
17 placed in the order of their file numbers and
18 following those reported out on previous days.
19 Priority shall be given to senate over house bills and
20 resolutions and to joint resolutions over bills. Upon
21 their first publication in the calendar, bills on the
22 regular calendar may be called up for debate at any
23 time by the majority leader, provided they are
24 eligible under Rule 8.

25 A bill reported out of committee which is
26 subsequently referred to the ways and means or
27 appropriations committee and then reported out of that
28 committee, shall be returned to the regular calendar
29 and retain its original place thereon.

30 8. The senate calendar shall include a listing of

1 the governor's appointees to state boards,
2 commissions, and other offices requiring senate
3 confirmation. This listing shall be known as the
4 "Confirmation Calendar". Names on the confirmation
5 calendar may be called up for confirmation at any time
6 by the majority leader provided they are eligible
7 under rule 59.

8 9. The majority leader, or in the absence of the
9 majority leader the assistant majority leaders, may
10 select from among the bills on the previous
11 legislative day's Senate calendar and from the bills
12 selected create a new listing which shall be known as
13 the "Debate Calendar". The debate calendar shall list
14 bills as the majority leader expects to take them up
15 during the following week. A bill or resolution on
16 the debate calendar may be debated only when eligible
17 under Rule 8.

18 10. The majority leader, or in the absence of the
19 majority leader the assistant majority leaders, may
20 create a list of bills or resolutions about which no
21 controversy is believed to exist which shall be known
22 as the "Proposed Noncontroversial Calendar". Bills or
23 resolutions included on this listing may be debated at
24 any time upon being called up for debate by the
25 majority leader. Any bill or resolution which
26 appeared on the previous day's Senate calendar may be
27 placed by any senator on the proposed noncontroversial
28 calendar, which shall be published. Any bill or
29 resolution on the proposed noncontroversial calendar
30 shall be stricken from the list if any senator files a

1 written objection with the secretary of the senate on
2 the first or second legislative day after it appears
3 on the proposed noncontroversial calendar. Any bill
4 stricken from the proposed noncontroversial calendar
5 shall be returned to its former place on the Senate
6 calendar. The secretary shall prepare the
7 noncontroversial calendar which shall consist of all
8 bills or resolutions on the proposed noncontroversial
9 calendar to which no objection was received.

10 11. If the senate shall not be in session on a day
11 assigned in paragraphs nine and ten for action upon a
12 calendar, such assigned action shall occur on the next
13 succeeding legislative day.

14 12. On any bill called up for debate from any
15 calendar, debate may continue from day to day until it
16 is adopted, fails, or is postponed or deferred. If
17 further debate is postponed or deferred without a time
18 to continue being set, except for bills on the debate
19 calendar, the bill shall be listed as unfinished
20 business. Bills which are returned to the committee
21 of first referral or to a different committee after
22 being considered by the senate and classified as
23 unfinished business shall be returned to the
24 unfinished business calendar by that committee when
25 the bill is reported out of committee. The unfinished
26 business date on the calendar shall be the date on
27 which the bill was returned to committee. Bills on
28 the debate calendar upon which further debate is
29 postponed or deferred without a time to continue being
30 set shall return to the regular calendar.

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Rule 7

Steering Committee

The senate may authorize the appointment of a steering committee. The majority leader shall appoint the majority party members to the steering committee. The minority leader shall appoint the minority party members to the steering committee. The function of the steering committee shall be to create its own calendar from the bills and resolutions on the regular calendar. Bills and resolutions on the steering committee calendar shall have priority over bills and resolutions on all other calendars, except the appropriations calendar.

Rule 8

When Eligible for Consideration

Bills, resolutions, and appointments shall be eligible for consideration by the senate as follows:

1. An appointment by the governor which requires senate confirmation shall be eligible on the legislative day after it is first printed in the senate calendar as provided by Rule 59.
2. A house or individually sponsored bill or resolution reported out by a committee shall be eligible on the legislative day after it is first printed in the senate calendar.
3. A committee bill or resolution sponsored by the appropriations committee shall be eligible on the legislative day after it is first printed in the senate calendar.
4. Any committee bill or resolution, other than a

1 bill or resolution sponsored by the appropriations
2 committee, shall be eligible on the third legislative
3 day it is printed in the senate calendar.

4 5. A bill that has been reported out to the senate
5 calendar, referred to a different committee and
6 reported out by that committee is eligible for
7 consideration by the senate on the day it would have
8 been eligible under subsection 2, 3, or 4, whichever
9 is applicable, as if the bill had been printed in the
10 calendar after having been reported out by the first
11 committee.

12 6. Any bill or resolution placed on the steering
13 committee calendar is eligible for consideration on
14 the day of its placement on that calendar.

15 When a bill or resolution on the calendar is not
16 yet eligible, the date when it will become eligible
17 shall be printed in the calendar.

18

Rule 9

19

Debate and Decorum

20 Before addressing the senate, the senator shall
21 request recognition by depressing the "speak" device
22 and, when recognized, rise and respectfully address
23 the chair.

24 The senator shall confine all remarks to the
25 question under debate and shall avoid discussing
26 personalities or implication of improper motives. No
27 questions except by the senator recognized shall be
28 entertained after a senator is recognized to give
29 final remarks.

30

Rule 10

1 Point of Personal Privilege

2 A point of personal privilege shall only be
3 recognized when there is no motion pending or other
4 business being considered by the senate. Senators
5 speaking on a point of personal privilege shall be
6 limited to ten minutes.

7 Rule 11

8 Introduction and Presentation of Guests

9 Only former members of the senate and former and
10 present members of Congress shall be presented to the
11 senate, except that the president of the senate may
12 present a visitor whose presence is of special
13 significance to the senate. The presence of school
14 groups accompanied by school officials shall be
15 announced by the president of the senate and shall be
16 recorded in the journal upon written request of a
17 member of the senate.

18 Rule 12

19 Form and Withdrawal of Motions, Amendments and Signatures

20 Motions need not be in writing unless required by
21 the president or by the senate. No motion requires a
22 second. Any amendment, motion (including a motion to
23 reconsider), or resolution may be withdrawn by the
24 mover if it has not been amended by the senate and if
25 no amendment is pending. All amendments to bills,
26 resolutions, and reports shall be in writing and filed
27 before being acted upon by the senate.

28 No amendment, resolution, bill, or conference
29 committee report shall be considered by the senate
30 without a copy of the amendment, resolution, bill, or

1 conference committee report being on the desks of the
2 entire membership of the senate prior to
3 consideration.

4 All amendments, reports, petitions or other
5 documents requiring a signature shall have the name
6 typed under the place for the signature. Once a
7 signature is affixed and the document containing the
8 signature filed with the recording clerk in the well,
9 that signature shall not be removed.

10 When an amendment to a main amendment is filed that
11 would negate the effect of the main amendment and
12 thereby leave the bill unchanged, the presiding
13 officer shall have the authority to declare the
14 amendment to the main amendment out of order, subject
15 to an appeal to the full senate.

16 When a house amendment to a senate file is before
17 the senate, an amendment to the house amendment shall
18 be considered an amendment in the first degree.

19 Regardless of its origin, an amendment in the third
20 degree shall be ruled out of order.

21 When a ruling on germaneness is issued by the
22 presiding officer, it shall be accompanied by an
23 explanation of the ruling.

24 Rule 13

25 Order and Precedence of Motions and Amendments

26 When a question is under debate, no motion shall be
27 received but to adjourn, to recess, questions of
28 privilege, to lay on the table, for the previous
29 question, to postpone to a day certain, to refer, to
30 amend, to postpone indefinitely, to defer, or

1 incidental motions. A substitute is not in order
2 unless it is in the form of a motion to substitute.
3 Such motions shall have precedence in the order in
4 which they are named. No motion to postpone to a day
5 certain, to refer, or postpone indefinitely, being
6 decided, shall be again allowed on the same day with
7 regard to the same question. A motion to strike out
8 the enacting clause of a bill shall have precedence
9 over all amendments and, if carried, shall be
10 considered equivalent to the rejection of the bill.

