



Iowa Department of Justice
 Crime Victim Assistance Division (CVAD)
 Claim Voucher

Fund: DA-13 SA-13
 Month: June

Crisis Intervention Services

RECEIVED
 13 JUL 17 AM 11:46
 ALIEN CRIME VICTIM ASSISTANCE

Program
 Address
 City
 E-mail Contact
 Phone/Ext.
 Vendor #

Expense	DA - Domestic Abuse				SA - Sexual Abuse			
	Budget	Claim	YTD	Balance	Budget	Claim	YTD	Balance
Payroll	64,962	6,212.76	63,362.07	1,599.93	31,400	-	31,394.57	5.43
Benefits	8,568	667.13	6,868.67	1,699.33	4,098	-	3,328.82	769.18
Travel & Training		-	385.94	(385.94)		-	-	-
Contracted Svc.		-	1,872.92	(1,872.92)		-	-	-
Equipment		-	-	-		-	-	-
Repairs & Maint.		-	-	-		-	-	-
Rent		-	-	-		-	-	-
Utilities	975	-	796.60	178.40	2,281	-	2,504.93	(223.93)
Communications		-	286.22	(286.22)	1,747	-	2,297.68	(550.68)
Supplies		-	793.52	(793.52)		-	-	-
Insurance		-	139.06	(139.06)		-	-	-
Other Direct		-	-	-		-	-	-
Total	74,505	6,879.89	74,505.00	(0.00)	39,526	-	39,526.00	0.00

Total DA/SA **6,879.89**

Program Signature Nancy Koles
 Date 7-16-2013
 CVAD Signature Donna Phillips
 Date 7-26-13

Original or First claim
 Doc # AGKH 100312001
 Date Paid 10/04/12

Payroll Booking

Step 1: enter information into all of the blue areas, starting with gross salary and then Deductions, FICA and Medicare ... all info taken from the payroll reports
 Step 2: Make sure that the Match below is 0 to verify that your FICA and Medicare taxes are calculated correctly or make manual adjustments in the appropriate column
 Step 3: print each page and use to book payroll

You will need to adjust the percentage of salaries allocated to various employees as needed.

June 2013 enter date of payroll

June 2013

Outreach Advocate						
	Gross	Deductions	SS	Med		
	\$ 2,318.76	\$ 28.16	142.02	33.22		
Gross Pay	Taxable:	\$ 2,290.60	175.23	95.06		
Percentage	Before Deduct	After Deduct	FICA	SUTA	Total	
VOCA	49.4250%	1,146.05	1,132.13	86.61	46.99	1,279.65
VAWA	0.0000%	0.00	0.00	0.00	0.00	0.00
DA	3.5750%	82.90	81.89	6.25	3.40	92.56
SA	0.0000%	0.00	0.00	0.00	0.00	0.00
FV	0.0000%	0.00	0.00	0.00	0.00	0.00
SASP	0.0000%	0.00	0.00	0.00	0.00	0.00
Decal/Keokuk	15.6460%	362.79	358.38	27.42	14.87	405.08
Decal/Mahaska		0.00	0.00	0.00	0.00	0.00
Decal/Marion		0.00	0.00	0.00	0.00	0.00
IFA/ESG		0.00	0.00	0.00	0.00	0.00
HUD/SHP		0.00	0.00	0.00	0.00	0.00
SVP/RPE	19.0000%	440.56	435.21	33.29	18.06	491.92
SART		0.00	0.00	0.00	0.00	0.00
Mahaska County		0.00	0.00	0.00	0.00	0.00
Marion County		0.00	0.00	0.00	0.00	0.00
Lucas County		0.00	0.00	0.00	0.00	0.00
Keokuk County		0.00	0.00	0.00	0.00	0.00
UW Mahaska	0.0000%	0.00	0.00	0.00	0.00	0.00
UW Marion		0.00	0.00	0.00	0.00	0.00
ISP	0.0000%	0.00	0.00	0.00	0.00	0.00
Misc.	12.3540%	286.46	282.98	21.65	11.74	319.85
	100.00%	\$ 2,318.76	\$ 2,290.60	\$ 175.23	\$ 95.07	\$ 2,589.06

