

# IOWA ETHICS AND CAMPAIGN DISCLOSURE BOARD

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Executive Director  
& Legal Counsel

An Independent Agency of the Executive Branch  
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[www.iowa.gov/ethics](http://www.iowa.gov/ethics)

**BOARD MEMBERS:**  
James Albert, Chair  
John Walsh, Vice Chair  
Saima Zafar  
Carole Tillotson  
Jonathan Roos  
Mary Rueter

January 10, 2013

Holly Lyons, Division Director  
LSA-Fiscal Services  
Ground Floor, State Capitol

Re: Iowa Code section 8.7 Gifts and Bequests Report

Dear Division Director Lyons:

Iowa Code section 8.7 requires "all gifts and bequests received by a department or accepted by the governor on behalf of the state" to be reported to the Iowa Ethics and Campaign Disclosure Board (Board). The law requires the Board to then submit to the Fiscal Division of the Legislative Services Agency a summary report.

When the law was initially enacted, grants received by agencies were also required to be reported to the Board. Pursuant to 2008 Iowa Acts, Ch 1191, section 25 grants are now reported to the Department of Management. This change was effective July 1, 2008.

The following actions have been taken to implement the requirements of the law:

1. The Government Oversight Committee has deemed reports filed with the Board as complying with the requirement that reports be filed with the Committee.
2. To assist departments, the Board accepts copies of internal tracking devices such as excel spreadsheets in lieu of paper reports.
3. The Board has issued 8 advisory opinions interpreting the section. This is the link to the Board's opinions interpreting the application of section 8.7:  
[http://www.state.ia.us/ethics/legal/adv\\_opn/category-gift\\_reporting/category-giftreporting.htm](http://www.state.ia.us/ethics/legal/adv_opn/category-gift_reporting/category-giftreporting.htm)

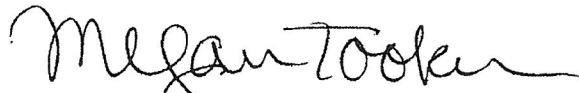
4. The Board's staff reviews each filing as it is received. I also have answered a number of questions concerning this filing in 2012.

5. The filings for 2012 are posted when received on the Board's Web site for public viewing at:

[http://www.iowa.gov/ethics/ethics/gifts/gifts\\_2012.htm](http://www.iowa.gov/ethics/ethics/gifts/gifts_2012.htm)

6. No compliance actions were deemed necessary for reports filed in 2012 as of today's date.

Respectfully submitted on behalf of the  
Board by:

A handwritten signature in black ink that reads "Megan Tucker". The signature is written in a cursive, flowing style.

Megan Tucker  
Executive Director for the Board

Overview of Agency gift reports - 2012

Agency	Number of reports	Comments
Agricultural Development Authority	1	cash for Iowa Youth Institute
Auditor of State	1	lead crystal sculpture
Department of Corrections	33	mostly for inmates - books, CDs, craft supplies, games
Department of Human Rights	3	cash for MLK event, Youth Congress
Department of Human Services	54	mostly small items for mental health institutes, Glenwood, State Training School: books, games, clothing, money for holiday parties, haircuts
Department of Public Defense	7	cash for IA Natl Guard Family Assistance Program
Department of Public Safety	6	driving simulators and command boards
Department of Veterans Affairs	7	cash for Veterans Home in Marshalltown
Inspections & Appeals -Child Advocacy Board	9	office supplies, volunteer recruitment, temporary office workers
Inspections & Appeals -Public Defender	1	donation for training seminar
Iowa Law Enforcement Academy (ILEA)	1	restraint chair for training
Iowa Workforce Development	3	payment for several employees to attend conference
Office of the Governor	3	temp. furnished apt for governor (during mold problem at T.H.), gifts from Chinese delegation
Secretary of State	1	book and holiday food items (candy, cookies, etc)

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510 EAST 12<sup>TH</sup>, SUITE 1A  
DES MOINES, IA 50319  
Fax: (515)281-4073  
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Reset Form

<b>FORM-GB</b>	
Gift or Bequest information received by a department or accepted by the Governor on behalf of the state	
<u>For office use only</u>	
Indexed	_____
Audited	_____
Checked	_____
Computer	_____

Iowa Code section 8.7 requires all gifts and bequests given to any department of the state of Iowa or received by the Governor on behalf of the state be reported to the Iowa Ethics and Campaign Disclosure Board and the Government Oversight Committee. The Board will provide a copy of this report to the Government Oversight Committee. This form is to be filed within 20 days of receipt of the gift or bequest.

### DEPARTMENT OR OFFICE RECEIVING THE GIFT OR BEQUEST:

Name of Department or Office	
Mailing Address	City, State, Zip Code
Area Code & Telephone No.	

### CONTACT PERSON FOR RECIPIENT DEPARTMENT OR OFFICE:

Name	
Mailing Address (if different from above)	City, State, Zip (if different from above)
Email Address	Area Code & Telephone Number (if different from above)

### DONOR OF GIFT OR BEQUEST:

Name	
Mailing Address	City, State, Zip Code
Area Code & Telephone Number	
Email Address (optional)	

\$	
Date of Gift or Bequest	Amount/Value*
*value is defined as "fair market value" of item as determined by receiving department or office. If no value mark "0.00".	

Provide a description of the gift or bequest and purpose thereof:

Criteria to use this form:  
Receipt of any gift or bequest that is received by any department of the state or received by the Governor on behalf of the state.

### Statement of Affirmation:

I, \_\_\_\_\_ affirm that the gift or bequest reported above is accurate. I further affirm that the information concerning the donor and assessment of the fair market value (if applicable) is correct and true to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Gift or Bequest information received by a department or accepted by the Governor on behalf of the state.

**Intent of form:**

Iowa Code section 8.7 requires reporting of all gifts or bequests given to any department of the state of Iowa or received by the Governor on behalf of the state to be reported to the Iowa Ethics and Campaign Disclosure Board and the Government Oversight Committee. This form is intended to serve as a vehicle to comply with the law. The Board will file a copy of this form with the Government Oversight Committee.

**When to file:**

This form is required to be filed within 20 days of the gift or bequest.

**Where to file:**

Iowa Ethics and Campaign Disclosure Board  
510 E. 12<sup>th</sup>, Suite 1A  
Des Moines, Iowa 50319  
-or-  
by fax: (515) 281-4073

**Who to call if there are questions regarding this form**

For all questions regarding the use of this form, please call the Iowa Ethics and Campaign Disclosure Board office at (515) 281-3489 or visit the Board's Web site at [www.iowa.gov/ethics](http://www.iowa.gov/ethics).