11 A motion to strike everything after the enacting
12 clause has precedence over a committee amendment and
13 all other amendments except one to strike the enacting
14 clause. A committee amendment has precedence over all
15 other amendments except as provided in this rule.

16 A motion to rerefer a bill to committee may specify
17 when the committee shall report the bill to the
18 senate. If the motion is adopted in such form, the
19 committee must report the bill by the date specified
20 with or without recommendation or the bill shall
21 automatically be returned to the calendar. When the
22 bill is returned to the calendar, it shall occupy the
23 same position it occupied at the time the bill was
24 rereferred to the committee. If the committee to
25 which the bill is rereferred submits an amendment in
26 its report, that committee amendment shall take
27 precedence over other amendments except if that
28 committee amendment is in conflict with amendments
29 previously adopted, the committee amendment shall not
30 be considered until consideration of motions to

1 reconsider the previously adopted amendments result in
2 removing the conflict. A committee may not file an
3 amendment to a bill ~~after-the-bill-has-been-voted-out~~
4 of-that-committee unless the bill is in the
5 committee's possession.

6 Rule 14

7 MOTIONS BEFORE THE SENATE

8 Motions before the senate shall be displayed on the
9 electronic voting system display boards.

10 Rule 15

11 Nondebatable Motions

12 The following motions are not debatable:

13 Adjourn

14 Recess

15 Call of the Senate

16 Lay on Table or Take from Table

17 Previous Question

18 Reconsider vote by which bill was placed on last reading.

19 A Motion to Reconsider and Lay the Motion to Reconsider
20 on the Table (Double-barreled Motion).

21 Rule 16

22 Division of the Question

23 Any senator may call for a division of a question,
24 which shall be divided if it includes propositions so
25 distinct that if one is taken away, a substantive
26 proposition shall remain in a technically proper form
27 for the decision of the senate. A motion to strike
28 out and insert is indivisible; but a motion to strike
29 out, if lost, shall not preclude amendments to the
30 matter attempted to be stricken or a motion to strike

1 out and insert.

2

Rule 17

3

The Previous Question

4 The previous question shall be in this form:

5 "Shall debate be closed on the pending question?" A
6 motion for the previous question may be adopted by a
7 majority of the senators present and voting. Its
8 effect shall be to put an end to debate and bring the
9 senate to a direct vote upon the pending question.

10 However, any senator who has not previously spoken on
11 the pending question and who, after the main question
12 is taken up and before the motion for the previous
13 question has been made, requested recognition by
14 depressing the "speak" device may speak no longer than
15 five minutes on the pending question. If action on
16 the pending question continues into another
17 legislative day or is deferred, the previous question
18 shall apply and the requests to be recognized shall be
19 honored.

20 When the motion applies to an amendment, the
21 senator proposing the amendment shall have five
22 minutes to close debate on the amendment.

23 The senator handling the measure under
24 consideration shall have ten minutes to close debate
25 on the main question.

26

Rule 18

27

Call of the Senate

28 Ten senators may file in writing a call of the
29 senate on any single item of legislative business. A
30 call of the senate requires the presence of every

1 senator and is in order at any time prior to the vote
2 being announced by the president. The sergeant-at-
3 arms shall return promptly all absent senators.
4 Debate on the item may continue while absent senators
5 are returning, but no vote on the item is in order on
6 it until all have returned. Adoption of a motion to
7 recess or adjourn to a specific time will not lift the
8 call. The call may be lifted, or a senator may be
9 excused from the call without lifting the call, by a
10 vote of a constitutional majority of the senators.
11 Those senators excused prior to the filing of the call
12 are excused from the call.

13

Rule 19

14

Committee of the Whole

15 The senate may resolve itself into a committee of
16 the whole senate when it wishes to permit more free
17 and informal discussion. Persons other than senators
18 may appear and present information.

19 Any senator may move "that the senate now resolve
20 itself into a committee of the whole to consider" a
21 stated subject.

22 The president of the senate shall be chair of the
23 committee of the whole unless otherwise ordered by the
24 senate.

25 The procedure in committee of the whole is subject
26 to the rules of the senate. The previous question and
27 the motion to reconsider shall be in order.

28 The committee of the whole cannot take any final
29 action and its power is limited to recommendation to
30 the senate. The proceedings of the committee of the

1 whole, including any roll call vote, shall be printed
2 in the journal.

3 Any senator may at any time, except while voting or
4 while a senator has the floor, move that "the
5 committee rise" which is equivalent to a motion to
6 adjourn.

7 After adoption of the motion to rise, the chair may
8 report to the senate in the same manner as other
9 committee reports are given.

10 Rule 20

11 Last Reading and Passage of Bills

12 When a motion to place a bill on its last reading
13 is lost, the same motion shall be in order at any
14 later time. After the last reading of a bill, no
15 amendment shall be received. The vote on final
16 passage shall be taken immediately without debate.

17 Rule 21

18 Engrossment of Bills

19 An engrossment is a proofreading and verification
20 in order to be certain that a bill before the senate
21 is identical with the original bill as introduced with
22 all amendments which have been adopted correctly
23 inserted.

24 In an engrossed bill, all obvious typographical,
25 spelling or other clerical errors are corrected and
26 section or paragraph numbers and internal references
27 are changed as required to conform the original bill
28 to any amendments which have been adopted. All such
29 corrections or changes shall be reported in the
30 journal by the secretary of the senate. The engrossed

1 bill shall be placed in the bill file with the
2 original bill and amendments.

3 Rule 22

4 Manner of Voting

5 On voice vote, the question shall be distinctly put
6 in this form: "Those in favor of (the question) say
7 "aye"." "Those opposed to (the question) say "no"."

8 A non-record or record roll call vote may be
9 requested by any senator or ordered by the president
10 any time before the results are announced. A non-
11 record roll call shall be requested by asking for a
12 "division". A record roll call shall be requested by
13 asking for a "roll call". Upon request for a non-
14 record or record roll call vote, the president shall
15 announce that such a non-record or record roll call
16 vote has been requested and shall state the question
17 to be put to the senate. The president then shall
18 direct the secretary of the senate to receive the
19 votes.

20 Senators present may cast their votes, either by
21 operating the voting mechanism located at their
22 assigned desk or by signaling the president if they
23 are unable to vote at their assigned desk. The
24 president shall enter the votes of senators signaling
25 their votes.

26 After sufficient time has elapsed for all senators
27 present to record their votes, the president shall
28 direct the secretary of the senate to close the voting
29 system. The president shall still enter the senators'
30 votes at any time prior to directing the secretary of

1 the senate to lock the voting system. The president
2 shall then immediately announce the vote.

3 During a non-record or record roll call vote, both
4 individual votes and vote totals shall be indicated
5 openly on the display boards. On non-record roll
6 calls, only vote totals shall be printed in the
7 journal.

8 In the event the electronic voting system is not in
9 operating order, the president shall direct the
10 secretary of the senate to take the non-record or
11 record roll call by calling the names of the senators
12 in alphabetical order.

13 Rule 23

14 Duty of Voting

15 Every senator present when a question is put shall
16 vote "aye", "no" or "present" unless previously
17 excused by the senate. Upon demand being made by any
18 senator, the secretary of the senate shall call in
19 alphabetical order the names of the senators not
20 voting or voting "present". Those senators called
21 shall vote "aye" or "no" unless the senator states a
22 personal interest in the question or concludes that he
23 or she should not vote under the senate code of
24 ethics.