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Outreach Advocate						
	Gross	Deductions	SS	Med		
	\$ 2,323.00	\$ -	144.03	33.68		
Gross Pay	Taxable:	\$ 2,323.00	177.71	95.24		
Percentage	Before Deduct	After Deduct	FICA	SUTA	Total	
VOCA	50.0000%	1,161.50	1,161.50	88.85	47.62	1,297.98
UW Mahaska	50.0000%	1,161.50	1,161.50	88.85	47.62	1,297.98
	100.00%	\$ 2,323.00	\$ 2,323.00	\$ 177.71	\$ 95.24	\$ 2,595.95

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Finance Manager						
	Gross	Deductions	SS	Med		
	\$ 1,372.83	\$ -	85.11	19.90		
Gross Pay	Taxable:	\$ 1,372.83	105.02	56.28		
Percentage	Before Deduct	After Deduct	FICA	SUTA	Total	
VOCA	0.0000%	0.00	0.00	0.00	0.00	0.00
VAWA		0.00	0.00	0.00	0.00	0.00
DA	97.0000%	1,331.65	1,331.65	101.87	54.60	1,488.12
HUD/SHP	3.0000%	41.18	41.18	3.15	1.69	46.02
	100.00%	\$ 1,372.83	\$ 1,372.83	\$ 105.02	\$ 56.29	\$ 1,534.14

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Advocate						
	Gross	Deductions	SS	Med		
	\$ 1,569.69	\$ -	97.32	22.76		
Gross Pay	Taxable:	\$ 1,569.69	120.08	64.36		
Percentage	Before Deduct	After Deduct	FICA	SUTA	Total	
VOCA	30.0000%	470.91	470.91	36.02	19.31	526.24
Decal/Mahaska	22.0000%	345.33	345.33	26.42	14.16	385.91
IFA/ESG	33.0000%	518.00	518.00	39.63	21.24	578.87
SVP/RPE	15.0000%	235.45	235.45	18.01	9.65	263.12
	100.00%	\$ 1,569.69	\$ 1,569.69	\$ 120.08	\$ 64.36	\$ 1,754.13

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Advocate						
	Gross	Deductions	SS	Med		
	\$ 2,811.90	\$ -	174.34	40.78		
Gross Pay	Taxable:	\$ 2,811.90	215.11	115.28		
Percentage	Before Deduct	After Deduct	FICA	SUTA	Total	
VOCA	0.0000%	0.00	0.00	0.00	0.00	0.00
SART	100.0000%	2,811.90	2,811.90	215.11	115.29	3,142.30
ISP	0.0000%	0.00	0.00	0.00	0.00	0.00
Misc.	0.0000%	0.00	0.00	0.00	0.00	0.00
	100.00%	\$ 2,811.90	\$ 2,811.90	\$ 215.11	\$ 115.29	\$ 3,142.30

2,811.90

Outreach Advocate						
	Gross	Deductions	SS	Med		
	\$ 101.92	\$ -	6.32	1.48		
Gross Pay	Taxable:	\$ 101.92	7.80	4.18		
Percentage	Before Deduct	After Deduct	FICA	SUTA	Total	
VOCA	100.0000%	101.92	101.92	7.80	4.18	113.90
	100.00%	\$ 101.92	\$ 101.92	\$ 7.80	\$ 4.18	\$ 113.90

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Transitional Housing Advocate						
	Gross	Deductions	SS	Med		
	\$ 2,413.26	\$ 69.82	145.30	33.98		
Gross Pay	Taxable:	\$ 2,343.44	179.27	98.94		
Percentage	Before Deduct	After Deduct	FICA	SUTA	Total	
DA	5.0000%	120.66	117.17	8.96	4.95	134.57
IFA/ESG	20.0000%	482.65	468.69	35.85	19.79	538.29
HUD/SHP	50.0000%	1,206.63	1,171.72	89.64	49.47	1,345.74
UW Mahaska	25.0000%	603.32	585.87	44.82	24.74	672.87
	100.00%	\$ 2,413.26	\$ 2,343.44	\$ 179.27	\$ 98.94	\$ 2,691.48

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2:43 PM
 07/16/13
 Accrual Basis

