

CHAPTER 8
MINIGRANT PROGRAM

222—8.1(303) Minigrant program. The minigrant program provides financial incentives on a monthly basis to Iowa artists and individual arts educators; nonprofit and tax-exempt organizations; schools; area education agencies; local, county, state and federal governmental agencies; and tribal councils to support a wide variety of arts-related activities.

222—8.2(303) Definitions. The definitions of terms listed in Iowa Code section 17A.2 and rule 222—1.1(303) shall apply for terms as they are used throughout this chapter.

222—8.3(303) Eligibility requirements. The criteria used by the arts division to determine eligibility as outlined in 222—subrules 2.3(4) to 2.3(8) are adopted for this program.

222—8.4(303) Restrictions. The restrictions used by the arts division as outlined in 222—subrules 2.3(10) to 2.3(15) and 2.3(19) to 2.3(31) are adopted for this program with the following additional restrictions:

8.4(1) A minigrant project application from a major operational support grant recipient must support an arts education-related activity.

8.4(2) An application from an individual must support a project designed solely to benefit the individual and must not be a project of an organization with which the individual applicant has a formal affiliation such as employment or continued volunteer service.

8.4(3) An application shall not be submitted for an artist in schools and communities residency of five days or longer.

8.4(4) The minigrant program shall fund only those traditional arts projects that pertain to traditional artists and not to artists whose work reflects cultural traditions other than their own.

222—8.5(303) Funding priorities. Minigrant funding priorities are listed in the arts division's published guidelines.

222—8.6(303) Categories. The minigrant funding categories are listed in the arts division's published guidelines.

222—8.7(303) Review criteria. Applications shall be reviewed based upon criteria listed in the arts division's published guidelines.

222—8.8(303) Application procedures. An applicant shall submit a completed application on the official application form as noted in 222—subrule 2.3(10).

222—8.9(303) Deadline. Applications shall be due in the arts division office no later than 4:30 p.m. of the first working day of the month before the month in which the activity begins. This is not a postmark deadline. Applications not meeting the deadline shall be determined ineligible.

222—8.10(303) Review. Applications to the minigrant program shall be reviewed monthly by arts division staff.

222—8.11(303) Awards and amounts. Awards shall be made in accordance with procedures outlined in 222—subrules 2.3(25) to 2.3(31). The maximum grant award of the minigrant program is listed in the arts division's published guidelines.

222—8.12(303) Notification. Notification shall be made in accordance with procedures outlined in 222—subrule 2.3(3). The applicant shall be notified of the results of the review process within 30 working days of the published deadline, not including weekends and state holidays.

222—8.13(303) Contract. A contract shall be issued in accordance with procedures outlined in 222—subrule 2.3(14).

222—8.14(303) Reporting. Each grantee shall submit a final report in accordance with procedures outlined in 222—subrules 2.3(27) to 2.3(31).

222—8.15(303) Audit procedures and requirements. The audit procedures and requirements for grantees as outlined in 222—subrule 2.3(29) shall be in effect for this program.

222—8.16(303) Appeals. An applicant denied funding may appeal the decision in accordance with procedures outlined in 222—subrules 2.3(32) and 2.3(33).

These rules are intended to implement Iowa Code section 303.88.

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