25 Rule 24

26 Reconsideration

27 When a main motion ~~or-main-question~~ has been
28 decided by the senate, any senator having voted on the
29 prevailing side may move to reconsider the vote on the
30 same or next legislative day. Motions to reconsider a

1 the vote by-which on a bill or joint resolution was
2 adopted-on-final-passage shall be in writing and filed
3 with the secretary of the senate. A

4 Notwithstanding any time limitations applicable to
5 motions to reconsider main motions, a motion to
6 reconsider the vote on an amendment to-a-main-motion
7 or-main-question may be made at any time before final
8 disposition of the motion to be amended. Such motion
9 shall be in writing and filed with the secretary of
10 the senate. A motion to reconsider an amendment to a
11 main motion or-main-question shall be taken up for
12 consideration only prior to the disposition of the
13 main question motion or upon reconsideration of the
14 main question motion. A

15 A constitutional majority by a record roll call is
16 necessary to reconsider a bill or joint resolution.
17 During three legislative days from the date the motion
18 to reconsider a bill or resolution is filed, only the
19 mover may call it up. Thereafter, any senator may
20 call up the motion. If a date for adjournment has
21 been set by resolution of the senate, any senator may
22 call up a motion to reconsider at any time within
23 three days prior to the date set for adjournment.

24 If the motion to reconsider a bill or resolution
25 prevails, motions to reconsider amendments thereto
26 shall be in order and shall be disposed of without
27 delay.

28 A motion that any action taken by the senate be
29 reconsidered and the motion to reconsider be laid upon
30 the table shall be a single and indivisible motion,

1 known as the double-barreled motion, which, if
2 carried, shall have the effect of preventing
3 reconsideration unless a motion to take from the table
4 prevails. A constitutional majority is necessary for
5 the double-barreled motion to prevail on a bill or
6 joint resolution. The double-barreled motion can only
7 be made from the floor after the vote is announced and
8 the member who moved the final reading shall have
9 priority in making it.

10 A motion to reconsider and lay on the table shall
11 have priority over a motion to reconsider if they are
12 both filed on the same legislative day.

13 In the event that a motion to reconsider is pending
14 at the end of the first session or any extraordinary
15 session of any general assembly, or the general
16 assembly adjourns sine die, and the motion has not
17 been voted upon by the senate, it shall be determined
18 to have failed.

19 Rule 25

20 Suspension of Rules and Taking from Table

21 No standing rule or rules incorporated by reference
22 under Rule 3 or order of the senate shall be rescinded
23 or suspended, nor shall any matter, tabled upon
24 motion, be taken up, except by an affirmative vote of
25 a constitutional majority of the senate.

26 INTRODUCTION AND FORM OF BILLS

27 Rule 26

28 Time and Method of Introducing Bills and Amendments

29 All bills to be introduced in the senate shall be
30 typed in proper form by the legislative service bureau

1 and shall be filed with the recording clerk.

2 All amendments shall be typed in proper form and
3 filed with the recording clerk not later than 4:30
4 p.m., or adjournment, whichever is later, in order to
5 be listed in the following day's clip sheet.

6 An "impact amendment" is an amendment which
7 reasonably could have an annual effect of at least one
8 hundred thousand dollars or a combined total effect
9 within five years after enactment of five hundred
10 thousand dollars or more on the aggregate revenues,
11 expenditures or fiscal liability of the state or its
12 subdivisions.

13 An impact amendment to a bill which has been on the
14 special order calendar for at least three full
15 legislative days prior to its consideration shall not
16 be taken up by the senate unless:

17 1) a fiscal note is attached, and the amendment is
18 filed at least one legislative day prior to the date
19 set for consideration of the bill; or

20 2) the amendment is an appropriation or other
21 measure where the total effect is stated in dollar
22 amounts.

23 Rule 27

24 Limit on Introduction of Bills

25 No bill or joint resolution, except bills and joint
26 resolutions cosponsored by the majority and minority
27 floor leaders, shall be introduced in the senate after
28 4:00 p.m. on Friday of the ~~seventh~~ sixth week of the
29 first regular session of a general assembly unless a
30 written request for drafting the bill has been filed

1 with the legislative service bureau before that time.
2 After adjournment of the first regular session, bills
3 may be prefiled at any time before the convening of
4 the second regular session. No bill shall be
5 introduced after 4:00 p.m. on Friday of the second
6 week of the second regular session of a general
7 assembly unless a written request for drafting the
8 bill has been filed with the legislative service
9 bureau before that time. However, standing committees
10 may introduce bills and joint resolutions at any time.
11 A bill which relates to departmental rules sponsored
12 by the administrative rules review committee and
13 approved by a majority of the members of the committee
14 in each house may be introduced at any time and must
15 be referred to a standing committee which must take
16 action on the bill within three weeks. Senate and
17 concurrent resolutions may be introduced at any time.
18 No bill, joint resolution, concurrent resolution or
19 senate resolution shall be introduced at any
20 extraordinary session unless sponsored by a standing
21 committee, the majority and minority floor leaders, or
22 the committee of the whole.

23 Rule 28

24 Introduction, Reading and Form of Bills and Resolutions

25 Every senate bill and resolution shall be
26 introduced by one or more senators or by any standing
27 committee of the senate and shall at once be given its
28 first reading.

29 If the senate is in session when a bill or
30 resolution is introduced, the first reading shall

1 consist of reading its file number, the title and
2 sponsor of the bill. If the senate is not in session
3 but a journal is published for the day, the first
4 reading shall consist of a journal entry of the bill's
5 file number, title, sponsor and the notation "Read
6 first time under Rule 28."

7 Any bill or resolution approved for introduction by
8 a standing committee during an interim period between
9 sessions of one General Assembly shall be introduced
10 without further action by the committee at the next
11 succeeding regular session of the same General
12 Assembly and placed immediately upon the regular
13 calendar.

14 Every bill and resolution referred to committee
15 shall have received two readings before its passage.

16 The subject of every bill shall be expressed in its
17 title.

18

Rule 29

19

Explanations

20 No bill, except appropriation committee bills and
21 simple or concurrent resolutions, shall be introduced
22 unless a concise and accurate explanation is attached.
23 The chief sponsor or a committee to which the bill has
24 been referred may add a revised explanation at any
25 time before the last reading, and it shall be included
26 in the daily clip sheet.

27

Rule 30

28

Resolutions

29 A "senate resolution" is a resolution acted upon
30 only by the senate which expresses sentiment or is

1 used for the appointment of special committees within
2 the senate. A senate resolution requires the
3 affirmative vote of a majority of the senators present
4 and voting. A senate resolution shall be filed with
5 the secretary of the senate. A senate resolution
6 shall be printed in the bound journal after its
7 adoption and in the daily journal upon written request
8 to the secretary of the senate by the sponsor of the
9 resolution.

10

Rule 31

11

Nullification Resolutions

12 A nullification resolution may be introduced by a
13 standing committee, the administrative rules review
14 committee, or any member of the senate. A
15 nullification resolution introduced by the
16 administrative rules review committee or a member of
17 the senate shall be referred to the same standing
18 committee it would be referred to if it was a bill.

19 Any nullification resolution may be referred to the
20 administrative rules review committee by a majority
21 vote of the standing committee which introduced it or
22 to which it was referred. The administrative rules
23 review committee may seek an agreement with the
24 affected administrative agency wherein the agency
25 agrees to voluntarily rescind or modify a rule or
26 rules relating to the subject matter of the
27 nullification resolution. An agreement to voluntarily
28 rescind or modify an administrative agency rule shall
29 be in writing and signed by the chief administrative
30 officer of the administrative agency and a majority of

1 the administrative rules review committee members of
2 each house and shall be placed on file in the offices
3 of the chief clerk of the house, the secretary of the
4 senate and the secretary of state. If an agreement is
5 not reached, or the nullification resolution is not
6 approved by a majority of the administrative rules
7 review committee members of each house, within two
8 weeks of the date the resolution is referred to the
9 committee, the resolution shall be placed on the
10 calendar. If the nullification resolution is approved
11 by the administrative rules review committee it shall
12 be placed on the calendar. A nullification resolution
13 is subject to a motion to withdraw the nullification
14 resolution as provided in rule 42.