Crisis Intervention Services
 DA Profit & Loss Detail
 June 2013

Type	Date	Num	Name	Memo	Class	Amount
Ordinary Income/Expense						
Income						
CVAD						
DA						
Invoice	06/30/2013	372	Crime Victim Ass...		DA (CVA...	6,879.89
Total DA						<u>6,879.89</u>
Total CVAD						<u>6,879.89</u>
Total Income						6,879.89
Expense						
Payroll						
Regular Pay						
General J...	06/30/2013			DA	DA (CVA...	82.90
General J...	06/30/2013			DA	DA (CVA...	1,331.65
General J...	06/30/2013			DA	DA (CVA...	120.66
General J...	06/30/2013			DA	DA (CVA...	1,461.92
General J...	06/30/2013			DA	DA (CVA...	3,215.63
General J...	06/30/2013			DA	DA (CVA...	0.00
General J...	06/30/2013			DA	DA (CVA...	0.00
Total Regular Pay						<u>6,212.76</u>
Total Payroll						6,212.76
Payroll Benefit Expenses						
SUTA						
General J...	06/30/2013		Taxes	Federal Tax ...	DA (CVA...	209.88
Total SUTA						<u>209.88</u>
FICA SS/Medicare						
General J...	06/30/2013		Taxes	Federal Tax ...	DA (CVA...	457.25
Total FICA SS/Medicare						<u>457.25</u>
Total Payroll Benefit Expenses						<u>667.13</u>
Total Expense						<u>6,879.89</u>
Net Ordinary Income						82.90 +
Net Income						<u>0.00</u>
						1,331.65 +
						120.66 +
						1,461.92 +
						3,215.63 +
						6,212.76 +
						209.88 +
						457.25 +
						667.13 +

		Gross	Deductions	SS	Med		
		\$ 1,827.00	\$ -	113.27	26.49		
Gross Pay		Taxable: \$ 1,827.00		139.77	74.91		
Percentage	Before Deduct.	After Deduct.	FICA	SUTA	Total		
20.0000%	365.40	365.40	27.95	14.98	408.33		
80.0000%	1,461.60	1,461.60	111.81	59.93	1,633.34		
100.00%	\$ 1,827.00	\$ 1,827.00	\$ 139.77	\$ 74.91	\$ 2,041.67		

Overnight Advocate (Americorp)

Program Services Coordinator

		Gross	Deductions	SS	Med		
		\$ 2,923.84	\$ 121.50	173.75	40.64		
Gross Pay		Taxable: \$ 2,802.34		214.38	119.88		
Percentage	Before Deduct.	After Deduct.	FICA	SUTA	Total		
50.0000%	1,461.92	1,401.17	107.19	59.94	1,629.05		
50.0000%	1,461.92	1,401.17	107.19	59.94	1,629.05		
100.00%	\$ 2,923.84	\$ 2,802.34	\$ 214.38	\$ 119.88	\$ 3,258.10		

Executive Director

		Gross	Deductions	SS	Med		
		\$ 4,593.76	\$ 243.14	269.74	63.08		
Gross Pay		Taxable: \$ 4,350.62		332.82	124.28		
Percentage	Before Deduct.	After Deduct.	FICA	SUTA	Total		
30.0000%	1,378.13	1,305.19	99.85	37.28	1,519.26		
70.0000%	3,215.63	3,045.43	232.98	87.00	3,535.60		
100.00%	\$ 4,593.76	\$ 4,350.62	\$ 332.82	\$ 124.28	\$ 5,050.86		

Overnight Advocate

		Gross	Deductions	SS	Med			
		\$ 2,318.76	\$ 68.82	139.44	32.60			
Gross Pay		Taxable: \$ 2,248.94		172.04	95.06			
Percentage	Before Deduct.	After Deduct.	FICA	SUTA	Total			
38.2500%	866.93	850.22	65.81	36.36	988.10			
VAWA	0.00	0.00	0.00	0.00	0.00			
DA	0.0000%	0.00	0.00	0.00	0.00			
IFA/ESG	26.7500%	620.27	601.59	46.02	25.43	691.72		
UW Mahaska	35.0000%	811.57	787.13	60.22	33.27	905.06		
ISP	0.0000%	0.00	0.00	0.00	0.00	0.00		
Misc.	0.0000%	0.00	0.00	0.00	0.00	0.00		
100.00%	\$ 2,318.77	\$ 2,248.95	\$ 172.04	\$ 95.07	\$ 2,585.88			

