

## WRESTLING AND BOXING

CHAPTER 67  
OPERATIONS OF ADVISORY BOARD

**347—94.1(90A) Scope.** This chapter governs the conduct of business by the Iowa athletic commissioner amateur boxing grant advisory board (board). The board shall advise the athletic commissioner (commissioner) regarding the award of grants to organizations promoting amateur boxing in this state.

**347—94.2(90A) Membership.** The board is composed of six voting members: three from the Iowa chapter of the golden gloves association of America, appointed by the association, and three from the Iowa chapter of the United States amateur boxing federation, appointed by the federation.

**347—94.3(90A) Time of meetings.** The board shall meet at least semiannually. The commissioner shall establish the date of all meetings, and provide notice of all meeting dates, locations, and agenda. The commissioner shall schedule a meeting upon the receipt of a written request from a majority of the members of the board. The request shall state the reason for the meeting and the proposed agenda.

**347—94.4(90A) Notification of meetings.** Notice of meetings is given by posting and distributing the agenda. The agenda for each meeting will be posted at the office of the commissioner.

**347—94.5(90A) Attendance and participation by the public.** All meetings are open to the public. Persons who wish to address the board on a matter on the agenda should notify the commissioner at least three days before the meeting. Iowa Code section 21.4 requires a commission to give notice of its proposed agenda. Therefore, the commissioner discourages persons from raising matters not on the agenda. Persons who wish to address the board on a matter not on the agenda should file a request with the chairperson to place the matter on the agenda of a subsequent meeting.

**347—94.6(90A) Quorum and voting requirements.**

**94.6(1) Quorum.** Four members constitute a quorum.

**94.6(2) Majority voting.** All votes shall be determined by a majority of the board.

**94.6(3) Voting procedures.** The commissioner shall rule as to whether the vote will be by voice vote or roll call. A roll call vote shall be taken at the request of any member of the board.

**347—94.7(90A) Minutes, transcripts and recording of meetings.**

**94.7(1) Recordings.** The commissioner shall record by mechanized means each meeting and shall retain the recording for at least one year. Recordings of closed sessions shall be sealed and retained at least one year.

**94.7(2) Transcripts.** Transcripts of meetings will not routinely be prepared. The commissioner will have transcripts prepared upon receipt of a request for a transcript and payment of a fee to cover its cost.

**94.7(3) Minutes.** The commissioner shall keep minutes of each meeting. Minutes shall be reviewed and approved by the board and maintained for at least five years. The approved minutes shall be signed by the commissioner.

These rules are intended to implement Iowa Code section 90A.7.

[Filed 10/10/91, Notice 8/7/91—published 10/30/91, effective 12/6/91]