15 A nullification resolution is debatable, but cannot
16 be amended on the floor of the senate.

17

Rule 32

18

Resolutions, Applicable Rules

19 All rules applicable to bills shall apply to
20 resolutions, except as otherwise provided in the
21 rules.

22

Rule 33

23

Study Bills

24 1. A study bill is any matter which a senator
25 wishes to have considered by a standing committee or
26 appropriations subcommittee for introduction as a
27 committee bill or resolution. The term "study bill"
28 includes "proposed bills" provided for in Rule 37 and
29 departmental requests prefiled in the manner specified
30 in section 2.16 of the Code.

1 2. A study bill shall bear the name of the member
2 who wishes to have the bill considered. A study bill
3 submitted proposed by a state agency shall bear the
4 name of the agency. A committee chair may submit a
5 study bill in the name of that committee.

6 3. Upon first receiving a study bill from a
7 senator, a committee chairperson shall submit three
8 copies to the secretary of the senate. Study bills
9 received in the secretary of the senate's office
10 before 3:00 p.m. shall be filed, numbered, and
11 reported in the journal for that day. Study bills
12 received in the secretary of the senate's office after
13 3:00 p.m. shall be filed, numbered, and reported in
14 the journal for the subsequent day. The secretary
15 shall number such bills in consecutive order. The
16 secretary shall maintain a record of all study bills
17 and their assigned number. Committee records shall
18 refer to study bills by the number assigned by the
19 secretary.

20 4. The secretary shall file a report in the
21 journal of each study bill received. The report shall
22 show the study bill number, its title or subject
23 matter and the committee which is considering it. If
24 a study bill is referred to a subcommittee, then the
25 committee chairperson shall report in the journal the
26 names of the subcommittee members to which it is
27 assigned.

28 5. If a committee bill or resolution is introduced
29 which was not previously the subject of a study bill
30 in the sponsoring committee, the majority leader may

1 re-refer the bill back to the committee.

2 6. A study bill not prepared by the legislative
3 service bureau may be submitted to a standing
4 committee, but shall not be considered by the full
5 committee unless reviewed and typed in proper form by
6 the legislative service bureau.

7 COMMITTEES AND COMMITMENT

8 Rule 34

9 Committee Appointments

10 Committee appointments shall be made by the
11 majority leader for majority party members, after
12 consultation with the president, and by the minority
13 leader for minority party members, after consultation
14 with the president. No senator shall serve on more
15 than five standing committees. The majority leader,
16 after consultation with the president, shall designate
17 the chairperson and vice-chairperson of each standing
18 committee. The minority leader, after consultation
19 with the president, shall designate the ranking member
20 of each standing committee from the minority
21 membership of that committee.

22 Rule 35

23 Standing Committees

24 The names of the standing committees of the senate
25 shall be:

26 Agriculture

27 Appropriations

28 Business and labor relations

29 Commerce

30 ~~Communications-and-information-policy~~

- 1 Education
- 2 ~~Environment-and-energy-utilities~~
- 3 Human resources
- 4 Judiciary
- 5 Local government
- 6 Natural resources & Environment
- 7 Rules and administration
- 8 Small business, economic development, and tourism
- 9 State government
- 10 Transportation
- 11 Ways and means

12 Rule 36

13 Committee on Rules and Administration

14 The committee on rules and administration shall
15 recommend rules and rule changes to the senate, shall
16 hire senate employees, shall recommend salary scales
17 for all senate employees, and shall oversee senate
18 budget and administration matters.

19 The committee on rules and administration will
20 select, for senate approval, an individual to serve as
21 secretary of the senate.

22 Upon authorization being given by the committee on
23 rules and administration, the minority party members
24 of the committee will select, for senate approval, an
25 individual to serve as assistant parliamentarian.

26 The committee shall have the following standing
27 subcommittees:

- 28 1. Joint Rules
- 29 2. Senate Rules
- 30 3. Administrative Services

1 4. Caucus Services.

2 The majority leader shall serve as chair of the
3 rules and administration committee and as chair of the
4 standing subcommittee on caucus services. The
5 president of the senate shall serve as vice-chair of
6 the rules and administration committee, and as chair
7 of the subcommittee on administrative services.

8

Rule 37

9

Appropriations Committee

10 The appropriations committee shall receive bills
11 committed to it and shall assign each to one of the
12 appropriations subcommittees.

13 ~~There shall be ten~~ The appropriations
14 subcommittees which shall be named:

15 Administration & Regulation

16 Agriculture and Natural Resources

17 ~~Claims~~

18 Economic Development

19 Education

20 Health and Human Rights

21 Human Services

22 Justice System

23 Regulation Oversight & Communications

24 Transportation ~~and-Safety,~~ Infrastructure &

25 Capitals

26 The appropriations subcommittees shall receive
27 bills assigned to them or may originate proposed bills
28 within the subcommittee's jurisdiction as defined by
29 the appropriations committee for consideration by the
30 appropriations committee. Each subcommittee may

1 submit amendments to bills together with the
2 subcommittee's recommended action to the
3 appropriations committee.

4 If a bill or proposed bill is submitted to the
5 appropriations committee by an appropriations
6 subcommittee the appropriations committee may:

7 1. report the bill or approve the proposed bill
8 for introduction by the appropriations committee;

9 2. report the bill with any appropriations
10 committee-approved amendments incorporated;

11 3. draft a new bill for sponsorship by the
12 appropriations committee and report it; or

13 4. re-refer it together with the appropriations
14 committee's objections to the appropriations
15 subcommittee from which it was originally referred or
16 which originated the draft bill.

17 The appropriations committee and subcommittees may
18 meet jointly with the appropriations committee of the
19 house of representatives.

20 Rule 38

21 First Reading and Commitment

22 Upon the first reading of an individual bill or
23 resolution, or a house committee bill or resolution,
24 the president shall refer the bill or resolution to an
25 appropriate standing committee unless otherwise
26 ordered by the senate. If the bill or resolution is a
27 senate committee bill or resolution, the president
28 shall place it on the calendar after its first
29 reading. If the subject of the bill or resolution is
30 not germane to the title of the committee presenting

1 it, the president or of the senate may refer it to a
2 committee deemed appropriate.

3 All bills carrying an appropriation for any purpose
4 or involving the expenditure of state funds shall be
5 referred to the committee on appropriations.

6 All bills pertaining to the levy, assessment or
7 collection of taxes or fees shall be referred to the
8 committee on ways and means.

9 Any bill which provides for a new state board,
10 commission, agency or department or makes separate or
11 autonomous an existing state board, commission, agency
12 or department, shall be referred to the committee on
13 state government. This rule shall also apply when
14 such a provision is added to a bill or resolution by
15 amendment adopted by the senate. If the bill or
16 resolution is so referred after being sponsored or
17 reported out by another committee, and if the
18 committee on state government does not report out the
19 bill or resolution within ten legislative days after
20 referral, the bill or resolution shall automatically
21 be restored to the calendar with the same priority it
22 had immediately before referral.

23 Rule 39

24 Rules for Standing Committees

25 The following rules shall govern all standing
26 committees of the senate. Any committee may adopt
27 additional rules which are consistent with these
28 rules:

29 1. A majority of the members shall constitute a
30 quorum.

1 2. The chair of a committee shall refer each bill
2 and resolution to a subcommittee within seven days
3 after the bill or resolution has been referred to the
4 committee. The chair may appoint subcommittees for
5 study of bills and resolutions without calling a
6 meeting of the committee, but the subcommittee must be
7 announced at the next meeting of the committee. No
8 bill or resolution shall be reported out of a
9 committee until the next meeting after the
10 subcommittee is announced, except that the chair of
11 the appropriations committee may make the announcement
12 of the assignment to a subcommittee by placing a
13 notice in the journal. Any bill so assigned by the
14 appropriations committee chair shall be eligible for
15 consideration by the committee upon report of the
16 subcommittee but not sooner than three legislative
17 days following the publication of the announcement in
18 the journal.

19 When a bill or resolution has been assigned to a
20 subcommittee, the chair shall report to the senate the
21 bill or resolution number and the names of the
22 subcommittee members and such reports shall be
23 reported in the journal. Subcommittee assignments
24 shall be reported to the journal daily. Reports filed
25 before 3:00 p.m. shall be printed in the journal for
26 that day; reports filed after 3:00 p.m. shall be
27 printed in the journal for the subsequent day.