Housing Coordinator

		Gross	Deductions	SS	Med			
		\$ 3,675.00	\$ 153.76	218.32	51.05			
Gross Pay		Taxable: \$ 3,521.24		269.37	150.68			
Percentage	Before Deduct.	After Deduct.	FICA	SUTA	Total			
75.0000%	2,756.25	2,640.93	202.03	113.01	3,071.29			
IFA/ESG	24.0000%	882.00	845.10	64.65	36.16	982.81		
HUD/SHP	1.0000%	36.75	35.21	2.69	1.51	40.95		
100.00%	\$ 3,675.00	\$ 3,521.24	\$ 269.37	\$ 150.68	\$ 4,095.05			

Overnight Advocate

		Gross	Deductions	SS	Med			
		\$ 1,844.67	\$ 41.66	99.39	23.25			
Gross Pay		Taxable: \$ 1,803.01		122.63	67.43			
Percentage	Before Deduct.	After Deduct.	FICA	SUTA	Total			
65.0000%	1,089.04	1,041.96	79.71	43.83	1,192.58			
IFA/ESG	35.0000%	575.63	561.05	42.92	23.60	642.15		
100.00%	\$ 1,844.67	\$ 1,803.01	\$ 122.63	\$ 67.43	\$ 1,834.73			

SVP/RPE Outreach Advocate

		Gross	Deductions	SS	Med		
		\$ 2,500.00	\$ 28.15	153.26	35.84		
Gross Pay		Taxable: \$ 2,471.84		189.10	102.50		
Percentage	Before Deduct.	After Deduct.	FICA	SUTA	Total		
100.0000%	2,500.00	2,471.84	189.10	102.50	2,791.60		
100.00%	\$ 2,500.00	\$ 2,471.84	\$ 189.10	\$ 102.50	\$ 2,791.60		

June 2013

Crisis Intervention Services Monthly Payroll Tax Summary

June 2013

	Gross Wages		After Deduct		ER FICA		SUTA				
					1951.61	FICA	1264.08				
					458.76	Medicare					
					2420.37	Total					
			ADJ			ADJ		ADJ			
VOCA	10,798.05			10,481.33	801.82		423.50		12,023.37		-0.01
VAWA	0.0			0.00	0.00		0.00				
DA	6,212.76			5,977.31	457.28		209.88		6,879.90		-0.01
SA	0.00			0.00	0.00		0.00				
FV	0.00			0.00	0.00		0.00				
SASP	0.00			0.00	0.00		0.00				
Decal/Keokuk	352.79			358.38	27.42		14.87				
Decal/Mahaska	345.33			345.33	26.42		14.16				
Decal/Marion	0.00			0.00	0.00		0.00				
IFA/ESG	4,540.15			4,456.03	340.89		186.15				
HUD/SHP	1,284.56			1,248.11	95.48		52.67				
SVP/RPE	3,176.01			3,142.50	240.40		130.22				
SART	2,811.90			2,811.90	215.11		115.29				
Mahaska County	0.00			0.00	0.00		0.00				
Marion County	0.00			0.00	0.00		0.00				
Lucas County	0.00			0.00	0.00		0.00				
Keokuk County	0.00			0.00	0.00		0.00				
UW Mahaska	2,576.39			2,534.50	193.89		105.63				
UW Marion	0.00			0.00	0.00		0.00				
ISP	0.00			0.00	0.00		0.00				
Misc.	286.46			282.98	21.65		11.74				
Total	32,394.40			31,638.36	2,420.34		1,264.11				
CHECK	-0.01			-0.01	0.03		-0.03				

NO YE SUTA	4.100%
95.24 \$	(0.00)

Tax Rates	
EE FICA:	7.65%
ER FICA:	7.65%
SUTA:	4.10%

26,000 taxable wage base

SC YE SUTA	4.100%
95.06 \$	0.00

MF YE SUTA	4.100%
\$ 115.28	\$ (0.01)

KM YE SUTA	4.100%
\$ 98.94	\$ (0.00)

Payroll Details

June

Hours and Earnings		Taxes		Deductions		Employer	
Employee	Rate	Amount	Code	Amount	Code	Amount	Code
Pay Frequency: Semimonthly							
Employee:							
Regular	0.00	2,318.76	FED FIT	165.46	Dental pre-tax	1,855.84	FED SOCSEC-ER
			FED SOCSEC	142.01			FED MEDCARE-ER
			FED	28.16			IA SU-ER
			MEDCARE				
			IA SIT	94.08			
				434.76			
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No:							
Employee:							
Regular	0.00	2,208.34	FED FIT	283.76		1,773.01	FED SOCSEC-ER
Overtime	6.00	114.66	FED SOCSEC	144.03			FED MEDCARE-ER
			FED	33.68			IA SU-ER
			MEDCARE				
			IA SIT	88.52			
				549.99			
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No:							
Employee:							
Regular	83.00	1,372.83	FED SOCSEC	85.11		1,245.77	FED SOCSEC-ER
			FED	19.91			FED MEDCARE-ER
			MEDCARE				IA SU-ER
			IA SIT	22.04			
				127.06			
Check Date: 06/14/2013 / Direct Deposit / Savings / Account No:							
Employee:							
Regular	122.00	1,550.62	FED FIT	122.01		1,279.61	FED SOCSEC-ER
Overtime	1.00	19.07	FED SOCSEC	97.32			FED MEDCARE-ER
			FED	22.76			IA SU-ER
			MEDCARE				
			IA SIT	47.99			
				290.08			
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No:							
Employee:							
Regular	0.00	2,811.90	FED FIT	357.10		2,123.74	FED SOCSEC-ER
			FED SOCSEC	174.34			FED MEDCARE-ER
			IA SU-ER				IA SU-ER

Company: Crisis Intervention Services 1 of 4

Check dates from: 6/14/2013 - Payroll 1 to: 6/28/2013 - Payroll 1
 Pay Period from: 06/01/2013 to: 06/30/2013

Date Printed: 06/26/2013 17:26

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Payroll Details

Hours and Earnings			Taxes			Deductions			Employer		
Employee	Rate	Hours	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount	Amount
Regular	8.00	12.74	101.92	40.78							
	8.00		101.92	115.94							
				688.16							
											330.40
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No:			\$0	\$1,061.87							
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No:			\$1,061.87								
Regular	0.00		2,413.26	286.82	Flex Plan	41.66	1,787.71	FED SOCCSEC-ER	145.30		
	0.00		2,413.26	145.29	Dental pre-tax	28.16		FED MEDCARE-ER	33.98		
				33.98				IA SU-ER	98.94		
											278.22
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No:			\$893.86								
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No:			\$893.85								
Regular	177.50	9.00	1,597.50	113.71			1,524.86	FED SOCCSEC-ER	113.27		
	17.00	13.50	229.50	113.27				FED MEDCARE-ER	26.49		
Overtime	194.50		1,827.00	26.49				IA SU-ER	74.91		
											214.67
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No:			\$880.16								
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No:			\$644.70								
Regular	0.00		2,770.84	242.23	Flex Plan	83.34	2,225.97	FED SOCCSEC-ER	173.75		
	18.00	8.50	153.00	173.75	Dental pre-tax	28.16		FED MEDCARE-ER	40.64		
On-Call	18.00		2,923.84	40.63	Vision pre-tax	10.00		IA SU-ER	119.88		
											334.27
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No:			\$1,058.24								
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No:			\$1,167.73								

Payroll Details

Employee	Hours and Earnings		Taxes		Deductions			Employer					
	Reg	Overtime	FED FIT	FED SOCSEC	FED FIT	FED SOCSEC	FED MEDCARE	FED SU-ER	IA SU-ER				
Regular	0.00		4,593.76		425.72	269.74	63.08	125.00	89.98	289.74	63.08	124.28	
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No.			\$1,686.75		977.12								
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No.			\$1,686.75										
Regular	0.00		2,318.76		272.66	139.44	32.61	41.66	28.16	139.44	32.60	95.06	
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No.			\$859.89		529.15								
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No.			\$859.90										
Regular	0.00		3,675.00		252.00	218.32	51.05	110.00	41.66	218.32	51.06	150.68	
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No.			\$1,376.52		658.21								
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No.			\$1,376.51										
Regular	145.00	10.09	1,463.05		91.13	99.39	23.24	41.66		1,334.00		99.39	
Overtime	12.00		181.62					41.66				23.25	
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No.			\$601.09		269.01								
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No.			\$732.91										
Regular	0.00		2,500.00		153.25	35.84		28.16		2,168.99		153.26	
Check Date: 06/14/2013 / Direct Deposit / Checking / Account No.			\$										
Check Date: 06/28/2013 / Direct Deposit / Checking / Account No.			\$										

Company: Crisis Intervention Services
 Check dates from: 6/14/2013 - Payroll 1 to: 6/28/2013 - Payroll 1
 Pay Period from: 06/01/2013 to: 06/30/2013