28 Where standing subcommittees of any committee have
29 been named, the names of the members and the title of
30 the subcommittee shall be published once and

1 thereafter publication of assignments may be made by
2 indicating the title of the subcommittee.

3 3. No bill or resolution shall be considered by a
4 committee until it has been referred to a subcommittee
5 and the subcommittee has made its report unless
6 otherwise ordered by a majority of the members.

7 4. The rules adopted by a committee, including
8 subsections 2, 3, 9, 10, 11, and 12 of this rule, may
9 be suspended by an affirmative vote of a majority of
10 the members of the committee.

11 5. The affirmative vote of a majority of the
12 members of a committee is needed to sponsor a
13 committee bill or resolution or to report a bill or
14 resolution out for passage.

15 6. The vote on all bills and resolutions shall be
16 by roll call unless a short-form vote is unanimously
17 agreed to by the committee. A record shall be kept by
18 the secretary.

19 7. No committee, except a conference committee or
20 the steering committee, is authorized to meet when the
21 senate is in session.

22 8. A subcommittee shall not report a bill to the
23 committee unless the bill has been typed into proper
24 form by the legislative service bureau.

25 9. A bill or resolution shall not be voted upon
26 the same day a public hearing called under subsection
27 10 is held on that bill or resolution. ~~The presence~~
28 ~~or participation of a member of the legislature,~~
29 ~~official of the state, state department head, member~~
30 ~~of the press, legislative staff member assigned to the~~

1 ~~committee, or a person invited by the committee is not~~
2 ~~considered a public hearing.~~

3 10. Public hearings may be called at the
4 discretion of the chair. The chair shall call a
5 public hearing upon the written request of one-half
6 the membership of the committee. The chair shall set
7 the time and place of the public hearing.

8 11. A subcommittee chair must notify the committee
9 chair not later than one legislative day prior to
10 bringing the bill or resolution before the committee.
11 The committee cannot vote on a bill or resolution for
12 at least one full day following the receipt of the
13 subcommittee report by the chairperson.

14 12. A motion proposing action on a bill or
15 resolution that has been defeated by a committee shall
16 not be voted upon again at the same session meeting of
17 the committee.

18 13. Committee meetings shall be open.

19

Rule 40

20

Voting in Committee

21 All committee meetings shall be open at all times.
22 Voting by secret ballot is prohibited. Roll call
23 votes shall be taken in each committee when final
24 action on any bill or resolution is voted, unless a
25 short-form vote is unanimously agreed to by the
26 committee. A roll call vote also shall be taken in
27 each committee at the request of a member upon any
28 amendment or motion. All results shall be entered in
29 the minutes which shall be public records. Records of
30 these votes shall be made available by the chair or

1 the committee secretary at any time. This rule also
2 applies to the steering committee and appropriations
3 subcommittees.

4 The committee shall not authorize the introduction
5 of a committee bill or resolution until the members
6 have received final copies of the bill or resolution
7 with amendments or changes incorporated, and typed
8 into proper form by the legislative service bureau.
9 The committee may, by unanimous consent, dispense with
10 this requirement when only nonsubstantive amendments
11 or changes are necessary to correct the bill or
12 resolution, or when a study bill or individually
13 sponsored bill is voted out as a committee bill with
14 no change in the text of the bill or the title.

15 The legislative service bureau shall file a report
16 with the committee members detailing the amendments or
17 changes and this report shall become a part of the
18 committee report.

19

Rule 41

20

Announcement of Committee Meetings

21 It shall be in order for the chair of any committee
22 to announce to the senate the time and place of
23 committee meetings. The announcement shall include a
24 proposed agenda for the meeting. The sergeant-at-arms
25 shall post at the rear of the chamber the daily
26 schedule of committee meetings.

27

Rule 42

28 Withdrawal of Bills and Resolutions from Committee

29 The secretary of the senate shall note on each bill
30 and resolution the date of its reference to committee.

1 No bill or resolution shall be withdrawn from any
2 committee within fifteen legislative days after the
3 bill or resolution has been referred to the committee
4 and thereafter only upon written petition for the
5 withdrawal of such bill or resolution signed by a
6 constitutional majority of the senators, except as
7 provided in Rule 37 38. Only senators may circulate
8 such a petition.

9

Rule 43

10

Committee Reports

11 All committees shall file a report ~~with-the~~
12 ~~secretary-of-the-senate~~ of committee meetings. Such
13 reports shall contain the following information:

14 a. The time the meeting convened;

15 b. Those senators who were present and absent at
16 the time the meeting convened, as well as the time any
17 senator, who was not present at the time the meeting
18 convened, arrives for the meeting;

19 c. The vote on any bill or resolution reported out
20 of the committee for floor action;

21 d. The title of the bill;

22 e. The file number of the bill or resolution (if
23 known);

24 f. Whether the committee recommends that the bill
25 or resolution be passed, amended and passed,
26 indefinitely postponed, or considered without
27 committee recommendation;

28 g. An indication of other bills or matters
29 discussed;

30 h. Such other matters as the committee chair shall

1 direct; and

2 i. The time the meeting adjourned.

3 No committee report shall be read, but all
4 committee reports shall be printed ~~by the secretary~~ in
5 the journal. Upon printing, all committee reports
6 shall then stand approved unless the senate directs
7 otherwise.

8

Rule 44

9 Bills or Resolutions Recommended for Indefinite Postponement

10 ~~When a question is postponed indefinitely, it shall~~
11 ~~not be again acted upon during that session of the~~
12 ~~general assembly. However, no~~ No senate bill or
13 resolution recommended for indefinite postponement
14 shall be considered in the absence of the chief
15 sponsor or, if a house bill or resolution, in the
16 absence of the senator representing the district in
17 which the sponsor resides. When a question is
18 postponed indefinitely, it shall not be again acted
19 upon during that session of the general assembly.

20

GENERAL RULES

21

Rule 45

22

Admission to Senate Chamber

23 The persons who shall have access to the senate
24 chamber, and the times access shall be available, and
25 the rules governing their activities in the chamber
26 shall be as prescribed by the rules and administration
27 committee pursuant to a written policy adopted by the
28 committee and filed with the secretary of the senate.

29

Rule 45A

30

Smoking Restricted

1 In addition to a written policy on smoking
2 restrictions adopted by the committee on rules and
3 administration, smoking may be prohibited in room R15A
4 by the committee or subcommittee chair when a
5 committee or an appropriations subcommittee is meeting
6 in room R15.

7 Rule 46

8 Legislative Interns and Aides

9 Legislative interns for senators shall be allowed
10 on the floor of the senate in accordance with Rule 45;
11 provided that each intern first has obtained a name
12 badge from the secretary of the senate. The secretary
13 of the senate shall issue an appropriate badge to all
14 interns for senators.

15 In addition, those persons designated as "aides to
16 senators" shall be allowed on the floor of the senate.
17 The secretary of the senate shall issue an appropriate
18 badge for such individuals.

19 Rule 47

20 Clearing of Lobby and Gallery

21 In case of disturbance or disorderly conduct in the
22 lobby or gallery, the presiding officer may order it
23 cleared.

24 Rule 48

25 Presentation of Petitions

26 Each petition shall contain a brief statement of
27 its subject matter and the name of the senator
28 presenting it. Petitions shall be filed with the
29 secretary of the senate and shall be noted in the
30 journal.

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Rule 49

Distribution of Printed Material

No general distribution of printed material in the senate shall be allowed unless authorized by the secretary of the senate or by a senator.

Rule 50

Concerning the Printing of Papers

Any paper, other than that contemplated by Section 10, Article III of the Constitution of the State of Iowa, presented to the senate may, with the consent of a constitutional majority, be printed in the journal.

Rule 51

Reprinting of Documents

When any bill has been substantially amended by the senate, the secretary of the senate shall order the bill reprinted on paper of a different color. All adopted amendments inserting new material shall be distinguishable.

The secretary of the senate may order the printing of a reasonable number of additional copies of bills, resolutions, amendments or journals.

OFFICERS AND EMPLOYEES

Rule 52

Duties of the President

The senate shall elect, from its membership, a president. The president shall call the senate to order at the hour to which the senate is adjourned. Unless otherwise ordered by the senate, the president shall proceed with the regular order of daily business. The president shall preserve order and

1 decorum and decide all questions of order and
2 corrections to the journal, subject to an appeal to
3 the senate. The president shall direct voting as
4 provided in rule 22. When a ruling on germaneness is
5 issued by the presiding officer, it shall be
6 accompanied by an explanation of the ruling. The
7 president of the senate shall be the chair of the
8 committee of the whole unless otherwise ordered by the
9 senate, under rule 19.

10 Upon the first reading of an individual bill or
11 resolution, or a house committee bill or resolution,
12 the president shall refer the bill or resolution to
13 the appropriate standing committee unless otherwise
14 ordered by the senate. If the bill or resolution is a
15 senate committee bill or resolution, the president
16 shall place it on the calendar after its first
17 reading. If the subject of the bill or resolution is
18 not germane to the title of the committee presenting
19 it, the president of the senate may refer it to the
20 appropriate committee.

21 The president shall sign legislative enactments
22 upon their enrolling ~~as provided under Joint Rule 14.~~

23 The president of the senate shall serve as a member
24 of the legislative council and the senate rules and
25 administration committee. The president shall serve
26 on the rules and administration committee as chair of
27 the standing subcommittee designated to supervise the
28 secretary of the senate and other employees of the
29 administrative services division of the senate.

30

Rule 53

1 8. Prescribe the duties of and supervise all
2 senate employees.

3 9. Authorize all expenditures of funds within the
4 senate budget.

5 The secretary of the senate shall also act as
6 senate parliamentarian and shall:

7 1. Advise the presiding officer of the senate
8 about parliamentary procedures during deliberations of
9 the senate.

10 2. Perform other duties as prescribed by the
11 committee on rules and administration.

12 3. Process the handling of amendments when filed
13 and during the floor consideration of bills.

14 Rule 55

15 Legal Counsel

16 The legal counsel shall be a contractual employee
17 of the senate and shall:

18 1. Serve as attorney and counselor for the senate.

19 2. At the request of the majority and minority
20 leaders, research any legal issue in which the senate
21 has an interest. However, the legal counsel shall not
22 issue nor venture any opinions on unresolved questions
23 of law unless permitted by both the majority and
24 minority leaders.

25 Rule 56

26 Sergeant-at-Arms

27 The sergeant-at-arms shall be an employee of the
28 senate and shall:

29 1. Wear the appropriate badge of his or her
30 office.

1 the appointee's completed senate questionnaire, upon
2 receipt.

3 INVESTIGATING COMMITTEES. All appointments
4 received from the governor shall be referred to the
5 rules and administration committee by the secretary of
6 the senate on the same day they are published in the
7 senate journal. The rules and administration
8 committee shall establish an en bloc confirmation
9 calendar which must be filed with the secretary of the
10 senate. Within three (3) legislative days after
11 receiving an appointment, the committee shall either
12 place a nominee on the en bloc confirmation calendar
13 or assign the nominee to an appropriate standing
14 committee for further investigation, publishing notice
15 of such assignment in the senate journal for the next
16 legislative day. If the rules and administration
17 committee fails to take action on a nominee within the
18 three days, the nominee shall automatically be placed
19 on the en bloc confirmation calendar.

20 Within the three (3) legislative days after an
21 appointment has been referred to the rules and
22 administration committee, any ten senators may require
23 that the nominee be assigned to an appropriate
24 standing committee by filing a written, signed request
25 therefor with the chairperson of the rules and
26 administration committee. The committee chair shall
27 refer the appointment to a subcommittee within one (1)
28 legislative day after a standing committee receives an
29 appointment for further investigation, publishing
30 notice of such assignment in the senate journal for

1 the next legislative day. Within ten (10) legislative
2 days after a standing committee receives an
3 appointment for further investigation the subcommittee
4 shall file its report with the standing committee.

5 Within fourteen (14) legislative days after a
6 standing committee receives an appointment for further
7 investigation, the committee shall conduct an
8 investigation of the nominee and file its report
9 thereon with the secretary of the senate, who shall
10 then place the nominee on the en bloc calendar or
11 individual confirmation calendar as directed by the
12 committee. The failure of a committee to file its
13 report within the prescribed time means that the
14 nominee is to be automatically placed, without
15 recommendation, upon the individual confirmation
16 calendar.

17 ~~Any senator within five (5) legislative days~~
18 ~~following a nominee's name being published in the~~
19 ~~journal may request that said nominee be introduced to~~
20 ~~the full senate by filing a written request with the~~
21 ~~secretary of the senate. In any event, all nominees~~
22 ~~who are referred by the rules and administration~~
23 ~~committee to a standing committee shall be introduced~~
24 ~~to the full senate prior to a vote on confirmation of~~
25 ~~the nominee.~~ Any individual nominated to head a
26 department or agency of state government, whose
27 appointment is subject to senate confirmation, must be
28 introduced to the full senate prior to a vote on
29 confirmation of the nominee. Additionally, any five
30 (5) senators may request that any nominee be

1 introduced to the senate by filing a written request
2 with the secretary of the senate within ten (10)
3 legislative days of the nominee's name appearing in
4 the journal. Any individual nominated to a position
5 requiring senate confirmation may request to be
6 introduced to the full senate by notifying the
7 secretary of the senate at least one (1) legislative
8 day in advance of their appearance. If an individual
9 is nominated both to fill a vacancy for an unexpired
10 term and is also nominated for reappointment to that
11 position during the same session, a single
12 introduction is sufficient for eligibility for
13 confirmation to both terms.

14 HEARINGS. Any member of a committee investigating
15 an appointment may, within five (5) legislative days
16 after the committee receives the appointment, obtain
17 a hearing with the nominee by filing a written request
18 with the secretary of the senate who shall forward it
19 to the chair of the standing committee and the chair
20 of the subcommittee. Notice of the hearing shall be
21 published in the journal at least two (2) legislative
22 days prior to the hearing. At the hearing, which
23 shall be before the subcommittee, the nominee may be
24 questioned as to his or her qualifications to fulfill
25 the office to which nominated and further questioned
26 as to his or her viewpoints on issues facing the
27 office to which nominated. Any senator may at the
28 discretion of the chair of the subcommittee be
29 permitted to submit oral questions. The public may, at
30 the discretion of the investigating committee, be

1 permitted to submit oral or written statements as to
2 the qualifications of the nominee.

3 Also, within five (5) legislative days after the
4 subcommittee receives an appointment for
5 investigation, any senator may submit written
6 questions to be answered by the nominee prior to
7 consideration of the nominee's confirmation by the
8 senate.

9 INFORMATIONAL MEETINGS. After a nominee has been
10 placed on the calendar and prior to the vote on
11 confirmation, any senator may request an informational
12 meeting on the nomination which shall be held before
13 the subcommittee.

14 VOTING ON CONFIRMATIONS. Upon the motion of the
15 majority leader or his or her designee, the nominees
16 on the en bloc confirmation calendar shall be
17 confirmed en bloc by the affirmative vote of two-
18 thirds of the members elected to the senate. The
19 journal shall reflect a single roll call accompanied
20 by a statement of the names of those individuals
21 subject to the en bloc confirmation vote.

22 Prior to an en bloc vote, any senator may request,
23 either in writing or from the floor, an individual
24 vote on any nominee on the en bloc confirmation
25 calendar. The senate shall vote separately on the
26 nominee.

27 Nominees on the individual confirmation calendar
28 shall be confirmed by a two-thirds vote; however, the
29 senate shall take a separate roll call on each
30 nominee, unless by unanimous consent, it determines to

1 take one vote on all nominees under consideration. In
2 any case, the journal shall reflect a single roll call
3 vote for each nominee.

4 If an individual is nominated both to fill a
5 vacancy for an unexpired term and is also nominated
6 for reappointment to that position, and such
7 appointment and reappointment appear on the senate
8 calendar as eligible at the same time, a single vote
9 is sufficient for confirmation to both terms.

10

Rule 60

11 Time of Committee Passage and Consideration of Bills

12 1. This rule does not apply to concurrent or
13 simple resolutions, joint resolutions nullifying
14 administrative rules, senate confirmations, or bills
15 passed by both houses in different forms. Subsection
16 2 of this rule does not apply to appropriations bills,
17 ways and means bills, legalizing acts, administrative
18 rules review committee bills, bills cosponsored by the
19 majority and minority floor leaders of the senate,
20 bills in conference committee, and companion bills
21 sponsored by the majority floor leaders of both houses
22 after consultation with the respective minority floor
23 leaders. For the purposes of this rule, a joint
24 resolution is considered as a bill. To be considered
25 an appropriations or ways and means bill for the
26 purposes of this rule, the appropriations committee or
27 the ways and means committee must either be the
28 sponsor of the bill or the committee of first referral
29 in the senate.

30 2. To be placed on the calendar in the senate a

1 senate bill must be first reported out of the
2 committee of first referral by Friday of the ~~10th~~ 9th
3 week of the first session and the ~~8th~~ 7th week of the
4 second session. A house bill must be first reported
5 out of the committee of first referral by Friday of
6 the ~~13th~~ 12th week of the first session and the ~~11th~~
7 10th week of the second session to be placed on the
8 senate calendar.

9 3. During the ~~11th~~ 10th week of the first session
10 and the ~~9th~~ 8th week of the second session, the senate
11 shall consider only bills originating in the senate
12 and unfinished business. During the ~~14th~~ 13th week of
13 the first session and the ~~12th~~ 11th week of the second
14 session, the senate shall consider only bills
15 originating in the house and unfinished business.
16 Beginning with the ~~15th~~ 14th week of the first session
17 and the ~~13th~~ 12th week of the second session, the
18 senate shall consider only bills passed by both
19 houses, bills exempt from subsection 2 and unfinished
20 business.

21 4. A motion to reconsider filed and not disposed
22 of on an action taken on a bill or resolution which is
23 subject to a deadline under this rule may be called up
24 at any time before or after the day of the deadline by
25 the person filing the motion or after the deadline by
26 the majority floor leader, notwithstanding any other
27 rule to the contrary.

28 BE IT FURTHER RESOLVED, That should a system of
29 deadlines for the time of committee passage and
30 consideration of bills be adopted by joint action of

1 the senate and house at any time during the ~~seventy-~~
2 ~~sixth~~ seventy-seventh general assembly, those
3 provisions shall supersede the provisions of this rule
4 60.

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SENATE RESOLUTION 1

S-3002

1 Amend Senate Resolution 1 as follows:

2 1. Page 50, by inserting after line 18 the
3 following:

4 "Rule 62

5 Consideration of Conference Committee Reports

6 A conference committee report shall not be acted
7 upon by the senate unless the report contains only
8 issues related to provisions of the bill and
9 amendments to the bill which were adopted by either
10 the senate or the house of representatives and on
11 which the senate and house of representatives
12 differed. If a conference committee report is not
13 acted upon because such action would violate this
14 rule, the inaction on the report shall constitute
15 refusal of the senate to adopt the conference
16 committee report and shall have the same effect as if
17 the conference committee had disagreed."

18 2. Page 50, by inserting after line 25 the
19 following: "BE IT FURTHER RESOLVED, That should a
20 conference committee rule be adopted by joint action
21 of the senate and house of representatives at any time
22 during the Seventy-seventh General Assembly
23 restricting action by the senate to those conference
24 committee reports that contain only issues related to
25 the provisions of the bill and amendments to the bill
26 which were adopted by either the senate or house of
27 representatives and on which the senate or house of
28 representatives differed, those provisions shall
29 supersede the provisions of rule 62."

30 3. By renumbering as necessary.

By ROD HALVORSON

S-3002 FILED JANUARY 14, 1997

(p. 136) Last 1-27-97

SENATE RESOLUTION 1

S-3003

1 Amend Senate Resolution 1 as follows:

2 1. Page 37, by inserting after line 28 the
3 following:

4 "Rule 45A

5 Smoking Restricted

6 In addition to a written policy on smoking
7 restrictions adopted by the committee on rules and
8 administration, smoking is prohibited in room R15A
9 when a committee or an appropriations subcommittee is
10 meeting in room R15."

By MARY NEUHAUSER
MIKE CONNOLLY

S-3003 FILED JANUARY 14, 1997

DEFERRED

Out of order (p. 136) 1-27-97
Now Eligible 1/28/97 (p. 150)
Withdrawn 1-28-97 (p. 150)

SENATE RESOLUTION 1

S-3004

1 Amend Senate Resolution 1 as follows:

2 1. Page 49, line 6, by inserting after the word
3 "forms" the following: "except as provided in
4 subsection 3A".5 2. Page 50, by inserting after line 11 the
6 following:7 "3A. The senate shall not consider a conference
8 committee report until twenty-four hours have elapsed
9 since the report was filed and distributed to the
10 desks of the entire membership of the senate."

11 3. By renumbering as necessary.

By ROD HALVORSON

S-3004 FILED JANUARY 14, 1997

DEFERRED

(P.137) Lost 1-27-97

SENATE RESOLUTION 1

S-3005

1 Amend Senate Resolution 1 as follows:

2 1. Page 49, line 6, by inserting after the word
3 "forms" the following: "except as provided in
4 subsections 3A and 3B".5 2. Page 50, by inserting after line 11 the
6 following:7 "3A. During the 15th week of the first session and
8 the 13th week of the second session, the senate shall
9 convene on Monday, Tuesday, and Wednesday and
10 thereupon shall stand at ease to allow conference
11 committees to meet. During those three days the
12 senate shall not consider any bills, resolutions, or
13 conference committee reports but may come to order to
14 receive the filing of conference committee reports.15 3B. The senate shall not consider a conference
16 committee report until twenty-four hours have elapsed
17 since the report was filed and distributed to the
18 desks of the entire membership of the senate."

19 3. By renumbering as necessary.

By ROD HALVORSON

S-3005 FILED JANUARY 14, 1997

LOST

SENATE RESOLUTION 1

S-3006

1 Amend Senate Resolution 1 as follows:

2 1. Page 46, line 18, by inserting after the word
3 "government" the following: ", whose appointment is
4 subject to senate confirmation,".

By JIM LIND

S-3006 FILED JANUARY 14, 1997

ADOPTED

SENATE RESOLUTION 1

S-3009

1 Amend Senate Resolution 1 as follows:
 2 1. Page 48, by striking lines 13 through 17 and
 3 inserting the following:
 4 ~~"Prior to an en bloc vote, any senator may request,~~
 5 ~~either in writing or from the floor, an individual~~
 6 ~~vote on any nominee on the en bloc confirmation~~
 7 ~~calendar. The senate shall vote separately on the~~
 8 ~~nominee. Prior to an en bloc vote, nominees on the en~~
 9 ~~bloc calendar who have been the subject of a hearing~~
 10 ~~under this rule shall be placed on the individual~~
 11 ~~calendar upon the request of any senator. In~~
 12 ~~addition, in the event new information is received~~
 13 ~~which bears upon a nominee's ability to serve in the~~
 14 ~~position to which appointed, any senator may by action~~
 15 ~~from the floor have such nominee moved from the en~~
 16 ~~bloc calendar to the individual confirmation~~
 17 ~~calendar."~~

By JOHN P. KIBBIE

S-3009 FILED JANUARY 14, 1997
LOST

SENATE RESOLUTION 1

S-3001

1 Amend Senate Resolution 1 as follows:
 2 1. Page 50, by inserting after line 18 the
 3 following:
 4 "Rule 63
 5 Application of Laws to Senate
 6 The senate and general assembly shall not be exempt
 7 from the applicability of any general law, including
 8 any general law that otherwise might be deemed
 9 inapplicable as a rule of proceeding under article III
 10 of the Constitution of the State of Iowa, section 9,
 11 except as specifically provided in the rules of the
 12 senate or the joint rules of the senate and house of
 13 representatives."
 14 2. By renumbering as necessary.

By ROD HALVORSON

S-3001 FILED JANUARY 14, 1997
DEFERRED

Lost 1-27-97

(P.135)

SENATE RESOLUTION 1

S-3007

1 Amend Senate Resolution 1 as follows:
2 1. Page 37, by inserting after line 28 the
3 following:

4 "Rule 45A
5 Smoking Prohibited
6 Smoking shall not be permitted in the senate or in
7 any area of the capitol building controlled by the
8 senate or controlled jointly by the senate and house."

By MICHAEL W. CONNOLLY	BILL FINK
ANDY MCKEAN	JOHN W. JENSEN
ROBERT E. DVORSKY	DICK L. DEARDEN
DON GETTINGS	TOM VILSACK
MARY NEUHAUSER	PATTY JUDGE
TOM FLYNN	JOHN P. KIBBIE
PATRICK J. DELUHERY	STEVEN D. HANSEN
ELAINE SZYMONIAK	MATT MCCOY
DENNIS H. BLACK	MAGGIE TINSMAN

S-3007 FILED JANUARY 14, 1997

ADOPTED (P.131) *Motion to R/C 1-27-97 - Motion to R/C adopted (P. 137)*
(P.138) *Lost 1-27-97*
SENATE RESOLUTION 1

S-3008

1 Amend Senate Resolution 1 as follows:
2 1. Page 37, by inserting after line 28 the
3 following:

4 "Rule 45A
5 Smoking
6 Smoking shall not be permitted in any area under
7 exclusive control of the senate by anyone other than
8 senators, staff of the senate, and staff of central
9 legislative staff agencies when assigned to work in
10 the senate."

By EUGENE FRAISE

S-3008 FILED JANUARY 14, 1997

RULED OUT OF ORDER

now Eligible for Consideration 1-28-97 (P.150)
Lost 1-28-97 (P.151)

SENATE RESOLUTION 1

S-3020

1 Amend Senate Resolution 1 as follows:

2 1. Page 21, by inserting after line 22 the
3 following:

4 "A budget impact statement shall be attached to any
5 bill or joint resolution which reasonably could have
6 an annual effect of at least one hundred thousand
7 dollars or a combined total effect within five years
8 after enactment of five hundred thousand dollars or
9 more on the aggregate revenues, expenditures, or
10 fiscal liability of the state. A budget impact
11 statement shall contain all of the following:

12 (1) The estimated effect in dollars of the bill or
13 joint resolution on the revenues, expenditures, and
14 fiscal liability of the state during the first five
15 years after enactment.

16 (2) The estimated revenues and expenditures of the
17 state for the first five years after enactment if
18 current law remains in place, and the estimated effect
19 in dollars of the bill or joint resolution on the
20 balance of the general fund of the state or of other
21 affected funds of the state for those five years.

22 (3) The estimated revenues and expenditures of the
23 state as calculated in the preceding paragraph,
24 modified by the estimated effect in dollars of any
25 other bill or joint resolution passed by the senate
26 during the current legislative session which would
27 have a significant financial impact on the revenues,
28 expenditures, and fiscal liability of the state during
29 the first five years after enactment or on the balance
30 of the general fund of the state or of other affected
31 funds of the state during those five years. The
32 modified estimates and calculations required by this
33 paragraph need only be prepared for inclusion in a
34 budget impact statement prior to the bill or joint
35 resolution being taken up by the senate, after
36 amendment and passage of the bill or joint resolution
37 by the senate, after amendment and passage of the bill
38 or joint resolution by the house, after further
39 amendment and passage by the senate for the second
40 time, and after further amendment and filing of a
41 conference committee report."

By ROD HALVORSON

S-3020 FILED JANUARY 27, 1997
LOST

SENATE RESOLUTION 1

S-3016

1 Amend Senate Resolution 1 as follows:
 2 1. Page 21, by inserting after line 22 the
 3 following:
 4 "A budget impact statement shall be attached to any
 5 bill or joint resolution which reasonably could have
 6 an annual effect of at least one hundred thousand
 7 dollars or a combined total effect within five years
 8 after enactment of five hundred thousand dollars or
 9 more on the aggregate revenues, expenditures, or
 10 fiscal liability of the state. A budget impact
 11 statement shall contain all of the following:
 12 1) The estimated effect in dollars of the bill or
 13 joint resolution on the revenues, expenditures, and
 14 fiscal liability of the state during the first five
 15 years after enactment.
 16 2) The estimated revenues and expenditures of the
 17 state for the first five years after enactment if
 18 current law remains in place, and the estimated effect
 19 in dollars of the bill or joint resolution on the
 20 balance of the general fund of the state or of other
 21 affected funds of the state for those five years.
 22 3) The estimated revenues and expenditures of the
 23 state as calculated in the preceding paragraph,
 24 modified by the estimated effect in dollars of any
 25 other bill or joint resolution passed by the senate
 26 during the current legislative session which would
 27 have a significant financial impact on the revenues,
 28 expenditures, and fiscal liability of the state during
 29 the first five years after enactment or on the balance
 30 of the general fund of the state or of other affected
 31 funds of the state during those five years."

By ROD HALVORSON

S-3016 FILED JANUARY 22, 1997

Withdrawn (p.135) 1-27-97

SENATE RESOLUTION 1

S-3014

1 Amend Senate Resolution 1 as follows:
 2 1. Page 34, lines 5 and 6, by striking the words
 3 "one-half the membership of the committee" and
 4 inserting the following: "one-half-the-membership-of
 5 the-committee committee members according to committee
 6 rules, but no more than one-third of the committee
 7 members shall be required".

By ROD HALVORSON

S-3014 FILED JANUARY 22, 1997

(p.136) 1-27-97 Lost

SENATE RESOLUTION 1

S-3021

1 Amend Senate Resolution 1 as follows:

2 1. Page 37, by inserting after line 28 the
3 following:

4 "Rule 45A
5 Smoking Prohibited
6 Smoking shall not be permitted in the senate or in
7 any area of the capitol building controlled by the
8 senate."

By MICHAEL W. CONNOLLY

S-3021 FILED JANUARY 27, 1997

Not 1-28-97 (P.152)

SENATE RESOLUTION 1

S-3022

1 Amend Senate Resolution 1 as follows:

2 1. Page 37, by inserting before line 29 the
3 following:

4 "RULE 45A
5 SMOKING RESTRICTED
6 1. Smoking is not permitted in the senate chamber
7 at any time.
8 2. Smoking is not permitted in any other meeting
9 rooms, office areas, or other space under senate
10 control, except for areas identified under subsection
11 3.
12 3. Room 206 is designated a smoking room for
13 members of the general assembly and legislative staff.
14 Smoking may be permitted in room 326A at the
15 discretion of the majority leader. The secretary of
16 the senate will be responsible for clearly marking,
17 maintaining, policing, and maximizing ventilation in
18 room 206."

By MIKE CONNOLLY

Not 1-28-96 (P.153)

S-3022 FILED JANUARY 27, 1997

SENATE RESOLUTION 1

S-3023

1 Amend Senate Resolution 1 as follows:

2 1. Page 37, by inserting after line 28 the
3 following:

4 "Rule 45A
5 Smoking Restricted
6 In addition to a written policy on smoking
7 restrictions adopted by the committee on rules and
8 administration, smoking may be prohibited in room R15A
9 by the committee or subcommittee chair when a
10 committee or an appropriations subcommittee is meeting
11 in room R15."

By STEWART IVERSON, JR.
MICHAEL E. GRONSTAL

S-3023 FILED JANUARY 28, 1997

adopted 1-28-96 (P.153)

ADOPTED